



CCC BAKE SALES GUIDELINES

CCC, in support of Bake Sales to raise funds, and has determined the following guidelines for allowing this activity:

1. The Bake Sale cannot distribute any products that would conflict with any legally binding contracts CCC may have with outside vendors. An example would be if soda drinks were to be served at the event they must be "Pepsi" products.
2. The Bake Sale is to be restricted to baked goods and candy that are "non-perishable." Examples of food **NOT** allowed would be pies that require refrigeration (meringue, custard, pudding, cream); cakes with whipped cream or cream cheese-based frosting. The basic rule is if it must be refrigerated it **CANNOT** be sold on campus at a Bake Sale.
3. All products must be from an "approved" source. **Food prepared in a private home is considered to be from an "unapproved" source and may not be sold.** An approved source would be pre-packaged items purchased from a retail establishment that is approved to bake and/or sell baked goods.
4. The goods sold at the Bake Sale will be sealed and the product not left open to the elements for possible contamination by insects, dust, debris etc.
5. The product will be served with single service disposable utensils and plates. Food utensils such as forks, knives and spoons must be individually factory sealed. Single serving portions of product will be pre-portioned and wrapped prior to the beginning of the sale.
6. Tables on which the product will be displayed will be washed and sanitized prior to service and all persons serving must wash their hands prior to serving customers and any time their hands have become contaminated during the sale.
7. If drinks are to be served at the event only canned or plastic bottled drinks are allowed. The drinks can be held on ice in a container, but the ice must be used **ONLY** for keeping the drinks cold. **NO** ice for human consumption is allowed.

The above guidelines do not apply to departmental parties, picnics etc. (see "CCC Potluck Guidelines") unless the event is a fundraiser in which case other policies, procedures and guidelines may come into effect.

It is the desire of CCC to help ensure the event is conducted safely and with little or no risk to the campus population.