

Concurrent Enrollment: Special Admission

This form is for students under the age of 18 who have not yet graduated from high school or earned a high school certificate of equivalency (e.g., home school/GED) who wish to enroll in classes at CCC. *This does not apply to students who are **only** taking CAVIAT and/or Dual Enrollment courses.*

Student Name:		CCC Student ID/Comet ID:		Date:	
Address - Street, Apt., Box No:		City:		State:	Zip:
Phone:	CCC E-mail Address:		Date of Birth:		
High School:			Current GPA:		

Concurrent Enrolled Student and Parent Acknowledgements

Concurrent students must be admitted to the College and establish residency prior to enrollment. Students who intend to enroll in credit class(es) on College property or via the internet must meet the established course requirements and/or prerequisites. See Procedure [501-01 Admissions Requirements](#) for detailed information.

Concurrently enrolled students and their parent/guardian must acknowledge their understanding and approval of the following:

1. The average age of a CCC student is late twenties. An underage student may feel constrained from participating in class discussions due to the maturity and age of other students. The content of material presented in some classes may not be appropriate for students under the age of 18.
2. The student will be subject to all College requirements, policies and procedures as any other enrolled student.
3. The student will be establishing a permanent college academic record, and the student may be required to report such attendance to future colleges or universities.
4. [Federal Privacy regulations \(FERPA\)](#) apply to all students once registered, regardless of age.

Registration above 8 credit hours

Concurrently enrolled students are limited to 8 semester credits per term. Registration in more than 8 credit hours in a semester requires approval by Registration & Enrollment Services and can be requested by submitting a Request for Credit Overload form found on our website: <https://www.coconino.edu/registration-forms>

Signature(s)

Student Signature: _____ **Date:** _____
My signature verifies that I have reviewed and understand the policies associated with enrolling at CCC.

Parent/Guardian Signature: _____ **Date:** _____
My signature verifies that I have reviewed and understand the policies associated with my student enrolling at CCC.

Residency Classification (Domicile)

Residency will need to be determined for all students registering in concurrent enrollment courses at CCC. Residency classification determines the tuition rate at the college. Please complete Part 1 with student information and Part 2 with student and parent/guardian information. In addition to this form, we will need a copy of a valid state identification card or driver's license for student and parent/guardian. We may ask for additional documentation to determine residency.

Documents that can be used for establishing domicile/CCC residency status:

- | | |
|---|--|
| <input type="checkbox"/> Driver's license or State ID | <input type="checkbox"/> Voter registration |
| <input type="checkbox"/> State income tax return | <input type="checkbox"/> Utility Bills (12 months) |
| <input type="checkbox"/> Motor vehicle registration | |

A person is not entitled to classification as an in-state/in-county student until **domiciled** in Arizona/Coconino County for 12-consecutive months. State law indicates no individual has established residency for tuition purposes while attending as a full-time student. State law also indicates that a non-resident student's presence in Arizona is for education, not to establish domicile.

A.R.S. 15-1801 defines Domicile as: "...a person's true, fixed and permanent home and place of habitation. It is the place where he intends to remain and to which he expects to return when he leaves without intending to establish a new domicile elsewhere."

Part 1: Student Information (Personal and Domicile)

1. Age _____ Date of birth _____ State of birth _____ Country of birth _____
2. Permanent Address _____ City _____ State _____ Zip _____
3. U.S. citizen ____ Yes ____ No (if no, are you a permanent resident alien card holder? ____ Yes ____ No
If no, under what Visa did you enter the United States. Documentation must be provided.

Part 2: Additional Arizona Data

	Student	Parent//Guardian
1. How long have you been continuously living in Arizona?		
2. City and state or country of residence prior to Arizona		
a. Dates of prior residence		
3. Most recent year Arizona income tax filed		
4. Arizona Driver's license or ID card	Date Issued: New Renewal	Date Issued: New Renewal
5. How long have you been continuously living in Coconino County?		
6. AZ county of residence prior to Coconino County?		
a. Dates of prior residence		
7. Where did you last vote? (City & State)		
a. Date you last voted		
8. Where are you currently registered to vote?		
9. AZ MVD vehicle registration	Owner: Date Issued: New Renewal	Owner: Date Issued: New Renewal

The responsibility to enroll under the proper residency classification is placed upon the student. Any student who fails to provide adequate documentation to establish residency shall be required to pay full non-resident tuition.

I declare, under penalty of perjury under the laws of the State of Arizona, that all the information given on this form, or in support of this form, is true and correct. I understand the submission of false information is grounds for denial of admission, or immediate suspension if enrolled, and may subject me to criminal charges.

Student's Signature: _____ Date: _____

Parent/Guardian: _____ Date: _____

RES Office Use Only

Approved		Denied		Registrar or designee signature:	Date:		
Notes:							
In-State/In-County		In-State/Out-of-District		Out-of-State		WUE	
Processed by:						Date:	