

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

REGULAR MEETING

JANUARY 15, 2025



**COCONINO COMMUNITY COLLEGE
MINUTES OF A REGULAR MEETING
OF THE
DISTRICT GOVERNING BOARD
JANUARY 15, 2025**

A Regular Meeting of the Coconino Community College District Governing Board held in person at Coconino Community College, 2800 S. Lone Tree Rd, Flagstaff, AZ 86005, in the Board Room. Board Chair Mr. Joey Smith called the meeting to order at 5:32pm.

PRESENT: Eric Eikenberry
 Patricia Garcia
 Patrick Hurley
 Joey Smith
 Nat White

ABSENT: None

Also Present: Dr. Eric Heiser, Ms. Kirsten Mead, Dr. Adriana Flores-Church, Ms. Alyssa Sergent, Mr. Brian Blue, Ms. Colleen Carscallen, Mr. David Asencio, Dr. Jami Van Ess, Ms. Janel States, Ms. Jennifer Jameson, Ms. Kay Leum, Mr. Keith Becker, Mr. Kurt Stull, Dr. Mark Maciha, Mr. Nolan Begaye, Ms. Randi Axler, Mr. Ryan Bouwhuis, Mr. Ryan Norton, Mr. Shane Pablo, Ms. Sonni Marbury, Mr. Tony Williams, Mr. Van Walker, and Mr. Nathan Schott.

The January 15, 2025, documents file contains reports, summaries, background material, and other documents referred to in these minutes.

ADOPTION OF AGENDA

Mr. Patrick Hurley moved to approve the agenda, and Ms. Patricia Garcia seconded the motion. The agenda was approved as presented (Mr. Eikenberry, Ms. Patricia Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

ADOPTION OF CONSENT AGENDA

- A. Minutes of a Work Session – November 20, 2024
- B. Minutes of a Joint DGB/Foundation Meeting – November 20, 2024

Mr. Patrick Hurley moved to approve the Consent Agenda, and Ms. Patricia Garcia seconded the motion. The motion was unanimously approved (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

INTRODUCTION OF GUESTS

Janel States introduced Mr. Brian Blue, CCC Foundation Board Chair.

CALL TO THE PUBLIC

Dr. Eric Heiser introduced Mr. Shane Pablo to the Board as the new Chief Information Officer who now oversees Information and Technology Services.

ELECTION OF BOARD CHAIR, VICE CHAIR/SECRETARY, AND COMMITTEE REPRESENTATIVES –

Mr. Joey Smith

Chair Joey Smith proposed a slate vote for the positions of Chair and Vice Chair/Secretary, supported by Vice Chair Patrick Hurley.

- **Motion:** Ms. Patricia Garcia motioned to reappoint Chair Joey Smith and Vice Chair/Secretary Patrick Hurley to their current positions.
- **Second:** Dr. Nat White seconded the motion.
- **Vote:** The motion passed unanimously, with all members (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White) voting in favor.

Arizona Association of Community College Trustees (AACCT) Representative

Dr. Nat White briefed the Board on the role of AACCT, describing it as a unified voice for community college trustees statewide and a resource for legislative recommendations.

- **Nomination:** Mr. Eric Eikenberry expressed interest in serving as the AACCT representative.
- **Motion:** Dr. Nat White motioned to approve Mr. Eikenberry as the AACCT representative.
- **Second:** Mr. Patrick Hurley seconded the motion.
- **Discussion:** Ms. Patricia Garcia emphasized that the AACCT representative is also responsible for providing information for ACCT state reporting, which Mr. Eikenberry acknowledged.
- **Vote:** The motion passed unanimously, with all members (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White) voting in favor.

Foundation Board Representative

- **Nomination:** Ms. Patricia Garcia nominated Dr. Nat White as the Foundation Board representative. Dr. White confirmed his willingness to serve.
- **Motion:** Mr. Eric Eikenberry motioned to approve Dr. White as the Foundation Board representative.
- **Second:** Mr. Patrick Hurley seconded the motion.
- **Vote:** The motion passed unanimously, with all members (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White) voting in favor.

Alliance Representative

Mr. Patrick Hurley recommended removing the Alliance Representative position from the slate of committees. He noted that College staff already attend Alliance meetings, which makes board representation redundant. If the presence of a Board member is needed, Dr. Eric Heiser will contact the Board for availability.

- **Motion:** Dr. Nat White moved to eliminate the Alliance Representative position.
- **Second:** Ms. Patricia Garcia seconded the motion.
- **Vote:** The motion passed unanimously, with all members (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White) voting in favor.

ACTION ITEMS

A. President's Authorization to Negotiate Lease for Auto Program – Chair Joey Smith

Chair Smith and Dr. Eric Heiser spoke to the Board regarding a new lease space for the automotive program. See the January 15, 2025 documents file for additional information.

A property at 1118 W. Route 66, Flagstaff, AZ, became available at the end of December. In January, Dr. Heiser and several College employees toured the facility. They determined it to be a

suitable location for expanding the CCC Auto Program and establishing a new home for the Welding Program.

Dr. Heiser requested Board approval to authorize him, as College President, to negotiate and sign a lease for the property. Key terms of the proposed lease include:

- Annual rent shall not exceed **\$133,787.52**, with a maximum annual increase of 3%.
- A lease clause allowing the College to exit the agreement with **180 days' notice**.

The Board discussed the following points:

- The lease price and its calculation are based on market rates.
- Funding requirements to make the space operational for courses.
- Provision of tools and equipment necessary for student use in the programs.
- Improvements needed to prepare the building for academic use.
- The desire for Board members to tour the facility.

Chair Smith recommended that the Board approve Dr. Heiser's request to negotiate and sign the lease under the abovementioned terms.

- **Motion:** Mr. Eric Eikenberry motioned to authorize Dr. Heiser to negotiate and sign the lease.
- **Second:** Dr. Nat White seconded the motion.
- **Vote:** The motion was unanimously approved, with all members (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White) voting in favor.

INFORMATION AND REPORTS

A. AACCT (Arizona Association of Community College Trustees) - Dr. Nat White

Dr. White informed the Board of an upcoming AACCT meeting scheduled for January 27, 2025.

B. ACCT (Association of Community College Trustees) - Ms. Patricia Garcia

Ms. Garcia provided an update on the National Legislative Summit, which will take place February 9–12, 2025. Attendees will include Ms. Garcia, Mr. Eric Eikenberry, Ms. Dianna Sanchez, and Dr. Eric Heiser, along with two students who will also participate in the event.

C. Alliance – Mr. Patrick Hurley

Mr. Patrick Hurley informed the Board that the Alliance meeting originally scheduled for January was postponed to February 7, 2025.

D. Foundation – Mr. Eric Eikenberry and Ms. Dianna Sanchez

Ms. Dianna Sanchez provided updates on Foundation activities. She highlighted upcoming Foundation events and announced that, at the end of 2024, the Foundation was selected to receive a quarter of an estate gift. This contribution will generate funds to support the College's Veteran's Center.

President's Report – Dr. Eric Heiser

Dr. Eric Heiser updated the Board on the legislative process that began Monday. Representative Marshall and Senator Gowen are supporting a bill to provide funding to the High Country Training Academy to maintain and grow the program. This is a rural specific ask that will bring \$10M to five rural districts, including the College, for law enforcement academies. Each institution will receive \$2M. Each of the five districts already operate law enforcement academies.

EXECUTIVE SESSION At 6:13 pm a motion was made by Mr. Patrick Hurley enter into EXECUTIVE SESSION: Pursuant to A.R.S. § 38-431.03(A)(7), the District Governing Board may vote to enter

Executive Session for discussion of real estate. Dr. Nat White seconded the motion, and it was unanimously approved (Mr. Eikenberry, Ms. Patricia Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

RECONVENED IN OPEN SESSION at 6:51 pm.

Dr. Nat White motioned to reconvene in open session. Mr. Eric Eikenberry seconded the motion, and it was unanimously approved (Mr. Eikenberry, Ms. Patricia Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor). The meeting resumed in open session at 6:51 pm.

ADJOURNMENT:

There being no further business, Chair Smith adjourned the meeting at 7:16 pm.

FOLLOW UP

None

MINUTES PREPARED BY:

Ms. Kirsten Mead
Board Recorder

ATTEST and APPROVED:

Mr. Patrick Hurley
Vice Chair/Secretary of the Board

Mr. Joey Smith
Board Chair