

**COCONINO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**REGULAR MEETING**

**SEPTEMBER 15, 2021**



**COCONINO COMMUNITY COLLEGE  
MINUTES OF A REGULAR MEETING  
OF THE  
DISTRICT GOVERNING BOARD  
SEPTEMBER 15, 2021**

A Regular Meeting of the Coconino Community College District Governing Board was via interactive video conferencing (Zoom). Board Chair Dr. Nat White called the meeting to order at 5:34 pm.

PRESENT: Eric Eikenberry  
Patricia Garcia  
Patrick Hurley  
Joseph R. Smith  
Nat White

FOUNDATION BOARD MEMBERS:  
Christina Caldwell, Outgoing President  
Cheryl Blume, Incoming President  
Gail Lowe, Treasurer  
Doug Allan  
Judith Crum  
Carol Curtis  
Reggie Eccleston  
Tammy Howell  
Kay Leum  
Aaron Secakuku  
Scott Swank

ABSENT: None

Also Present: Dr. Colleen Smith, CCC President; Mr. Alfredo Villa, Mr. Anthony Williams, Ms. April Sandoval, Mr. Bob Voytek, Mr. Robert Sedillo, Mr. Brian Wilson, Mr. Cheyenne Grabiec, Ms. Colleen Carscallen, Ms. Dianna Sanchez, Mr. Dietrich Sauer, Ms. Giovanna Macry, Ms. Isabella Zagare, Dr. Jami Van Ess, Ms. Kimberly Batty-Herbert, Ms. Kris Harris, Ms. Lina Wallen, Mr. Larry Hendricks, Dr. Nate Southerland, Ms. Rose Honanie, Ms. Sarah Benton, Ms. Sonni Marbury, Ms. Suzzanna Rodriguez.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the September 15, 2021 documents file.

**Follow Up**

- Mr. Hurley felt that Mr. Lundie deserved mention from the Board or the President thanking him for his efforts towards founding the Automotive Program. Dr. Colleen Smith will follow up with that suggestion.

**ADOPTION OF AGENDA**

Ms. Patricia Garcia moved to approve the agenda, and Mr. Joseph Smith seconded the motion. The agenda was approved as presented (Mr. Eikenberry, Ms. Garcia, Mr. Smith, and Dr. White voting in favor).

### **ADOPTION OF CONSENT AGENDA**

- A. Minutes of a Work Session – August 18, 2021
- B. Minutes of a Regular Meeting – August 18, 2021
- C. Separations/New Hires

Ms. Patricia Garcia moved to approve the Consent Agenda, and Mr. Joseph Smith seconded the motion. The motion was unanimously approved (Mr. Eikenberry, Ms. Garcia, Mr. Smith, and Dr. White voting in favor).

### **FOLLOW UP ITEMS**

There were no follow-up items.

### **INTRODUCTION OF GUESTS**

Mr. Larry Hendricks introduced student speakers Ms. Rose Honanie and Mr. Alfredo Villa. He also introduced new employees Mr. Cheyenne Grabiec, Community Outreach Coordinator, and Ms. Sonni Marbury, Executive Director of Accounting. Dr. Colleen Smith and Ms. Jami Van Ess talked about the experience of each employee and the work they had done to prepare them for their roles at the College role.

### **CALL TO THE PUBLIC**

Ms. Gail Lowe responded to the Call to the Public and let the boards know how successful the three CCC Birthday Parties were. The parties drew about 30 volunteers as well as community members. She thanked the volunteers, speakers, and everyone who attended. The parties were successful in bringing community members to campus and celebrating all things CCC.

### **CCC EXCELLENCE – Foundation Scholarship Student Impact with Student Speaker**

Ms. Dianna Sanchez introduced Ms. Rose Honanie and Mr. Alfredo Villa. Both students are scholarship recipients and shared their stories and helped the boards understand some of the ways scholarships are helping them to succeed in their education. In addition, both students talked about the many ways they are involved in community service.

Mr. Patrick Hurley joined the meeting.

Dr. Colleen Smith and members from both boards thanked the students for their speeches and for being such outstanding examples of community college students balancing work, family, and community service.

### **JOINT DISTRICT GOVERNING BOARD/FOUNDATION BOARD ITEMS**

#### **Transfer to New Foundation President**

Ms. Dianna Sanchez would like to communicate to the District Governing Board the change in Foundation Board officers. She Thanked Christina Caldwell for her service as President for the past two years. Ms. Sanchez welcomed Ms. Cheryl Blume as the incoming President.

Dr. Colleen Smith also thanked Ms. Caldwell for her dedication and service to the College and thanked Ms. Blume for taking on the additional responsibility of the President role.

### **Baertlein Scholarship Donation**

Mr. Daniel Baertlein previously served on the District Governing Board. His family reached out to establish this scholarship to recognize his involvement and dedication to the College, and the family contributed funds to make it an endowed scholarship. The College is so proud and honored that the family wanted to include the College as part of their father's legacy. Dr. Nat White talked about serving with Mr. Baertlein on the Board.

Before the discussion continued, Dr. Smith asked the District Governing and Foundation Board members to introduce themselves and explain why they were interested in serving on either Board. Dr. Smith talked about having such amazing board members and how that encourages staff members. Dr. Smith also mentioned the service of District Governing Board members as elected officials and the many hours members of both boards spend volunteering their time to serve the College.

### **Strategic Plan – College and Foundation Board Alignment**

Dr. Smith and Ms. Sanchez talked about developing both the College's and the Foundation's strategic plans. They also reviewed the goals in each plan. They then opened the floor to any thoughts or ideas from the boards.

Dr. White talked about how the strategic plans work together and bring the work of the two boards in alignment. This is something the Foundation has been working towards for a long time.

Ms. Christina Caldwell talked about the process of aligning the Foundation's strategic plan with the mission and vision of the College and that it is the job of the Foundation to support educational opportunities through scholarships.

Ms. Cheryl Blume added that Ms. Caldwell has been instrumental in dovetailing the Foundation's strategic plan with the College's. Ms. Blume gave her credit and applause for making it happen and providing a vision map for moving forward.

Mr. Eric Eikenberry asked whether the Foundation Board would be included in the upcoming Higher Learning Commission visit. The College is not sure the Foundation Board will be, but Mr. Eikenberry offered to express his appreciation for them.

Ms. Gail Lowe pointed out that the Foundation has brought in almost a quarter of a million dollars in scholarships in recent years and is so happy to support the College and the students. This past year has been one of the highest new scholarship years, despite the pandemic. Ms. Lowe thanked Mr. Steve Peru, who was instrumental in that recent growth.

Dr. White and Mr. Doug Allan talked about the Cross-Country Team and told stories about the Coach and the program.

The Boards thanked each other for their service and for all they do for the College. In addition, everyone expressed their appreciation for the various board members, their range of experience, and their reasons for being involved with the College.

## **ACTION ITEMS**

### **A. Distinguished Service Award – Ms. Dianna Sanchez**

The award committee met last week to review strong nominees and had a great discussion. After that discussion, they are recommending that Mr. Robbie Findlay be awarded the Distinguished Service Award. Ms. Dianna Sanchez read some information from the nomination.

Ms. Sanchez recommended that the District Governing Board award the 2021 Distinguished Service Award to Mr. Robbie Findlay.

Mr. Patrick Hurley was a member of that committee and talked about the strong nominees, including Mr. Jacob Lundie. The award typically goes to a single person, and Mr. Hurley felt it should go to Mr. Findlay as he has been a supporter of the College for several years. Mr. Hurley felt that Mr. Lundie deserved mention from the Board or the President thanking him for his efforts. Dr. Colleen Smith will follow up with that suggestion.

Mr. Patrick Hurley made a motion to accept the recommendation. Mr. Eric Eikenberry seconded the motion, and it was unanimously approved (Mr. Eikenberry, Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

## **INFORMATION AND REPORTS**

### **Board Reports**

The Arizona Association of Community Colleges Trustees (AACCT) recently held a retreat in Flagstaff. The retreat was collaborative that also included the Arizona Community College Coordinating Council (AC4). The event focused on priorities for the 2022 legislative session. Dr. Smith included a copy of a document provided at the event with a draft of the legislative priorities in tonight's board materials. Ms. Joseph Smith reviewed some of those priorities. The event had a lot of synergy, and AACCT is moving in the right direction under the new leadership. The Board expressed their appreciation for Mr. Smith taking on this role and believe his participation in this group will benefit the Board over time.

Dr. White thanked the Foundation Board for spending time with the District Governing Board this evening and being part of the team in such a solid and energetic way.

Ms. Patricia Garcia recently submitted the Fall report to the Association of Community College Trustees (ACCT) with lots of good information from Trustee Smith. The national ACCT meeting is coming up in October in San Diego. Dr. Smith, Mr. Smith, and Ms. Garcia were scheduled to attend, but they have decided not to due to the rise of COVID-19 cases.

The next Alliance meeting is scheduled for this Friday. Mr. Hurley talked about the members of this group and how they work together.

The focus of tonight's meeting was a discussion about the Foundation Board. The Foundation Board also met on August 20, 2021 and reviewed and updated the bylaws.

### **Academic and Student Affairs** – Dr. Nate Southerland

Dr. Southerland reminded everyone of the upcoming HLC visit. There may be a chance for community members and business leaders to participate in those meetings. The purpose of the visit is to make sure the College maintains a high quality, continuously improving educational institution.

Dr. Southerland and Mr. Anthony Williams gave a presentation on strategic enrollment management. Dr. Southerland also talked about how COVID-19 has impacted enrollment, and Mr. Anthony Williams talked about how his team has been working to help increase enrollment. COVID-19 has impacted the College in many ways, and students seem to be especially sensitive to disruption because of all the things happening in their lives.

Ms. Christina Caldwell asked to give some clarifying comments on the Foundation Report and the bylaws discussion. The goal of the discussion and considering a residency requirement was to make sure that individuals could be there to support the College and be the boots on the ground and be present at College events rather than excluding people.

**President's Report** – Dr. Colleen Smith

Dr. Smith will delay the report on the legislative agenda due to the lateness of the hour and because Mr. Smith already gave an update on this item. However, she will give a more detailed report later and after AC4 has finalized some of these priorities.

Dr. Smith expressed her thanks to both the District Governing and Foundation Board members. In addition to tonight's meeting, members of both boards were represented at birthday parties on all three campuses.

**AGENDA ITEMS FOR FUTURE MEETINGS**

There were no suggestions for agenda items for future meetings.

**ANNOUNCEMENTS**

The next District Governing Board meeting will be on October 20, 2021. Unfortunately, Mr. Patrick Hurley will be out of town for that meeting.

The next Foundation Board meeting will be on November 30, 2021.

**MEETING EVALUATION**

Both Boards felt this was a great meeting with lots of interaction.

There being no further business, Chair White adjourned the meeting at 8:00 pm.

**MINUTES PREPARED BY:**

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Ms. April Sandoval  
Board Recorder

**ATTEST and APPROVED:**

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Mr. Joseph R. Smith  
Vice Chair/Secretary of the Board

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Dr. Nat White  
Board Chair