

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

SPECIAL MEETING

FEBRUARY 1, 2024



**COCONINO COMMUNITY COLLEGE
MINUTES OF A SPECIAL MEETING
OF THE
DISTRICT GOVERNING BOARD
FEBRUARY 1, 2024**

A Special Meeting of the Coconino Community College District Governing Board was held via Zoom. Board Chair Mr. Joey Smith, called the meeting to order at 1:19 pm.

PRESENT: Eric Eikenberry
 Joey Smith
 Patrick Hurley

ABSENT: Nat White
 Patricia Garcia

Also Present: Dr. Eric Heiser, Ms. Kirsten Mead, Mr. Ryan Bouwhuis, Dr. Jami Van Ess

Reports, summaries, background material, and other documents referred to in these minutes can be found in the February 1, 2024, documents file.

ADOPTION OF AGENDA Mr. **Eric Eikenberry** moved to approve the agenda, and Mr. Patrick Hurley seconded the motion. The agenda was approved as presented (Mr. Eric Eikenberry, Chair Smith, and Mr. Patrick Hurley voting in favor).

A. INTRODUCTION OF GUESTS

There were no guests present.

B. CALL TO THE PUBLIC

There was no response to the call to the public.

C. ACTION ITEMS

Action Item - Discussion and possible action to exercise the option to extend the lease for the Fourth Street Campus in Flagstaff, AZ – Dr. Jami Van Ess

On August 5, 1969, Dorothy Ann Gray and Aleene Ruth Wise executed a lease as lessors with A.J. Bayless Markets, Inc., as the lessee for a parcel of land now serving as the current location of CCC's Fourth Street Campus for a term of fifty-five (55) years commencing on August 5, 1969, through August 4, 2024. The lease was later assigned from Bayless Markets, Inc. to JR Flagstaff Properties and subsequently assigned to Coconino County Community College District Foundation, then ultimately assigned to Coconino County Community College District on May 9, 2001.

Under the terms of Section 1.3 of the lease, CCC has four (4) successive options to extend the term of the lease, upon the same terms and conditions, with each extension for an eleven (11) year period, the first expiring on August 4, 2035, by providing notice six (6) months prior to the end of the current lease term.

It is recommended that the District Governing Board exercise the option to extend the Fourth Street ground lease for 11 years, effective August 4, 2024, and authorize the President to sign the 'Notice of Exercise of Lease Option.'

The Board discussed the existing lease and the Notice of Exercise of Lease Option. Mr. Patrick Hurley motioned to move forward with the Notice of Exercise of Lease Option as presented, and Mr. Eric Eikenberry seconded the motion. The motion was approved as presented (Mr. Eric Eikenberry, Chair Smith, and Mr. Patrick Hurley voting in favor.)

ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

The next District Governing Board meeting: February 21, 2024

The next Foundation Board meeting: March 26, 2024

Meeting Evaluation

ADJOURNMENT Mr. Patrick Hurley motioned to adjourn the meeting and Mr. Eric Eikenberry seconded the motion. All trustees voted in favor (Mr. Eric Eikenberry, Chair Smith, and Mr. Patrick Hurley), and the meeting was adjourned at 1:26 pm.

MINUTES PREPARED BY:

Ms. Kirsten Mead
Board Recorder

ATTEST and APPROVED:

Mr. Patrick Hurley
Vice Chair/Secretary of the Board

Mr. Joey Smith
Board Chair