

Coconino Community College

CoCoConnections

Employee newsletter

Week of Oct. 30-Nov. 5, 2017

In This Issue

Dr. G gets birthday surprise

News from Student Services

Bookstore conducts survey

Budget Kickoff on Nov. 3

Current employment opportunities

HR compliance notification

More HR Days in November

CCC compliances: Your right to know

CCC compliances: Voter registration

Wellness events and more

Page Hot Air Balloon Regatta takes flight

CCC Holiday Celebration on Nov. 18

Clery Report released

New hire: Kenisha Manley

Upcoming events

Dear CCC employees,

CoCoConnections weekly continues with its second week of making the rounds.

We continue to encourage you to consider *CoCoConnections* for all of your communication needs as we have a circulation of every CCC employee and now come to you every week at the beginning of the week.

We're always on the hunt for hot news items of interest to our CCC family, which includes, but is not limited to:

- New Hire Announcements
- Employee Events
- Student Events and Activities
- HR Days and Training Activities
- Spotlights on Awards and Recognitions
- Foundation and Volunteer Events

Send you news items by Friday to dietrich.sauer@coconino.edu or larry.hendricks@coconino.edu, and we'll work to get it into the Monday edition.

The CoCoConnections Team

New Hires/Promotions

Kenisha Manley - Community Outreach and Distance Education Specialist.

Dr. G makes announcement during birthday surprise

CCC's Interim Provost Dr. Dudley Gardner announced during a surprise birthday party in his honor that he will be stepping aside as soon as a permanent candidate for provost has been selected.



The position is now being advertised, and Dr. Gardner, who started with CCC in early 2016, isn't leaving just yet. He said he will remain until the person selected gets up and running, and he wants to make sure CCC sails through meeting all the requirements to maintain accreditation with the Higher Learning Commission.

"I love the people here," Dr. G. said. "This school's got so much potential, and we need the community to help us reach our potential."

Dr. G's plans are to start digging in the dirt again as soon as possible in his "real" job as archaeologist and researcher. He's got an upcoming project scheduled for Mongolia, among other projects.

News from Student Services

Dear Colleagues,

The first message is for you! Please consider supporting the CCC Outdoor Club and participate in the Turkey Trot! Please read through the rest and encourage students to attend.

Thanks for your support of student life at CCC.

Happening Now: Make a small (\$10) donation to the CCC Outdoor Club and get a FREE entry into the Sedona Turkey Trot 5k (\$40 value)!!

The CCC Outdoor Club is giving away 10 FREE ENTRIES to the Sedona Turkey Trot 5k that is being held on Thanksgiving morning. All you have to do is donate \$10 (so yeah, they're not really free...you can never really trust an economist when he offers something for free) directly to the CCC Outdoor Club.

Here is the info on the event - http://sedonarunning.com/TURKEY_TROT_5K.php

The first 10 CCC employees to email Adam Gifford (adam.gifford@coconino.edu) will receive the free (ok...free-ish) entry. All of the donations will go directly to the CCC Outdoor Club.

Nov. 2, Transfer Fair, 11:30 a.m.-1:30 p.m.

The Fall College and University Transfer Fair is scheduled Thursday, Nov. 2, 11:30 a.m.-1:30 p.m. We invite you to wear your alma mater's T-shirts, sweatshirts, etc. to inspire students to think about all of their transfer opportunities. Please encourage students to attend. If you have questions please contact Marty Johnson, Academic Advisor, at Martha.Johnson@coconino.edu or 928-226-4233.

Nov. 6, Completing the FAFSA and Applying for Scholarships, 5:30-7 p.m., Lone Tree campus, Room 111

Nov. 8, First-Generation College Student Celebration, 11 a.m.-1 p.m., Lone Tree Campus Commons

Join CCC in this nationwide celebration bringing awareness of first-generation students and the many issues that go along with being a first-generation student. We will be having guest speakers, short videos, cake and light refreshments

Nov. 16, Native American Heritage Month Celebration

11 a.m.-1 p.m. Commons & Sculpture Garden

Native American Information Tables

Fry Bread & Taco Sale

Hopi Dance Performance

4-5:30 p.m. - LT Commons

Ms. Southwestern Navajo: Jaden Williams

Hopi Butterfly Dance

Keynote Speaker: Alvina Begay: presentation on Navajo culture, running, importance of education, goals, & healthy lifestyles
Hoop Dance: Moon-tee Siquah: Veteran Song,
Prairie Chicken Dance, Native American Flute, Hoop Dance & Round Dance

Nov. 28, 11:30 a.m.-12:30 p.m., Student Forum at the Lone Tree campus, Room 124

Learn about future course offerings. Do you have concerns or questions? Hear stories of success from the Dean of Learning. Learn about the ins and outs of the MyCCC portal, and discuss CCC website updates. Takes place in Room 124 at the Lone Tree campus.

CCC Bookstore conducting survey

Thank you for your support with the campus survey for the CCC Bookstore. This survey is now live and will run through Nov. 10. We welcome input from all students, faculty and staff. The more the merrier. If there are questions or concerns, contact Erica Hernandez, Bookstore Manager, at 928-226-4360, or ehernandez@follett.com.

Here is the survey link: <https://www.campusstorefeedback.com/?AspxAutoDetectCookieSupport=1>

Also, faculty and staff are invited to an Appreciation Event, Thursday, Nov. 16, 10 a.m. to 3 p.m., in the bookstore on the Lone Tree campus. Join the bookstore staff for refreshments and get holiday shopping done early. There will be 20 percent off clothing and gifts. Gift cards will be raffled, and staff will be on-hand to answer questions and concerns about spring semester adoptions.

Budget Kick-Off on Nov. 3, 2017

Greetings, Comets! It's hard to believe, but it is already time to start the development of the fiscal year 2019 budget.

All CCC faculty and staff are invited to attend the annual Budget Kick-Off on Friday, Nov. 3, at 10 a.m., in the Board Room on the Lone Tree campus. At this meeting, you will learn more about how the budget is developed, find out about different opportunities to provide input into the process and share trends you are seeing that may impact CCC in the next few years.

Please mark your calendars. We hope to see you there!

Current employment opportunities

Who do you know? Is it you? Check out our latest employment opportunities on the Human Resources webpage at www.coconino.edu/employment-opportunities.

Current Job Openings with Closing Dates:

(NEW)#018 Provost - First Application Review: November 15, 2017 - Open Until Filled

Continuous Job Openings:

#009-17 Anthropology - PT Faculty

#012-17 Career and Technical Education - PT Faculty

#014-17 Health Professions (Medical Assisting, Nutrition, EMS) - PT Faculty

#017-17 Nursing - PT Faculty

#034-17 ASL - PT Faculty

#012-18 Chemistry

#013-18 Computer Information System

#014-18 English

#015-18 Math

#016-18 Physics

#017-18 Psychology

HR: Important compliance notification and action required

HR message to all CCC Employees,

Every year Human Resources is required by Arizona state statute and/or federal regulations to notify all employees (full-time and part-time) about the two following procedures. One requires action on your part and the other is only informational.

Action on Your Part

- Every year, you must complete a Disclosure of Conflict of Interest Form per ARS 38-501 and College Procedure 430-02. This is required even if you completed the form last year and whether or not there have been any changes since you last completed the form. The purpose of completing this form is to remove or limit any possibility of a conflict of interest or personal influence that may bear upon an employee's decision in his/her capacity as a public employee.
- Please complete the required form (available through HR) and return it to Janelle Indian, or any member of the team, in Human Resources by **Nov. 9, 2017**. For

your reference, a copy of College Procedure 430-02 is also attached. This form is a crucial part of our ability to pass an annual audit for statutory compliance. Therefore, your effort to complete this form in a timely manner is appreciated.

Informational

- Based on state and federal regulations the College must have a Drug and Alcohol Free Workplace Policy & Procedure in place and employees must be aware of these procedures. If you have any questions about these documents, contact HR.

Bonus Information

- **Our Full Policy and Procedure Manual is available online:** <https://www.coconino.edu/policies-and-procedures>
- **What to save some \$\$? Employee discount central is located here:** <https://www.coconino.edu/employee-discount-central>
- **Are you having a tough time? Do you have a situation at home? Consider using our confidential and free employee assistance program!** <https://www.coconino.edu/employee-assistance-program>
- **Want to volunteer in our community and use our paid community leave time?** <https://www.coconino.edu/community-leave>
- Star Trek Anonymous Help Group for those consumed by Star Trek trivia meets Wednesday at 4:30 p.m. in the HR office.

HR Days schedule change

The November HR Training Day is nearly upon us, and the first session this month has been changed to 8:30 a.m.!

The topic for November is "Positive Interaction Skills: Warm Welcomes, Fond Farewells and Handling Difficult Situations with Professionalism and Tact." We will be offering two sessions of this 90-minute, interactive training program from 8:30 to 10 a.m. and from 1 to 2:30 p.m. Please note that some departments may elect to send their entire staff, so please check with your supervisor to ensure groups are split between the sessions to allow coverage for the needs of our students.

Lunch: The Wellness Committee will be your lunch hosts, providing wellness and department tours along with supporting the food service. Lunch will be provided by Human Resources at no cost.

Bonus: Human Resources is sponsoring a licensed massage therapist to provide 15-minute free massages starting at 1 p.m. Reservations will fill up fast, so make sure to reserve quickly. Once folks are registered, HR will determine the time slots, and if we are overbooked, we will create a waiting list for the next time the massage therapist comes in support of an HR Day.

Please follow the link below to enroll today. Note: If you plan on attending the free lunch, please reserve a slot as this helps us purchase the correct amount of food. Thank

you!

<http://www.signupgenius.com/go/5080a49abac22a5fb6-november>

Past Trainings Now Available

Yes, that is correct! All previous HR Day training sessions are now available for you to view!

This is in recognition of those working in other locations, traveling, unable to break away because they are helping students, or on vacation!

The links will be housed on the HR intranet site and can also be accessed from the training and development tab on the main HR webpage here:

<https://intranet.coconino.edu/hr/ppd/Pages/FacultyStaff.aspx>

Last month's sessions:

Let's Volunteer - <https://youtu.be/tew8PiEISno>

Mental Health on College Campuses - <https://youtu.be/haJRIg916cw>

What the FICO - <https://youtu.be/tvOaWOy9UCo>

Safe Cyber - <https://youtu.be/kwqJQAYAmTQ>

CCC compliances: Your right to know

Colleges participating in federal student aid programs are required to make certain information available to all students and staff. Coconino Community College has compiled the required information at www.coconino.edu/details/compliance-information in accordance with federal law. We provide this compliance information via email distribution each semester and on the back page of the Schedule of Classes which is mailed to Coconino County residents.

Information at www.coconino.edu/details/compliance-information includes:

- * Accreditation information
- * Affirmative Action / Equal Employment Opportunity
- * Americans with Disabilities Act (ADA)
- * Campus Security Act / Campus Crime Report
- * Carl Perkins Career and Technical Education Act
- * College Navigator School Profile for CCC
- * Completion and Graduation Rates
- * CCC Vision, Mission, Purpose, Strategic Goals and Core Values
- * Constitution Day recognition
- * Consumer Information
- * Copyrighted Material, Illegal Downloading and Peer to Peer file sharing procedure
- * Core Values for CCC
- * Directory Information
- * Drug-Free College information
- * Family Educational Rights and Privacy Act (FERPA) notification of rights
- * Financial Aid Information
- * Financial Aid Ability to Benefit
- * Financial Aid Administrative Capability

- * Financial Aid Available and How to Apply
- * Financial Aid Award Adjustments
- * Financial Aid Bookstore Vouchers
- * Financial Aid Cost of Attendance
- * Financial Aid Disbursement
- * Financial Aid Fraud, Waste and Abuse
- * Financial Aid Free Application for Federal Student Aid (FAFSA) information
- * Financial Aid Return of Title IV Funds Calculation
- * Financial Aid Satisfactory Academic Progress Policy
- * Financial Aid Student Loan Cohort Default Rate
- * Financial Aid Student Responsibilities
- * Gainful Employment Disclosures (for certificate programs)
- * Governmental Accounting Standards
- * Harassment and Discrimination Information
- * Health Insurance Portability and Accountability Act (HIPAA)
- * Holidays
- * Human Subjects in Research
- * Institutional Effectiveness and Assessment of Student Learning
- * Lobbying information
- * Net Price Calculator
- * Occupational Health and Safety/ Hazardous Materials
- * Plans for Improving Academic Programs
- * Red Flag Rules and Identity Theft Program
- * Reporting Mandates
- * Retention Rates
- * Sanction Entities
- * State Authorization
- * Student Code of Conduct
- * Student Complaints Procedure
- * Student Right-to-Know and Campus Security Act
- * Student Identification Number
- * Textbook Pricing Information
- * Timely Warning of Emergencies
- * Transfer of Credit
- * Verification of Student Identity
- * Voter Registration Information

You may request a printed copy of Coconino Community College's compliance and consumer information by writing the Office of Student Financial Aid, 2800 S. Lone Tree Rd. Flagstaff AZ 86005 or by stopping by the Office of Student Financial Aid. You may also print them from www.coconino.edu/details/compliance-information. Questions about college compliances should be directed to Bob Voytek, Director of Student Financial Aid at bob.voytek@coconino.edu.

CCC compliances: Voter registration information notification

Colleges participating in federal student aid programs are required to make voter registration information available to all students and staff.

Voter registration may be completed online at the Arizona Secretary of State Voter Outreach website at www.servicearizona.com (click on Voter Registration). For more information, contact the Coconino County Recorder's Office at 928-679-7850 or 1-800-793-6181. Voter registration forms can also be found at the front desks of the Flagstaff Lone Tree and Fourth Street campuses and the Page site.

This communication is sent in compliance with the National Voter Registration Act (42 U.S.C. 1973gg-2(b)), and section 487(a)(23) of the Higher Education Act of 1965.

Here are your wellness events for the week

All employees, spouses and dependents 12 years and older are able to participate in the wellness classes and events. However, only the employees on the NAPEBT medical health plan are eligible to receive financial incentives.

Complete four (4) weeks of crossword puzzles to earn 1 Wellness Point. The crossword puzzle for this week is attached as well as the answers from last week's puzzle. Turn in crosswords to a Wellness Committee representative. To get copies of the crosswords, email Sarah.Southwick@coconino.edu.

NAPEBT INTER-AGENCY WELLNESS CHALLENGE (ENDS Nov. 22, 2017) - We're competing against the other NAPEBT agencies (the City, the County, NAIPTA, and others) who think they are the healthiest agency in Flagstaff! To win, we have to have the highest completion percentage of the Annual Whole Health Evaluation. If we win, we get a prestigious trophy and FREE Chipotle! See the attached flyer for more details. The Challenge ends Nov. 22.

****NEW CCC Lone Tree Scavenger Hunt!** The CCC Wellness Committee has put together a scavenger hunt for you throughout the Lone Tree Campus. We have dressed up 18 members of CCC's leadership team and scattered 18 pictures, no big than 9"x11", around the campus. You have until Nov. 3 to locate them all and figure out what popular character they are dressed up as. Turn the Scavenger Hunt Flyer into a Wellness Committee member for 1 Wellness Point.

Wellness events for Oct. 30-Nov. 3, 2017:

Monday

- Move it: 2 to 2:30 p.m., Lone Tree campus, Room 462
- Yoga for Relaxation: 5 to 6 p.m., East Library
- Intro to Mindfulness: 5:30 to 6:30 p.m., Bell Garden Buddhist Center

Tuesday

- Happiness through Mindfulness: 12:15 to 1 p.m., Main Library
- Happiness through Mindfulness: 5:30 to 6:30 p.m., East Library

Wednesday

- CCC Student Health Fair: 11 a.m. to 2 p.m., Lone Tree campus Commons
- Gratitude - Fuel for Life: 1 p.m., County Health Department, Birch Room
- Meet Me Downtown: 5:15 p.m., Heritage Square

Friday

Stretching: 11:40 a.m. to noon, Lone Tree campus, Room 462

Crossword Puzzle: Due to a Wellness Rep by 5 p.m.

Scavenger Hunt: Due to a Wellness Rep by 5 p.m.

CCC volunteers invited to crew a hot air balloon and staff the CCC booth at the Page Balloon Regatta & Vendor Street Fair 2017



CCC sponsored hot air balloon, "Moonshine" (left), and "Mountain Breeze" (right) make a safe landing in Page.

Page/Lake Powell Hot Air Balloon Regatta 2017 Thursday, Nov. 2 through Sunday, Nov. 5

Calling all CCC faculty, staff, students, alumni and friends,

It's time once again to let your CCC school spirit soar!

We are seeking volunteers to crew a hot air balloon sponsored in part by Coconino Community College; and/or for staffing the CCC booth at the Page Regatta Street Fair.

EVENT DETAILS:

The CCC-sponsored balloon, Moonshine, is scheduled to launch from the John C. Page Park located on the southwest corner of South Lake Powell Blvd. and South Navajo Drive.

- All hot air balloons are scheduled to launch each morning at 7:00 a.m.
- All launching locations and times are approximations and subject to change.
- All hot air balloon flights are weather permitting.
- Crewing involves helping the hot air balloon take-off and land. Click the link below to learn more about working with a hot air balloon. [Crew Training - A Guide to Working with Hot Air Balloons](#)

SCHEDULE OF EVENTS

SPONSORSHIP CHECK-IN & EDUCATION DAY AT PAGE SCHOOLS

Thursday, Nov. 2, 2017

Schedule TBD

Media Flight Day

Friday, Nov. 3, 2017

6:30 a.m. | Briefing at the Lake Powell National Golf Course

7 a.m. | Crew a balloon - Moonshine, the CCC Sponsorship balloon launches from the John C. Page Park

11 a.m. to 10 p.m. | Staff the CCC booth at the Page Regatta Street Fair in the Elm Street Mall parking lot.

There will be vendor booths, food, a beer garden, live music, games and rides!

CCC Sponsorship Day

Two Lucky CCC Crew Members Go Up, Up & Away!

Saturday, Nov. 4, 2017

6:30 a.m. | Briefing at the Lake Powell National Golf Course

7 a.m. | Crew a balloon - Moonshine, the CCC Sponsorship balloon launches from the John C. Page Park

11 a.m. to 10 p.m. | Staff the CCC booth at the Page Regatta Street Fair in the Elm Street Mall parking lot

There will be vendor booths, food, a beer garden, live music, games and rides!

6:30 to 8 p.m. | Hot Air Balloon Glow on South Lake Powell Boulevard from Vista Avenue to South Navajo Street (no RSVP needed)

Crew Appreciation Day

Sunday, Nov. 5, 2017

6:30 a.m. | Briefing at the Lake Powell National Golf Course

7 a.m. | Crew a balloon - Moonshine, the CCC Sponsorship balloon, launches from the John C. Page Park

Click the links below to reserve your days and times.

[Hot Air Balloon Regatta Crew Sign-Up](#)

[Page Regatta Vendor Street Fair CCC Booth Staff Sign-Up](#)

For more details about the Page/Lake Powell Hot Air Balloon Regatta, and other events/things to do in Page please contact:

Hot Air Balloon Regatta Coordinator

Deedee Sadler

928-691-0899 Cell

deedeesadler@gmail.com Email

Moonshine Pilots

Don & Robyn Stockley

801-209-8700 & 801-913-1778 Cell(s)

stockley10@comcast.net Email

Or visit: www.pageregatta.com

For details about staffing the CCC booth at the Page Regatta Street Fair please contact:

Page Site Director

Jim Hunter

928-645-6681 Office

jim.hunter@coconino.edu Email

Student Services Coordinator

Lena Judy

928-645-6691 Office

lena.judy@coconino.edu Email

For details about crewing a hot air balloon please contact:

Marketing &

Events Coordinator

Brian Harris

928-853-8538 Cell

928-226-4312 Office

brian.harris@coconino.edu

1920's attire optional

saturday.
nov. 18
Double Tree Hotel

5-10 pm \$10 Each
Dinner at 8 pm To Attend

coconino community college

gatsby masquerade

DJ - Photo Booth - Split The Pot - Decorate Your Own Mask - Games - 20's Costume Contest

reminder
The last day to pay and
RSVP is Nov 9th. Please see
Human Resources to RSVP.

go big!
Bring a donation and receive
extra tickets for the raffle!
Pay with cash before Nov 3
for a chance to win a gift card.

menu
Prime rib carving station,
vegetarian options,
desserts and more.

CCC Holiday Celebration swings into action Nov. 18, 2017

Coconino Community College's 1920s-themed Holiday Celebration will be the bee's knees!

And with you there, it will be the sockdollager of the year! For any dew droppers who are not yet on the trolley, everything is Jake for you to ankle down to Human Resources

and buy your tickets right away. Your Employee Events Committee requests all you gangsters, molls, guys and dames to get dolled up and join them for a glamorous evening of dinner, dancing and a swinging good time at the annual CCC Holiday Celebration Saturday, Nov. 18, beginning at 5 p.m., at the swanky DoubleTree Hotel, 1175 W. Route 66.

The party will be splendid, and if you come, it will be even better. The menu includes prime rib, vegetarian options, desserts and more. Bring a donation of a personal hygiene product and receive extra tickets for the raffle. Pay with cash before Nov. 3, 2017, for a chance to win a gift card. If you haven't bought your tickets yet, there's still time. Tickets are only \$10 and available in Human Resources. The last day to RSVP is Nov. 9, 2017.

Brought to you by your Employee Events Committee: Summer Dennis, Rachel Edelstein, Brittney Hornsby, Janelle Indian, Vanessa Logan, Rosa Mendoza-Logan, Becky Pineda and Trevor Welker.

CCC Clery report released

The annual Clery Report for Coconino Community College has been released.

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, first passed in 1990, is a federal law that requires all colleges and universities participating in federal financial aid programs to maintain and disclose campus crime statistics and security information.

The report may be found on the website at https://www.coconino.edu/resources/files/pdfs/security/Crime-Report/Crime_report_2016.pdf

New face: Kenisha Manley

Coconino Community College's newest hire is Kenisha Manley as the new Community Outreach and Distance Education Specialist AmeriCorps volunteer. She will be working alongside Alex Purchase, Luke Owens and Dr. Gonzalo Perez in Academic Affairs.

According to Dr. Perez: "She is currently a full-time student at NAU, double-majoring in Biochemistry and Chemistry Secondary Ed, and also earned an associate's degree in Science from Estrella Mountain Community College. She enjoys working in an educational setting, as it allows her to inspire and make a difference in the lives of students. Kenisha was raised in the Valley of the Sun (west side) and completed a two-year internship with a nonprofit organization called the Mosaic Arts Center, where she worked developing STEAM (Science, Technology, Engineering, Art and Mathematics) curriculum for underserved K-12 students in historic Avondale. This internship is what



first sparked her interest in education, and her work experience since then has been in this field. When she first moved to Flagstaff a couple of years ago, she also worked as a special education paraprofessional for the Flagstaff Unified School District. She is thrilled to be a part of our dynamic team at CCC. Lastly, Kenisha also works part-time at Sam's Club on the weekends. So, if you see her there, or around campus here, feel free to say hi."

Upcoming Events

- TEAL OF TERROR: PTK and TRiO Fundraiser, Tuesday, Oct. 31, 11 a.m.-1 p.m., in the Lone Tree Commons. Food will be served at this event.
- COSTUME CONTEST: Tuesday, Oct. 31, 2 to 2:30 p.m., in the Lone Tree Faculty Breakroom. Warning - if you refuse this invitation, something awful will happen: You'll miss out on all the fun! Join your colleagues for a costume contest and some delicious and spooky desserts, courtesy of your Employee Events Committee. Feel free to bring a spooky dessert to share. A Comet prize drawing will be at 2:10 p.m. The costume contest begins at 2:15 p.m. The Outstanding Comets are Andy Allen, Girija Dasmahapatra, Josh Dixon, Lisa Doskocil, Doug Friedman, Marc Goldberg, Michael Harpst, Pdraig Houlihan, Maxie Inigo, Tom Lehman, Barry Malpas, Ken Myers, Linda Neff, Aaron Tabor, Van Walker and Kurt Yuengling.
- EMPLOYEE GIVING LUNCHEON: Tuesday, Oct. 31, noon to 1:30 p.m., CCC faculty and staff who participate in payroll giving will be invited to a luncheon in the Board Room at Lone Tree campus to learn about student benefits. A catered lunch will be served and student speakers will address the group.
- CLAY CLUB BOWLS: The CCC Clay Club Bowl Extravaganza will be Wednesday, Nov. 1 and Thursday, Nov. 2, 9 a.m.-3 p.m., in the Lone Tree Commons.
- STUDENT WELLNESS FAIR: Wednesday, Nov. 1, 11 a.m. to 2 p.m. in the Lone Tree Commons.
- TRANSFER FAIR: The Fall Transfer Fair will be Thursday, Nov. 2, 11:30 a.m.-1:30 p.m., in the Lone Tree Commons. Food will be served.
- BUDGET KICKOFF: The Fiscal Year 2019 Budget Kickoff will be Friday, Nov. 3, 10 a.m.-noon, in the Lone Tree Boardroom. Food will be served at this event.
- DETENTION ACADEMY GRADUATION: Fri., Nov. 3, 10 a.m. - 11:30 a.m. in Lone Tree Commons.
- FIRST-GENERATION COLLEGE CELEBRATION: Wednesday, Nov. 8, 11 a.m.-1 p.m., in the Lone Tree Commons.
- VETERANS DAY: The observed day off for Veterans Day at CCC will be Friday, Nov. 10. All services will be closed.
- NATIVE AMERICAN HERITAGE CELEBRATION: Thursday, Nov. 16, 11 a.m.-1 p.m. for vendor tables, and 4-5:30 p.m. for speaker and performance, in the Lone Tree Commons. Food will be served at this event.
- THANKSGIVING HOLIDAY: All CCC campuses and services will be closed for the Thanksgiving holiday Thursday, Nov. 23 through Sunday, Nov. 26. School services will resume Monday, Nov. 27.
- CERAMIC SALE: The CCC Clay Club will have a Ceramic Sale Nov. 28-30, 10 a.m. to 3 p.m. each day at the Lone Tree campus.
- STUDENT FORUM: Tuesday, Nov. 28, 11:30 a.m. to 12:30 p.m., a student forum will be held at CCC's Lone Tree campus in Room 124. All students, staff and

faculty are welcome. Learn about future course offerings, MyCCC and CCC's website updates.