



President's Information Report August and September 2020

AWARDS AND HONORS:

For the 25th year in a row, CCC was once again the recipient of the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting. This was awarded for the Comprehensive Annual Financial Report (aka the CAFR) submitted for the fiscal year ended June 30, 2019. The GFOA established the Certificate Program (CAFR Program) in 1945 to encourage and assist state and local governments to go beyond the minimum requirements of generally accepted accounting principles to prepare comprehensive annual financial reports that evidence the spirit of transparency and full disclosure and then to recognize individual governments that succeed in achieving that goal. The program's goal is not to assess the financial health of participating governments, but rather to ensure that users of their financial statements have the information they need to do so themselves.

Dean of Career and Technical Education and Adult Education, Dr. Lisa Blank, has joined the Executive Board for Arizona Women in Higher Education (AWHE). President Smith facilitated this appointment, which will support greater connections for CCC with other higher education institutions in Arizona.

COVID-19 RESPONSE:

Coconino Community College received 3,000 masks from the U.S. Department of Health and Human Services. The masks are in packs of five, and CCC is distributing them to Students, Faculty, and Staff. To date, we have distributed over 2,000 masks or 400 packs of five masks.

The Comet Cupboard (CCC's food pantry) hosted several Curbside Grab n Go events over the summer months. These events supported students facing food insecurity by providing a safe way to pick up food bags during the pandemic.

Academic and Student Affairs transitioned advising appointments and offered drop in advising using Zoom to prepare students for the Fall semester.

Starting in September, Financial Aid offered a series of virtual events to assist students with completing the Federal Application for Student Financial Aid (FAFSA) and to answer questions on financial aid.

FYI:

CCC Comet Talks, previously known as CCC Ed Talks, have adapted to an online format and can now reach more residents in the County. The first virtual Comet Talk was offered in September using the Zoom Webinar platform. CCC part-time instructor and Coconino County Search & Rescue member, Shawn Nittman, presented to nearly 30 people from Flagstaff to Page about wilderness survival in Northern Arizona. Comet Talks are offered monthly and will continue to be offered virtually through the fall term.

Utilization of social media works to reach our Community Education audience! In 28 days, from the end of August to mid-September, we have reached 791 people through the CCC Community Education Facebook page.

Dave Manning partnered with the Page Instructional Center to offer an EMS 131A: Emergency Medical Technician course beginning October 13, 2020. Over 25 potential students attended an informational session. This is a great example of a partnership between Career and Technical Education and Extended Learning.

Career and Technical Education (CTE) faculty Ken Myers, Director of Nursing Katherine Costa, and Perkins Specialist Shawn Whitehead collaborated to complete three applications to the Arizona Department of Education (ADE) for approval as Certificates of Proficiency on the Arizona State A-F School Rating List. Programs emphasized include the Nursing Assistant program, Construction Technology program, and the Medical Assistant Program. If approved, these Community College Certificates of Proficiency will appear on the ADE CTE Credentials list for Academic Year 2021-2022. This means a high school student can count their CCC CTE approved course for high school credit, and CCC can use the outcomes in Perkins reporting. When approved, CCC will join Eastern Arizona, Northland Pioneer, Mohave, Arizona Western, Rio Salado, Central Arizona – who all have approved Community College Certificates of Proficiency.

Marc Goldberg submitted a grant to Firehouse Subs for the purchase of Fire Science instructor turnouts. A final decision is expected in October. If awarded, the funds would be used to purchase additional turnout equipment for faculty members and students. Having additional turnout equipment will attract more instructors to the program as we are currently limited to instructors that own their equipment. Special-issue turnouts for each student will also allow the program to ensure compliance with decontamination and infection control practices.

Adult Education (AE) and CTE are collaborating with a consortium of community colleges and the Arizona Department of Adult Education to submit a Labor Force grant that would bring \$138,000/year for four years to CCC for establishing Integrated Education Training opportunities in Computer Information Systems for AE students using the successful Integrated Basic Education Skills and Training (IBEST) model initiated in Washington.

Computer Information Systems (CIS) faculty are moving forward with preparations to offer a CIS Google Certificate, including non-credit courses for this spring (March start) and Amazon Web Services (AWS) cloud computing in 2021. As part of this effort, designated CIS faculty complete professional development courses and met with local CIS labor force representatives.

To support remote learning and instruction this fall, the Information Technology Systems (ITS) Department worked with Academic and Student Affairs and Facilities to equip classrooms with cameras and microphones for Zoom. ITS's equipment loaner program was publicized to faculty, staff, and students in email and CCC's social media efforts, allowing over 80 students to receive loaner laptops to enable them to attend classes this fall. ITS continues to make equipment and software available at no cost to help our students to be successful in these uncertain times.

In September, ITS replaced the current Identity and Access Management system (IDAM) with a powerful modern system that alleviates the outdated system's limitations and provides full, flexible control and advanced security of user accounts and access. The IDAM replacement has expanded technology at CCC and opened the door to continue to advance the services and positive impact of technology for CCC students and employees.

Staff Council hosted its first All Staff Forum on September 9, 2020. This forum aimed to educate staff on what the council does and put out a call for new members to fill vacant seats. Presentations by the chairs of employee committees illustrated the importance of staff input in shared governance via policy and procedure development. After an introduction at the All Staff Forum, Staff Council released the "Staff Voices" survey in September. This survey was meant to gauge staff engagement and provide an opportunity for employee feedback. This survey's results have been shared with staff and the Executive Leadership Council and will be used by Staff Council to determine where to focus its efforts this academic year. Staff Council also adopted an amended constitution to

expand membership. We now have spots open for all major areas in the College, which will make for a more well-rounded and diverse Council composition.

Collaboration between the Foundation Board and the Marketing team has culminated in a new community electronic newsletter titled *Constellations: A Newsletter for Coconino Community College Alumni and Friends*. The newsletter's goal is to engage the College's Alumni and provide another opportunity for community engagement.

The Comet Art Gallery has returned to the Lone Tree Campus after a successful run at Aspen Place at the Sawmill. The gallery features student and faculty pieces. While public viewings at the campus are not possible, virtual exhibitions via social media will showcase the beautiful works of the CCC Fine Arts Department and its students.

The Flagstaff Festival of Science 2020 featured presentations using the Festival's digital platform. Instructors Melinda McKinney and Kurt Yuengling aligned activities to match this year's theme, "Superpowers of Science." Ms. McKinney's catapult launcher presentation and Mr. Yuengling's lake core instruction and activity can be viewed at www.Scifest2020.org.

Human Resources Director, Dietrich Sauer, was invited to participate as an interview panelist for the Workforce Development Board to identify a candidate for its Workforce Development Manager. Representation on the committee included a diverse cross-section of people from across the County.

SPECIAL EVENTS AND MEETINGS:

On September 9, 2020, the Coconino SBDC hosted Michael Vallente, Associate Administrator, and Dan Norberg, Regional VIII Administrator, from the Small Business Administration (SBA). Mr. Vallente and Mr. Norberg conducted this visit as part of a listening tour and met with local businesses who received CARES Act disaster funding. Gina Couillard, CCC SBDC Director, joined Michael, Dan, and Paul Moir, owner of Proper Meats, BRIX, and Criollo, for a one on one session. Additionally, the SBDC helped facilitate a small business roundtable hosted at LaFonda Mexican Restaurant. Roundtable attendees included:

- Julie Pastrick, Flagstaff Chamber of Commerce
- Joseph Guzman, SBA Advisory Council Member and Director of the Economic Policy Institute NAU
- Derrick Watchman, Navajo Chamber of Commerce
- Jack Smith, State Director US Dept of Agriculture
- A representative from the Hopi Economic Development Tribe
- Jason Costello, Canyon Coolers
- Jennifer Green, Elevated Shredding and Strides 2 Thrive
- Ruben and Brandon Garcia, LaFonda Mexican Restaurant

On September 24, 2020, CCC SBDC Director Gina Couillard and Cindy Scott, the newest CCC SBDC staff member, and Business Analyst, were selected to present a seminar for the Arizona Commerce Authority Small Business Boot Camp, titled, "The Basics of Financial Statements." Forty-five people representing small businesses across Arizona participated. A recording of the session is available on the [Arizona Commerce Authority's website](#).

Academic and Student Affairs hosted Zoom information sessions for new and continuing CCC students interested in the Nursing Program.

CCC hosted a virtual booth as part of the Vendor Fair at this year's Coconino County Fair.

Academic and Student Affairs hosted a virtual information session on USA Jobs for anyone interested in applying for seasonal or permanent federal jobs.

PARTNERSHIPS:

Certified Nursing Assistant (CNA) is being offered in Page again! Many thanks to Katherine Costa, Director of Nursing, who has helped with the coordination and energy needed to get the Page CNA course off the ground. The last time the CNA program was delivered in Page was 2013-2014. Our students come from as far as Shonto, Arizona. We partner with Banner Health in Page to provide the clinical experiences our students will need to complete their course requirements.

Ken Myers, Lisa Blank, and Nate Southerland met with Findlay Automotive to explore the possibility of offering auto mechanic technician training on-site at a Findlay dealership. All parties are in agreement and are working on the final details. This is a huge step forward to provide a venue for students to practice skills learned in course work.

In response to the Page and its surrounding community's needs, the College started a student-workforce housing project in Page. Requests for qualifications for a public-private partnership (P3) have been initiated. Student-workforce housing enables students to pursue the unique programs available at the Page Instructional Site and provides homes for the region's seasonal workforce. The project displays the collaboration between the College, the City of Page, and other stakeholders throughout northern Arizona.

OFFICE OF THE PRESIDENT:

Meetings of Interest

August 5, 2020	Alliance Bank of Arizona Virtual Economic Forum
August 6, 2020	HELIOS/ASU Study on Workforce Education ECoNA Executive Board
August 10, 2020	Faculty Orientation LAUNCH Flagstaff Steering Committee
August 12, 2020	City of Page
August 13, 2020	Expect More Arizona – Partnership to draft an article on community college funding
August 14, 2020	All College Meeting
August 17, 2020	Stronger as One Executive Leadership
August 19, 2020	Expect More Arizona District Governing Board
August 20, 2020	Foundation and Finance Executive Committee
August 25, 2020	Flagstaff Chamber Board of Directors
August 26, 2020	Page Housing
August 27, 2020	AC4 CCC Champions
August 31, 2020	LAUNCH Flagstaff Steering Committee DGB Meeting
September 1, 2020	Coconino County Board of Supervisors – Support for Stronger as One and Suicide Prevention Month Economic Crisis Presentation from Coconino County Treasurer and J. P. Morgan
September 2, 2020	S.E.E.4Vets Geofencing for Marketing
September 3, 2020	CIS Faculty Meeting – Amazon Web Services/Google Certifications
September 10, 2020	Page Housing
September 16, 2020	DGB Meeting
September 21, 2020	City of Page
September 22, 2020	AC4 Conversation with Senator Sinema Paul Thomas, NALA
September 24, 2020	AC4

Presidential Designee

Jami Van Ess

jami.vaness@coconino.edu x4209

Upcoming Presidential Travel

None



**The Adult Education Program at Coconino Community College
English Language Acquisition for Adults (ELAA) - Student Profile**

Growing up in a small village in the Amazon region of Ecuador, Roberto Germán Cueva remembers some of the obstacles in pursuing his secondary school education such as helping his mother in their family owned restaurant before setting off on an extensive daily commute to arrive at school in another city. Through these childhood experiences Roberto deeply empathizes with the struggles that people face with attaining an education. Since moving to the United States in 2018, Roberto has become passionate about pursuing a career as a teacher and helping others that have endured similar challenges as him.

Roberto began taking Adult Education English Language Acquisition for Adults (ELAA) classes at Coconino Community College in the summer of 2019. He describes his classroom environment as "rich," filled with a "diverse group of students" of all ages and nationalities that are "all in the same boat," in that they are not only eager to improve their English to attain better employment and participate in college programs, but they also enjoy the community that these classes provide.

While continuing his English classes, Roberto has been finishing up a position with AmeriCorps at the Literacy Center in Flagstaff as a GED math and ESL tutor. He notes, "As the first person in my family to receive a college degree, and someone who understands some of the obstacles of accomplishing that, one of my greatest passions is supporting others as they work toward their goals. This is ultimately what has led me to teaching and what I consider my teaching philosophy, that and excellence. I try to do everything to the best of my ability." Recently, Roberto started teaching Math to high school students at The Orme School, a private boarding and day college preparatory school in Mayer, Arizona.