

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

APRIL 17, 2024



**MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
APRIL 17, 2024**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room at Coconino Community College, 2800 S. Lone Tree Rd., Flagstaff, AZ. Board Chair Joey Smith called the meeting to order at 4:05 pm.

PRESENT: Eric Eikenberry
 Patrick Hurley
 Joey Smith
 Nat White
 Patricia Garcia

Also Present: Dr. Eric Heiser, Ms. Kirsten Mead, Dr. Jami Van Ess, Mr. Tony Williams, Ms. Dianna Sanchez, Dr. Adriana Flores-Church, Mr. Dave Asencio, Mr. Brian Wilson, Ms. Colleen Carscallen, Ms. Jennifer Jameson, Ms. Julie Baumgartner, Mr. Kurt Stull, Mr. Ryan Bouwhuis, Ms. Sonni Marbury, Mr. Keith Becker, Ms. Kay Leum, and Ms. Alexis Knapp Polley.

Reports, summaries, background material and other documents referred to in these minutes can be found in the April 17, 2024, documents file.

1. FOLLOW UP ITEMS

There were no follow-up items.

2. DISCUSSION/INFORMATION ITEMS

A. Board Retreat Planning – Chair Joey Smith

Chair Smith asked Trustees for topics for the Board Retreat being held in June. For additional information, see the documents file for April 17, 2024.

The Board discussed:

- Mr. Eric Eikenberry started a conversation with Mr. Eric Wolverton, Habitat for Humanity, and would like Mr. Wolverton to present housing opportunities to the Board
- Topic: Public Planning and Zoning Update
- Topic: CCC Presence in Williams Initiatives and Mountain Line Conversation
- Topic: Board Evaluation
- Topic: Policy and Procedure Review

B. President's Evaluation Process – Dr. Eric Heiser

Dr. Eric Heiser spoke about the current President's Evaluation Process, which has not been updated since 2016 and is overly prescriptive. For additional information, see the documents file for April 17, 2024.

The Board discussed:

- The revised policy is very close to what is in Dr. Heiser's contract
- More prescriptive wording can be added year to year, as needed
- The current timeline is problematic and not being followed
- Needs to have specific evaluation metrics that are consistent year to year
- The use of an Association of Community Colleges (ACCT) consultant
- Define the President's job requirements (profile from the search and yearly Board priorities)
- The Board would like proposed revisions for the May 15, 2024, Regular Board meeting

C. Nursing Program Software – Dr. Eric Heiser

Dr. Heiser reviewed the benefits of the new software the Nursing Program is considering for the academic year 2025. The first year will be grant-funded, and the second year's differential tuition will be discussed with the Board. The software is better for instructors and students. The action item will be brought to the Board on May 15, 2024.

The Board discussed:

- Cost to students after the grant
- The cost of the software

D. Budget Status Report through March – Dr. Jami Van Ess

Dr. Jami Van Ess reviewed the Budget Status Report with the Board. For additional information, see the April 17, 2024, documents file.

The Board did not have any questions.

E. Information/Preliminary Budget for Fiscal Year 2025 – Dr. Jami Van Ess

Dr. Jami Van Ess reviewed the Information/Preliminary Budget for Fiscal Year 2025 with the Board. For additional information, see the April 17, 2024, documents file.

The Board Discussed:

- The Property Tax Oversight Committee (PTOC) status; there will be a hearing in May
- The overall state budget outlook has improved a bit, and Dr. Heiser is hopeful the PTOC issues will be resolved in the budget process
- Prop 301 funds are from a state sales tax for workforce programs
- Prop 207 funds are from a state marijuana tax for workforce programs
- The FAFSA changes are not working, and the potential to affect enrollment is high
- The ability of the College to fund housing
- The Truth in Taxation publication dates are prescribed in statute
- The financial worth of the Board's time, documented by the Foundation

ADJOURNMENT: The Work Session Adjourned at 5:23 pm.

MINUTES PREPARED BY:

Ms. Kirsten Mead
Board Recorder

ATTEST and APPROVED:

Mr. Patrick Hurley
Vice Chair/Secretary of the Board

Mr. Joey Smith
Board Chair