

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

April 15, 2026



**MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
APRIL 15, 2026**

A Work Session of the Coconino Community College District Governing Board was held in person and via Zoom at Coconino County College, 2800 S. Lone Tree Rd., Flagstaff, AZ, 86005. Board Chair Joey Smith called the meeting to order at 3:02 pm.

- PRESENT:** Mr. Joey Smith, Board Chair
Mr. Patrick Hurley, Board Vice Chair/Secretary
Mr. Erik Eikenberry, Trustee (Zoom)
Ms. Patricia Garcia, Trustee
Dr. Nat White, Trustee
- ABSENT:** None

Also Present:

President Eric Heiser, Ms. Kirsten Mead, Dr. Adriana Flores-Church, Mr. Shane Pablo, Ms. Dianna Sanchez, Ms. Janel States, Dr. Sandra Tarbell, Dr. Jami Van Ess, Mr. Tony Williams, Ms. Cathleen Banier-Goff, Mr. Keith Becker, Mr. Ryan Bouwhuis, Ms. Alimah Damgaard, Dr. Mark Hartley, Ms. Kay Leum, Dr. Mark Maciha, Ms. Heather Nevius, Mr. Kurt Stull, Mr. Van Walker, Ms. Amelinda Webb, Mr. Brian Blue, Ms. Melissa Alexander (DLR Group), Ms. Betsy Lynch (DLR Group), Ms. Sue Gray (BWS) Ms. Erin Price (BWS), and Mr. Frank Slingerland (BWS).

The April 15, 2026 documents file contains reports, summaries, background materials, and other documents referenced in these minutes.

1. DISCUSSION / INFORMATION ITEMS

A. Building Design Process and Visioning – Chair Smith and President Heiser

The Board received an overview of the design process and timeline for the Allied Health building on the Lone Tree Campus and the reconstruction of the Fourth Street Campus. Representatives from DLR Group and BWS Architects introduced their firms, described their experience, and outlined their approach to design, stakeholder engagement, and project scheduling. The Board discussed the importance of designing buildings that are functional, flexible, student-centered, fiscally responsible, and reflective of community needs and values. Trustees also emphasized the importance of community input, transparency, and regular Board updates throughout the design process.

The Board discussed:

- Project vision, process, and timeline
- Functionality, flexibility, and long-term value
- Budget awareness and fiscal responsibility
- Community and stakeholder input
- Sustainability and future adaptability

B. Tentative Budget and Property Tax Information/Preliminary Budget for FY 2027– Dr. Van Ess

The Board received information on the tentative budget and truth-in-taxation process for the upcoming fiscal year. Dr. Van Ness reviewed the levy worksheet, required public notice, and state budget forms, and explained the relationship between increasing assessed property values and the declining tax rate. Staff also shared that implementation of the secondary tax rate tied to the bond will be delayed in order to better align borrowing with project timing and reduce near-term tax impact. President Heiser also provided a brief legal update related to the PTOC matter.

The Board discussed:

- Tentative budget development
- Truth-in-taxation requirements
- Primary levy and tax rate information
- Timing of the secondary tax rate for bond projects
- Legal update regarding the PTOC case

C. CAVIAT IGA – Dr. Tarbell

The Board reviewed proposed revisions to the CAVIAT Intergovernmental Agreement that will return for approval at a future meeting with Dr. Tarbell. The updates reflect CAVIAT’s ability to support certain post-high school students in qualifying CCC programs and clarify responsibilities related to student enrollment, records, and compliance.

The Board discussed:

- Proposed revisions to the CAVIAT IGA
- Support for “13th grader” students in CCC programs
- Clarification of roles and responsibilities
- FERPA compliance and student records handling

D. Policy Review: 202-00 Purchasing – President Heiser

The Board reviewed proposed revisions to Policy 202-00: Purchasing post-high-school students in qualifying for g. The updates are intended to align the College’s purchasing practices with federal requirements and create a more consistent purchasing framework across funding sources. The revised policy will return for approval at a future meeting.

The Board discussed:

- Proposed revisions to Policy 202-00
- Alignment with federal purchasing standards
- Legal has reviewed the revised policy

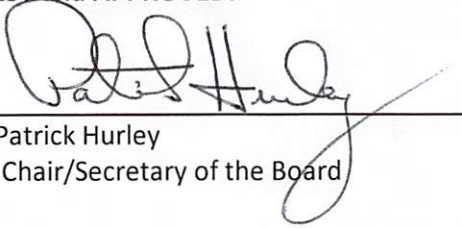
ADJOURNMENT: The meeting adjourned at 5:06 pm.

MINUTES PREPARED BY:

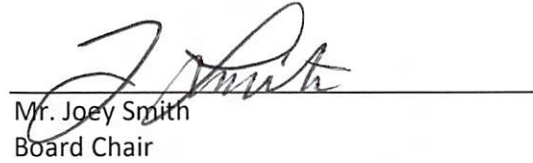


Ms. Kirsten Mead
Board Recorder

ATTEST and APPROVED:



Mr. Patrick Hurley
Vice Chair/Secretary of the Board



Mr. Joey Smith
Board Chair