



# Coconino Community College Community Leave Partner Request

(Submit to [HR@coconino.edu](mailto:HR@coconino.edu) when complete)

Organization Name:

Address:

Contact Information:

Website:

Does the organization hold a 501-c3 non-profit tax status?      Yes      No

Briefly describe what the organization does (Mission / Goals):

In what capacity do you intend to volunteer and how will you represent CCC?

Submitted by: (Print Name & Job title)

Date submitted to HR

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Received by HR:

Approved

Denied (Reason for denial to be included)