**COCONINO COMMUNITY COLLEGE**

**DISTRICT GOVERNING BOARD**

**REGULAR MEETING**

**SEPTEMBER 18, 2024**

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**COCONINO COMMUNITY COLLEGE**

**MINUTES OF A REGULAR MEETING**

**OF THE**

**DISTRICT GOVERNING BOARD**

**SEPTEMBER 18, 2024**

A Regular Meeting of the Coconino Community College District Governing Board was held in the Board Room at Coconino Community College, 2800 S. Lone Tree Rd., Flagstaff, AZ 86005. Board Chair Joey Smith called the meeting to order at 5:40 pm.

PRESENT: Joey Smith

Patrick Hurley

Nat White

Eric Eikenberry

ABSENT: Patricia Garcia

**Also Present:** Dr. Jami Van Ess, Ms. Kirsten Mead, Ms. Alimah Damgaard, Dr. Adriana Flores-Church, Dr. Sandra Hinski, Mr. Keith Becker, Mr. Tony Williams, Ms. Janel States, Ms. Kay Leum, Mr. Kurt Stull, Dr. Mark Maciha, Ms. Randi Axler, Mr. Ryan Bouwhuis, Ms. Sonni Marbury

The September 18, 2024, documents file contains reports, summaries, background material, and other documents referred to in these minutes.

**ADOPTION OF AGENDA**

Mr. Patrick Hurley moved to approve the agenda, and Dr. Nat White seconded the motion. The agenda was approved as presented (Mr. Eikenberry, Mr. Hurley, Chair Smith, and Dr. White voting in favor).

**ADOPTION OF CONSENT AGENDA**

A. Minutes of a Work Session – August 28, 2024

E. Minutes of a Regular Meeting – August 28, 2024

Mr. Patrick Hurley moved to approve the Consent Agenda, and Dr. Nat White seconded the motion. The motion was unanimously approved (Mr. Eikenberry, Mr. Hurley, Chair Smith, and Dr. White voting in favor).

**FOLLOW UP ITEMS**

There were no follow-up items.

**INTRODUCTION OF GUESTS**

There were no guests in attendance.

**CALL TO THE PUBLIC**

There was no response to the call to the public.

**ACTION ITEMS**

1. **Policy 307-00 Full-Time Faculty Evaluation  – Dr. Sandra Hinski**

When Dr. Sandra Hinski became Provost at CCC in July 2024, she began deep-diving into academic affairs procedures to ensure alignment with the corresponding policy. During that time, Dr. Hinski found that policy 307-00 Full-Time Faculty Evaluation wording did not line up with the adjusted corresponding procedure (307-01). All faculty are evaluated; therefore, the words Full-Time have been removed. Student Affairs has also been removed, as this department is not involved in faculty evaluations. The procedure has been updated and approved by the President’s Cabinet. The last time policy 307-00 had previously been updated was January 14, 2011.

Dr. Hinski recommended that the Board approve the language changes to Policy 307-00.

The Board discussed:

* Faculty are evaluated based on time and type of position, not necessarily annually

Dr. Nat White moved to approve the proposed language change to Policy 307-00 Faculty Evaluation,and Mr. Eric Eikenberry seconded the motion. The motion was unanimously approved (Mr. Eikenberry, Mr. Hurley, Chair Smith, and Dr. White voting in favor).

**INFORMATION AND REPORTS**

**Board Reports**

1. **AACCT**—Dr. Nat White noted that Dr. David Borofsky is now formally the AC4 and AACCT Executive Director, and Amena Alwareeth is the new Assistant to the Executive Director.
2. **ACCT**—Ms. Patricia Garcia is not in attendance.
3. **Alliance** – Mr. Hurley has nothing to report, as there has not been a recent meeting.
4. **Foundation** **Board**— Mr. Eric Eikenberry has nothing to report, as there has not been a recent meeting.
5. **Other Reports**

There were no other reports.

1. **PRESIDENTS REPORT – Dr. Jami Van Ess**

Dr. Van Ess updated the Board on activities and events around the College, including the Master Planning Visioning Sessions. The Students First Scholarship Breakfast was successful, and the WIG will launch this week. The Budget Book is available on the website and will be sent to the Board. Enrollment data will be available in October.

The Board discussed:

* The George Kyte Invitational cross country race and the standing of our students
* The Master Planning Visioning Sessions

**EXECUTIVE SESSION** At 5:50 pm, a motion was made by Mr. Patrick Hurley to enter into Executive Session pursuant to A.R.S. 38-431.03(A)(9) Discussion regarding campus safety threats by a former student.  (\*Possible executive session per A.R.S. 38-431.03(A)(9) (discussion or consultations with designated representatives of the public body in order to discuss security plans, procedures, assessments, measures, or systems relating to the security of safety of buildings, facilities, and operations)). Mr. Eric Eikenberry seconded the motion. The motion was unanimously approved (Mr. Eikenberry, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

**RECONVENED IN OPEN SESSION at 6:26 pm**

Mr. Eric Eikenberry motioned to reconvene in open session, and Dr. Nat White seconded the motion.  The motion was unanimously approved (Mr. Eikenberry, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).  The meeting resumed in open session at 6:26 pm.

There being no further business, Chair Smith adjourned the meeting at 6:27 pm.

**MINUTES PREPARED BY:**

Ms. Kirsten Mead

Board Recorder

**ATTEST and APPROVED:**

Mr. Patrick Hurley Mr. Joey Smith

Vice Chair/Secretary of the Board Board Chair