

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

JANUARY 17, 2024



**COCONINO COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
JANUARY 17, 2024**

A Work Session of the Coconino Community College District Governing Board was held in person at Coconino Community College, 2800 S. Lone Tree Rd, Flagstaff, AZ 86005, in the Board Room. Board Chair Dr. Nat White called the meeting to order at 4:03 pm.

PRESENT: Eric Eikenberry
Patricia Garcia
Patrick Hurley
Joseph R. Smith
Nat White

ABSENT: None

Also Present: Dr. Eric Heiser, Ms. Kirsten Mead, Dr. Adriana Flores-Church, Dr. Jami Van Ess, Ms. Janel States, Mr. Tony Williams, Mr. David Asencio, Ms. Dianna Sanchez, Ms. Jennifer Jameson, Ms. Julie Baumgartner, Ms. Kay Leum, Mr. Keith Becker, Mr. Ryan Bouwhuis, Mr. Kurt Stull, Dr. Mark Maciha, Mr. Nolan Begaye, Ms. Sonni Marbury, and Dr. David Borofsky.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the January 17, 2024, documents file.

1. FOLLOW UP ITEMS

Dr. Nat White noted there were no follow up items.

2. DISCUSSION/INFORMATION ITEMS

A. Dark Sky and Parking Lot Lights – Dr. Eric Heiser and Mr. Kurt Stull

Dr. Eric Heiser introduced Mr. Kurt Stull to the Board. Mr. Stull explained the status of the Dark Sky requirements for the parking lots on Fourth Street and Lone Tree. Currently, the parking lot lights do not meet the requirements of the Dark Sky ordinance. The cost is approximately \$75,000 to replace all the lights at both locations. See the January 17, 2024, documents file for additional information.

The Board discussed the following:

- Do the current lights have value to non-Dark Sky cities which could offset the cost of the new lights
- The lights were Dark Sky compliant when installed in 2017
- Chair White asked how the lights were out of compliance; it's the lumens, which are one step above the requirement
- As low sodium went out of style and LEDs came in, it has been challenging to figure out the conversion to be Dark Skies compliant
- Lumens are more significant when there is snow on the ground
- The Page Center will also have Dark Sky compliant lights when they are replaced

- The cost of installing new lights over time
- The City does not have programs to assist with purchasing Dark Sky compliant lighting; APS no longer funds light replacement
- The majority of the Board leans towards replacing the lights all at once and following up on the potential resale of the existing lights

B. DGB Travel and Professional Development Plans – Chair Nat White

Chair White provided the Board with the printed policy for Board Travel and Professional Development. Dr. Eric Heiser spoke about the importance of faculty and staff professional development, and it is a priority of his to give them the opportunity to grow.

The Board discussed:

- Mr. Patrick Hurley pointed out that the policy mentions the State of Arizona Accounting Manual, and his experience is that how the College applies the travel policy is unfair and cumbersome to the Board, faculty, and staff. He would prefer a set amount.
- Dr. Jami Van Ess suggested the policy be brought into line with the IRS guidelines for public entities, such as the faculty and staff travel policy

FOLLOW UP

- The Board’s Travel and Professional Development policy second paragraph will be updated to reflect the GSA and IRS guidelines

ADJOURNMENT: The Work Session Adjourned at 4:41 pm.

MINUTES PREPARED BY:

Ms. Kirsten Mead
Board Recorder

ATTEST and APPROVED:

Mr. Joseph R. Smith
Vice Chair/Secretary of the Board

Dr. Nat White
Board Chair