

CCC Parking Permit Information

Welcome to CCC!!!

General Information – Students

CCC provides parking for persons who elect to drive onto campus. Both the Lone Tree and Fourth Street campuses in Flagstaff require parking permits. The Page campus does not. If you are attending classes exclusively at Page, you may disregard the requirement for a parking permit. If you are enrolled in any class that requires your presence on either Flagstaff campus, and you plan to drive, a parking permit is required.



You may purchase a permit for each vehicle that you plan to drive. This consists of a single sticker that is assigned to the vehicle you list on the vehicle registration form. CCC provides temporary parking permits (temps) for visitors (non student/employee). We also make these temps available to persons who have purchased a permit, but find themselves driving a vehicle that does not have a valid permit displayed. We will confirm any statement or claim that a permit has already been purchased. Any vehicle located in the parking lot of the Lone Tree or Fourth Street campus that does not display a valid permit in the correct location on the vehicle may be cited daily. Even though you may have a valid permit on one vehicle does not mean you can bring another vehicle and not receive citations, you must bring that vehicle information to security to receive a temp permit for the time period you will not be driving your permitted vehicle. Typically, temp permits are written for 5 days, exceptions may be made depending on the circumstances.

If during the academic year you find it necessary to change vehicles you listed on a permit application and had a permit assigned to, CCC will accommodate that by allowing the permit to be moved to a different vehicle. Let the permit and rear window warm up and carefully remove the permit, leaving as much adhesive as possible on it. Place the permit on the new vehicle and contact Security to let them know about the change, this is because the permit and vehicle information must match to avoid a citation. If the permit cannot be removed in one piece or there is not enough adhesive left for the permit to adhere to the windshield on its own accord, you will need to purchase a replacement permit (\$5.00 replacement fee). Since the permit goes on the outside of the vehicle, it is in your best interest to clean the glass off before placing the permit on your vehicle.

The fees for our permits are approved by the District Governing Board and are posted on the Security Webpage at; <https://www.coconino.edu/parking-and-pricing-information>

Permit fees are pro-rated by one-third per semester, depending on the time of the year it is purchased.

You may print the Vehicle Registration form, complete it and bring it to either campus where payment will be accepted at Student Accounts (cashier) who will issue your permit and explain the proper location to display your permit.

Permits will not be issued unless all the information required is provided.

General Information – Employees

As an employee of CCC (does not include Federal Work-Study employees who must purchase a general parking permit), you are required to complete a parking registration form and provide it to Security who will issue you one parking permit at no cost, this is only for the employee parking lot. You may purchase additional parking permits for \$10.00 each at Student Accounts (cashier). If you have a valid CCC permit, you may park in the general parking lot after 5:00 pm. If you wish to park in the general parking lot at any other time you must pay the appropriate fee to do so. As stated above, you must have a valid permit displayed in the correct location to park on the Lone Tree or Fourth St campus. No permits are required at the Page campus. Please keep in mind that the employee parking permit only allows you to park in the employee parking lot and all motor vehicles including motorcycles and scooters must have a valid and current CCC parking permit to park at either campus.

Finally, parking regulations (procedure 121-13) are enforced at both Flagstaff Campuses Twenty-four hours a day, Monday through Friday. The policy can be located at;

https://www.coconino.edu/resources/files/pdfs/presidents-office/policies-and-procedures/100-199/121-13_PG_Parking_and_Vehicular_Traffic.pdf

It is to your benefit to become familiar with these regulations, as compliance is much easier when you know the rules. Persons who have permits assigned to them will be held accountable for any fees related to citations issued to the vehicle they registered at CCC, regardless of who drives the vehicle.

Thank you.

Gregory Jay
Chief of College Security