

**COCONINO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**WORK SESSION**

**OCTOBER 16, 2024**



**MINUTES OF A WORK SESSION  
OF THE  
DISTRICT GOVERNING BOARD  
OCTOBER 16, 2024**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room at Coconino Community College, 2800 S. Lone Tree Rd., Flagstaff, AZ. Board Chair Joey Smith called the meeting to order at 4:05 pm.

PRESENT:       Eric Eikenberry  
                  Patricia Garcia  
                  Patrick Hurley  
                  Joey Smith  
                  Nat White

**Also Present:** Dr. Eric Heiser, Ms. Kirsten Mead, Ms. Alimah Damgaard, Dr. Adriana Flores-Church, Ms. Alycia Russo, Mr. Brian Wilson, Ms. Colleen Carscallen, Mr. David Asencio, Mr. Jacob Hagen, Dr. Jami Van Ess, Ms. Janel States, Ms. Jennifer Jameson, Ms. Kay Leum, Mr. Keith Becker, Mr. Kurt Stull, Dr. Mark Maciha, Ms. Randi Axler, Mr. Ryan Bouwhuis, Mr. Ryan Norton, Dr. Sandra Hinski, Ms. Sonni Marbury, Mr. Tony Williams, and Mr. Van Walker.

The October 16, 2024, documents file contains reports, summaries, background material, and other documents referred to in these minutes.

**1. DISCUSSION/INFORMATION ITEMS**

**A. Annual Security Report (Clery) – Mr. Lance Roberts**

Mr. Lance Roberts presented the 2024 Annual Security Report. Detailed information is available in the October 16, 2024 documents file. The board raised no questions.

**B. Campus Security Strategy – Dr. Eric Heiser and Mr. Kurt Stull**

Dr. Eric Heiser introduced Mr. Kurt Stull, Executive Director of Facilities and Security, who provided an overview of the Campus Security Enhancement Plan. Further details can be found in the October 16, 2024 documents file.

Dr. Heiser then outlined potential security measures for the Board’s consideration, including options for armed security. These options included establishing a college police department, exploring contracts with the Flagstaff Police Department and the Coconino County Sheriff’s Department, and arming AZPOST-certified security personnel while also maintaining unarmed security staff.

The Board commended the College’s response to recent campus emergencies. Chair Smith then discussed whether the Board supported an armed security presence on campus.

- i. The importance of understanding the message an armed presence would send to students and the need for comprehensive data to these support decisions.

- ii. Balancing hypothetical risks with measurable data, recognizing that statistics for averted incidents are often unavailable.
- iii. Considering whether an armed presence could effectively deter active threats and the responsibility of ensuring that all reasonable precautions are taken. The question posed: “Could we look parents in the eye and say we did everything possible to prevent a tragedy?”
- iv. Weighing whether armed security would address potential threats or if alternative measures, such as controlled access and campus fortification, might be more effective. Concerns about the perception of a false sense of security were discussed.
- v. Exploring alternatives, such as establishing a police substation on campus.
- vi. Conducting a comprehensive survey of faculty, staff, and students to gather input on their feelings of safety and opinions on security measures.
- vii. Assessing the potential impact of hiring armed security for public events and how this might influence public access to the College.

Dr. Heiser concluded that an employee survey would be the next step in gathering valuable insights into campus safety and security perspectives.

**C. Marketing’s Visual Newsletter – Ms. Janel States**

Ms. Janel States presented the new visual newsletter inspired by Mohave Community College’s publication. Due to the limitations of the video format, a comprehensive digital version of the newsletter will also be made available to employees via SharePoint. Each issue of the digital newsletter will be emailed to the Board for their review.

**D. Revenue Assumptions – Dr. Jami Van Ess**

Dr. Jami Van Ess provided an overview of the District Governing Board (DGB) budget timeline and key assumptions for the FY26 budget. Please refer to the October 16, 2024 documents file for additional information.

It was noted that projected salary increases are not currently included in the budget assumptions.

**ADJOURNMENT:** The Work Session adjourned at 5:19 pm.

**MINUTES PREPARED BY:**

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Ms. Kirsten Mead  
Board Recorder

**ATTEST and APPROVED:**

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Mr. Patrick Hurley  
Vice Chair/Secretary of the Board

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Mr. Joey Smith  
Board Chair