

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

JANUARY 27, 2025



**COCONINO COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
JANUARY 27, 2025**

A Work Session of the Coconino Community College District Governing Board was held via interactive videoconferencing (Zoom). Board Chair Mr. Joseph Smith called the meeting to order at 4:06 pm.

PRESENT: Eric Eikenberry
 Patricia Garcia
 Patrick Hurley
 Joey Smith

ABSENT: Nat White

Also Present: Dr. Eric Heiser, Ms. Kirsten Mead, Dr. Jami Van Ess, Dr. Adriana Flores-Church, Ms. Dianna Sanchez, Ms. Janel States, Mr. Shane Pablo, Dr. Sandra Hinski, Mr. Tony Williams, Ms. Alycia Russo, Ms. Alyssa Sergent, Mr. Craig Hunt, Mr. David Asencio, Mr. Duane Marshall, Ms. Jennifer Jameson, Ms. Jessica Burke, Ms. Kay Leum, Mr. Keith Becker, Mr. Luke Owens, Dr. Mark Maciha, Mr. Nolan Begaye, Ms. Pamela Malone, Ms. Randi Axler, Mr. Ryan Norton, Ms. Sarah Heemstra, Ms. Sonni Marbury, Ms. Tama Kott, Ms. Tanya Buckley, and Mr. Van Walker.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the January 27, 2025, documents file.

1. Information Item - Purpose and Structure of the Budget Retreat

Dr. Eric Heiser introduced the purpose and structure of the Budget Retreat to the Board.

2. Information Item – Budget Planning – Jami Van Ess

- a. Budget Status Report through December 2024
- b. FY26 Budget Forecast
- c. October and November Slides
- d. IBP Request Summary
- e. Tuition and Fees
- f. Compensation and Benefits
- g. Board Direction

Dr. Van Ess reviewed the budget status report with the Board. The report details expenses through December 31, 2024, which is 50% of the current fiscal year (FY). Please see the January 27, 2025, documents file for additional details.

Dr. Van Ess, Dr. Heiser, and the Board discussed the FY26 budget and the Informed Budget Process (IBP). Topics included the FY26 budget forecast, tuition and fees (including out-of-county and differential tuition), compensation, IBP requests, and Board direction. Please see the January 27, 2025, documents file for additional information.

Board Direction

After discussing the budget items, the Board:

- Is Comfortable moving forward with the presented differential tuition due to increasing costs of supplies to the College
- Would like to see \$4, \$5, and \$6 option comparisons for tuition increases and how an increase would affect individual students and the amount they pay out of pocket
- Would like to see what percentage of the students are paying increased tuition that would not be covered by loans and grants
- Would like to see how many people in programs with differential tuition are grant and scholarship students and what percentage of people in that group would be affected by an increase in tuition
- Would like information on cost of living comparisons between Flagstaff and other areas of the state
- Would like Dr. Van Ess to analyze the College's projected revenue increases versus expense increases to understand the impact of potential compensation increases
- Would like data on how employees utilize the cafeteria plan funds, such as the percentage used for dependent medical expenses versus other purposes
- Would like to see the same compensation and cafeteria plan options brought back for further discussion

The Board thanked Dr. Van Ess and her team for their work on tonight's budget presentation.

ADJOURNMENT: The Work Session Adjourned at 6:22 pm.

MINUTES PREPARED BY:

Mr. Patrick Hurley
Vice Chair/Secretary of the Board

Ms. Kirsten Mead
Board Recorder

Mr. Joey Smith
Board Chair