

## HELP WANTED!!

**Location:** Flagstaff, AZ

928-220-7670

E-Mail: [Shanarizz@yahoo.com](mailto:Shanarizz@yahoo.com)

ZIP Code: 86004

Company info: Provides service for ATV, UTV, Golf Carts, snowmobiles

Job Category: Mechanic apprentice/ Mechanic and Maintenance

Pay rate: Based on experience – range from \$15.00 and up

Age Requirements: Must be over the age of 17 and have a valid driver license

Hours: Flexible – Full or Part-time – Mon. through Thursday - Possible half day Friday

### Job Description

As a Mechanic apprentice or full Mechanic for **Flagstaff Cart Specialties** you will ensure whatever you work on is completed with quality workmanship. You will be primarily responsible to follow instructions, complete service orders and parts request forms for each job.

The most important skill for any mechanical technician is to have the ability to learn and complete complex tasks.

### Job Duties

- Follow instructions
- Inspection of equipment to perform necessary maintenance and/or repairs
- Test and replace as necessary, batteries in a variety of golf carts
- Remove worn parts, write up parts request form for ordering, and ability to install new parts.
- Perform routine maintenance such as oil, filter, and belt changes as needed/requested.
- Keep detailed records on work orders for all work performed.

### Recommended skills:

- Know basic tools and how to use them, such as the different between a flat head and Philips screwdriver.
- Know basic Math and English
- Know how to remove and install tires
- Ability to lift over 50 lbs.
- Hand eye coordination and manual dexterity
- Ability to follow direction and work with others