

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

SPECIAL MEETING

JUNE 3, 2026



**COCONINO COMMUNITY COLLEGE
MINUTES OF A SPECIAL MEETING
OF THE
DISTRICT GOVERNING BOARD
JUNE 3, 2026**

A Special Meeting of the Coconino Community College District Governing Board was held in person on **Wednesday, June 3, 2026**, at Lowell Observatory, 1400 W. Mars Hill Rd., Flagstaff, AZ, 86001. Board Chair Joey Smith called the meeting to order at 11:32 am.

PRESENT: Mr. Joey Smith, Board Chair
Mr. Patrick Hurley, Vice Chair/Secretary
Mr. Eric Eikenberry, Trustee
Ms. Patricia Garcia, Trustee
Dr. Nat White, Trustee

Also Present: President Eric Heiser, Dr. Mary Spilde, Ms. Kirsten Mead, and Mr. Keith Becker

Reports, summaries, background material, and other documents referred to in these minutes can be found in the June 3, 2026, documents file.

CALL TO ORDER

A special meeting of the Coconino Community College District Governing Board was called to order at 11:32 am on June 3, 2026.

ADOPTION OF AGENDA

Motion: Trustee Hurley moved to adopt the agenda as presented.

Second: Trustee White

Vote: Motion carried unanimously.

CALL TO THE PUBLIC

There was no response.

EXECUTIVE SESSION

Motion: At 11:33 am, Trustee Garcia moved to enter into Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for discussion of the President’s annual performance evaluation and contract.

Second: Vice Chair Hurley

Vote: Motion carried unanimously.

RECONVENED IN THE SPECIAL MEETING

Motion: At 3:03 pm Vice Chair Hurley moved to reconvene the Special Meeting.

Second: Trustee White

Vote: Motion carried unanimously.

ACTION ITEMS

A. President Heiser Contract Addendum Three – Chair Smith

Based on the discussion held in executive session, the Board considered Amendment Three to President Eric Heiser's contract. The amendment adjusts the President's base salary to \$280,225, effective fiscal year 2027, and extends the contract by one additional year, through 2031, renewable annually at the Board's discretion. All other articles of the contract remain the same.

Chair Smith recommended that the District Governing Board adopt a motion to approve Amendment Three to President Eric Heiser's contract as presented and authorize the Board Chair to sign.

Motion: Trustee Hurley moved to approve Amendment Three to President Heiser's contract as presented and authorize the Board Chair to sign.

Second: Trustee Garcia

Vote: Motion carried unanimously.

B. Timberline Shooting Range Shared Use Agreement – President Heiser

The Board considered the Timberline Shooting Range User Agreement. President Heiser explained that the agreement establishes the governing framework for use of the range, while more detailed procedures will continue to be developed.

The Board discussed safety oversight, including the role of a certified range master. President Heiser reported that the City has identified a sergeant to serve as range master and that police staff serving in supervisory roles at the range will hold appropriate Arizona Peace Officer Standards and Training certification related to range operations.

The Board also discussed CCC's status as an equal partner with the City of Flagstaff in the facility. President Heiser stated that CCC and the City are joint owners and that the agreement does not establish CCC as a junior partner. The Board also discussed facility maintenance, shared expenses, and the process for approving future users of the facility.

President Heiser recommended that the Board adopt a motion to approve the Shared Use Agreement related to Joint Ownership and Use of the Firearms Training Facility, as presented, and authorize the President to sign, including authority to make non-substantial changes in consultation with legal counsel.

Motion: Trustee Eikenberry moved to approve the Timberline Shooting Range Shared Use Agreement related to Joint Ownership and Use of the Firearms Training Facility, as presented, and authorize the President to sign, including authority to make non-substantial changes in consultation with legal counsel.

Second: Vice Chair Hurley

Vote: Motion carried unanimously.

ADJOURNMENT

There being no further business, Chair Smith adjourned the Special Meeting at 4:14 pm.

MINUTES PREPARED BY:

Ms. Kirsten Mead
Board Recorder

ATTEST and APPROVED:

Mr. Patrick Hurley
Vice Chair/Secretary of the Board

Mr. Joey Smith
Board Chair

DRAFT