

**COCONINO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**WORK SESSION**

**JANUARY 22, 2024**



**COCONINO COMMUNITY COLLEGE  
MINUTES OF A WORK SESSION  
OF THE  
DISTRICT GOVERNING BOARD  
JANUARY 22, 2024**

A Work Session of the Coconino Community College District Governing Board was held via interactive videoconferencing (Zoom). Board Chair Mr. Joseph Smith called the meeting to order at 4:07 pm.

PRESENT:       Eric Eikenberry  
                  Patricia Garcia  
                  Patrick Hurley  
                  Joseph R. Smith

ABSENT:        Nat White

Also Present: Dr. Eric Heiser, Ms. Kirsten Mead, Dr. Jami Van Ess, Dr. Adriana Flores-Church, Ms. Jennifer Jameson, Dr. Kelly Trainor, Dr. Mark Maciha, Ms. Randi Axler, Ms. Sonni Marbury, Mr. Tony Williams, Ms. Dianna Sanchez, Ms. Janel States, Ms. Julie Baumgartner, Mr. Nolan Begaye, and Mr. Ryan Hughes.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the January 22, 2024, documents file.

**1. Information Item - Purpose and Structure of the Budget Retreat**

Dr. Eric Heiser introduced the purpose and structure of the Budget Retreat to the Board.

**2. Information Item – Budget Planning**

- a. Budget Status Report through December 2023
- b. Background and Trends
- c. Budget FY25 Outlook
- d. Tuition and Fees
- e. Compensation
- f. Budget Requests
- g. Board Direction

Dr. Van Ess reviewed the budget status report with the Board. The report details expenses through December 31, 2023, which is 50% of the fiscal year (FY). Please see the January 22, 2024, documents file for additional details.

Dr. Van Ess, Dr. Heiser, and the Board discussed the FY25 budget and the new Informed Budget Process (IBP). Topics included budget background and trends, budget assumptions and FY25 forecast, tuition and fees, compensation, budget requests, and Board direction. Please see the January 22, 2024, documents file for additional details.

**Board Direction**

After discussing the budget, the Board reached a consensus supporting differential tuition (class fees) and student activity fees.

- The Board would like to see \$5, \$6, and \$7 comparisons for tuition increases
- The Board would like to see compensation in relation to other community colleges in the state in order to remain competitive and take into account Flagstaff's high cost of living
- The Board would like Dr. Flores-Church to make sure staff understand the difference between cash added to their base salary vs adding funds to the cafeteria fund and would like her to present to them in February
- The Board would like to see 4.5%, 5.5%, and 6.5% compensation increase comparisons
- The Board would like to know the status of the Property Tax increase in order to consider employee compensation

The Board thanked Dr. Van Ess and her team for all of their work in putting together tonight's budget presentation.

ADJOURNMENT: The Work Session Adjourned at 6:54 pm.

**MINUTES PREPARED BY:**

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Mr. Patrick Hurley  
Vice Chair/Secretary of the Board

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Ms. Kirsten Mead  
Board Recorder

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Mr. Joseph R. Smith  
Board Chair