

Welcome Veterans

&

Dependents of Veterans

Welcome to the [Office of Veterans Services](#) at Coconino Community College, thank you Veterans for your sacrifice and service to our country. We are proud to serve our Veterans and dependents of Veterans to use their benefits to meet their college expenses. If you have any questions about your education benefits please do not hesitate to contact CCC Veterans Services located in the Office of Student Financial Aid at the Lone Tree Campus 928.226.4309.

A college education is one of the most important investments you can make in your future. Coconino Community College is committed to helping you bridge the gap between your personal resources and the cost of attending college. Many programs in addition to your Veterans Benefits are available, including grants, scholarships, loans. Visit our [Financial Aid](#) page to get more information. Please take time to explore this site and learn more about the Veterans Services and the resources available to help you get started today.

Chapter 33 Post 9/11 GI Bill® Information: The Post-9/11 GI Bill® is an education benefit program for individuals who served on active duty for at least 90 days of aggregate service on or after September 11, 2001 or were discharged with a service-related disability after 30 continuous days. Under this chapter, effective August 1, 2009, eligible participants (veterans, service members, and dependents) pursuing a VA approved training program may receive the following benefits at a percentage based on the length of active duty service:

- Cost of tuition and fees, not to exceed the most expensive in-state undergraduate tuition at a public institution of higher education (paid directly to the school);
- Monthly housing allowance equal to the basic allowance for housing payable to a military E-5 with dependents, in the same zip code as the primary school CCC's zip code is 86001 and the monthly housing allowance is \$1766.00 (paid directly to the service member or veteran);
- Yearly books and supplies stipend of up to \$1000 per year (paid directly to the service member or veteran); and

Specific questions about eligibility for VA benefits should be addressed to the VA. For additional information, you may go to the following:

- [Education and Training](#)
- [Benefits](#)
- [GI Bill](#)®

You may apply for Veteran Educational Benefits through [VONAPP](#).

If you are eligible for this GI Bill® benefit, make sure you complete the Free Application for Federal Student Aid (FAFSA) form to see what other types of financial assistance you might be eligible for.

Required paperwork:

New Students: Students are those who have not used VA benefits before at any institution of higher education. Complete and submit the appropriate VA application and supporting documents to Coconino Community College Veterans Services at the Lone Tree Campus, 2800 S Lone Tree Rd, Flagstaff, AZ 86005, email: cccvets@coconino.edu or fax: 928.226.4110.

- [Admissions Application](#)
- [Veterans Promissory Note](#) (required for Ch 30 & 35)
- [CCC's Veteran Forms page](#) or the Veterans On-Line Application website: [VONAPP](#)
 - [VA Form 22-1990](#) (Ch 33, 30, 1606)
 - DD 214 (Member 4 copy Ch 33, 30)
 - DD 2384 Form Notice of Basic Eligibility (NOBE) (Ch 1606 Reserve/Guard Unit this form can be picked up from their units Educational Officer, or at [ARNG-National Guard Benefits Online](#))
 - VA Form 22-5490 (Ch 35)
 - CCC Form [Request for Certification of Educational Benefits](#) (required for all chapters)

Continuing Students: Students, who have received Veterans benefits at CCC previously, must complete Request for Certification of Educational Benefits form (required for all chapters) each semester to receive Veterans/dependent benefits, and Veterans/Dependent Standards Form (required for all chapters) available at [Veteran Forms](#).

Transfer Students: This process is for transferring students from another college or university where they have already used VA educational benefits. Complete and submit the appropriate VA form along with supporting documents to Coconino Community College Veterans Services at the Lone Tree Campus, 2800 S Lone Tree Rd, Flagstaff, AZ 86005, email: cccvets@coconino.edu or fax: 928.226.4110.

- Must complete
 - [Admissions Application](#) (If you attended CCC previously check with Registration to determine if a new Admissions Application is necessary)
 - [Veteran Forms](#)
 - [VA Form 22-1995](#) (Ch 33, 30, 1606)
 - [VA Form 22-5495](#) (Ch 35)
 - CCC Form Request for Certification of Educational Benefits (Required for all chapters)

- Must submit Official Academic Transcripts for all previous schools attended. Students, who have attended any prior colleges, must have their academic transcripts sent to **CCC** to be evaluated. In order to receive your benefits, we require that all prior official academic transcripts be submitted to CCC's Registration and Enrollment Services office. This includes ALL previously attended colleges, universities, trade/vocational schools, and military transcripts regardless of whether you received Veteran's educational benefits there or not. Official transcripts must be received and evaluated by the CCC's credentials evaluator prior to certification of benefits. Please allow at least two weeks from date of official transcript receipt for the CCC credentials evaluator to evaluate your transcripts to bring in your applicable transfer hours.

General information: New applicants please allow your paperwork 6 to 8 weeks to process through the Department of Veterans Administration once it leaves our office.

Changes: As required by law, changes must be reported to our office immediately. This includes name, address, telephone number, degree changes, and class schedule changes (both drops or adds and withdrawals) National Guard/Reservists being mobilized* (Please contact CCC's Veteran Services for procedures.)

Concurrent Enrollments: A student may take courses at more than one school that apply to his or her degree. The school that will grant the degree is the student's "primary" school. All other schools are "secondary" schools. The primary school will send Concurrent Form 315 to the secondary school to certify him or her VA benefits for courses taken at the secondary school.

Tuition Deferments: The State of Arizona allows veterans (chapters 30, 1607, 1606) who receive VA Educational Benefits to defer (interest free) the payment of tuition, fees. (Veterans Promissory Note) Please contact the Veterans Office at CCC for more information.

Class time frame: Please be advised of classes that have different start and end dates, like for example our Fast Track classes or summer classes that might be 8 weeks or 5 weeks or even as long as a weekend long, the VA treats each course you are enrolled in as a separate unit and pays your benefits accordingly. When the course ends, it is no longer counted by the VA as part of your enrollment. See chart below.

VA Student Attendance Level Chart **WEEKS**

Semester HOURS Per Term	15 to 19	14	13	12	11	10	9	8	7	6	5	4	3	2	1
12 or more	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
11	$\frac{3}{4}$	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
10	$\frac{3}{4}$	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
9	$\frac{3}{4}$	$\frac{3}{4}$	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
8	$\frac{1}{2}$	$\frac{3}{4}$	$\frac{3}{4}$	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
7	$\frac{1}{2}$	$\frac{3}{4}$	$\frac{3}{4}$	$\frac{3}{4}$	$\frac{3}{4}$	FT	FT	FT	FT	FT	FT	FT	FT	FT	FT
6	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{3}{4}$	$\frac{3}{4}$	$\frac{3}{4}$	FT	FT	FT	FT	FT	FT	FT	FT	FT
5	$< \frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{3}{4}$	$\frac{3}{4}$	$\frac{3}{4}$	FT	FT	FT	FT	FT	FT	FT
4	$< \frac{1}{2}$	$< \frac{1}{2}$	$< \frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{3}{4}$	$\frac{3}{4}$	FT	FT	FT	FT	FT	FT
3	$\frac{1}{4}$	$\frac{1}{4}$	$< \frac{1}{2}$	$< \frac{1}{2}$	$< \frac{1}{2}$	$< \frac{1}{2}$	$< \frac{1}{2}$	$< \frac{1}{2}$	$< \frac{1}{2}$	$\frac{3}{4}$	$\frac{3}{4}$	FT	FT	FT	FT
2	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$< \frac{1}{2}$	$< \frac{1}{2}$	$< \frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{3}{4}$	FT	FT	FT
1	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$\frac{1}{4}$	$< \frac{1}{2}$	$\frac{1}{2}$	$\frac{3}{4}$	FT

Dropping classes: CCC must report any changes in enrollment to the VA. This has an impact on your benefits. So please drop by our office before you drop a class. If you have a good reason as to why you need to drop the class, we need to report that to the VA otherwise, they may ask for all the money back that was received for that class from the first day of school.

Monthly Certification: Chapter 30 and chapter 1606 students must verify their enrollment monthly by **Web Automated Verification of Enrollment (WAVE)** or by **Interactive Voice Response (IVR)**. The preferred method is WAVE, which includes features not in IVR. **WAVE** allows students to verify their enrollment on the Internet. [WAVE](#) is the Education Service web site.

Students can verify their enrollment on or after the last calendar day of each month. You must have a current or active benefit award. Active records are those with activity in the last 12 months. Benefits are paid in the arrears. Your benefit check is for the previous month of enrollment.

The [WAVE](#) system permits students to perform a multitude of functions. For instance, students may:

- Verify that their enrollment has not changed
- Report a change in their enrollment
- Change their mailing address
- Initiate or change their direct deposit information
- View their enrollment period and monthly benefit amount
- View their remaining entitlement
- Sign up for a monthly e-mail reminder

IVR allows students to “phone in” (**1-877-823-2378**) their monthly verification if there are no changes to the enrollment during the previous month. If there were, changes in the enrollment the student must use the WAVE system or speak with an Education Case Manager at 1-888-442-4551.

The monthly verification of enrollment procedure has not been adopted for chapters 31 and 35.

Tutorial Assistance: This is for students who are using educational benefits and need tutoring during the semester. Students can receive additional VA assistance to defer the expenses incurred for tutoring services. To utilize this, the student must obtain a letter from the instructor indicating the exact tutoring needed, select a tutor and submit the VA Tutorial Assistance form, 22-1990t, to the Veteran Services Office, Coconino Community College, at the Lone Tree campus. The amount paid is at the rate of the monthly tutoring cost not to exceed \$100.00 per calendar month. The maximum amount payable is \$1200.00 with the first \$600 coming from the VA and the last \$600 being deducted from the student's remaining entitlement. Dependent students, Chapter 35, receive up to \$1200 without entitlement being charged.

One more thing, if you are eligible for any of the programs listed above make sure you complete and submit the [FAFSA](#) to see what other financial aid you might be eligible for.

Helpful sites that offer general information regarding each military branch and service.

- [Department of Defense](#)
- [US Air Force](#)
- [US Army](#)
- [US Coast Guard](#)
- [US Marine Corps](#)
- [US Navy](#)

Important Phone Numbers

Educational Benefit Inquiries	1.888.442.4551
Automated Monthly Verification	1.887.823.2378
Direct Deposit and Address Changes	1.877.838.2778
Debt Management Center	1.800.827.0648
Compensation and Pension	1.800.827.1000
Vocational Rehabilitation and Employment	1.800.827.1000 (Press 1, then 0)
Headstone and Markers	1.800.697.6947
Life Insurance	1.800.669.8477
Gulf War Vets Help Line	1.800.749.8387

Loan Guarantee	1.888.232.2571
Veterans Health Care	1.877.222.8387
Mammography Help Line	1.888.492.7844
CHAMP/VA Spina Bifida	1.800-733-8387

[House Committee on Veteran Affairs](#)

This site provides up-to-date news and information on legislation and legislators working for veterans and veteran's benefits issues.

[National Archives and Records Administration](#)

This site can assist students looking for past military service records.

[Lost DD214](#)

Obtaining misplaced DD214 (Military Discharge) records.

[The Vet Center - Phoenix](#)

The Vet Center in Phoenix, provides a variety of counseling services to veterans and their families, including post-war adjustment assistance. Vet Center (602) 379-4769.