

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

NOVEMBER 18, 2020



**COCONINO COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
NOVEMBER 18, 2020**

A Work Session of the Coconino Community College District Governing Board was held via interactive videoconferencing (Zoom). Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:05 pm.

PRESENT: Patricia Garcia
Patrick Hurley
Marie Peoples
Joseph R. Smith
Nat White

ABSENT: None

Also Present: Dr. Colleen Smith, CCC President; Ms. April Sandoval, Mr. Bob Voytek, Mr. Brian Wilson, Mr. Dietrich Sauer, Ms. Gail Lowe, Ms. Isabella Zagare, Dr. Jami Van Ess, Ms. Kay Leum, Mr. Keith Becker, Ms. Kimberly Batty-Herbert, Mr. Kurt Stull, Dr. Lisa Blank, Dr. Michael Merica, Dr. Nate Southerland, Ms. Sarah Benton, Mr. Steve Peru, Ms. Suzzanna Rodriguez, and Mr. Tony Williams.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the November 18, 2020 documents file.

Follow Up

- None

1. FOLLOW UP ITEMS

Ms. Patricia Garcia reviewed the Follow-Up items with the Board. Many of the follow-up items pertain to the policies the Board will be reviewing in the regular meeting.

2. DISCUSSION/INFORMATION ITEMS

A. Strategic Vision Reports – Dr. Jami Van Ess and Mr. Michael Merica

Dr. Van Ess and Dr. Merica gave a presentation to the Board on the 2020 Strategic Vision Report and reviewed the College's progress on metrics in this report. For details on the presentation, please see the November 18, 2020 documents file.

Discussion on the presentation focused on the various metrics and what factors influence them. These metrics can help the College and have been used in the planning process to help make decisions about where to allocate resources. This data was also used to inform the recruitment and retention plans. Overall, the College is doing well, but the College is working to improve some areas like college-going and graduation rates. The Board asked how this data could be used in our upcoming Higher Learning Commission accreditation review.

B. Diversity Strategy Update – Mr. Dietrich Sauer

Mr. Sauer and Ms. Brianna Lorents gave a presentation to the Board to update them on the College’s Diversity Strategy. For details on the presentation, please see the November 18, 2020 documents file.

Discussion on the presentation expressed appreciation for the comprehensive report and the recruitment menu for advertising and the tremendous improvement in all areas related to diversity. Ms. Garcia suggested that Human Resources look at professional organizations for advertising positions and find ways to broaden interview panels.

C. Addendum 4 to the President’s Contract Extending the Term of the Contract – Ms. Patricia Garcia

Ms. Patricia Garcia offered the Board a chance to review and make changes to the contract addendum before it is considered for approval at the regular meeting. The intent was to have a five-year rolling contract.

D. Policy and Procedure Review – Ms. Patricia Garcia

This item was postponed to the January meeting.

ADJOURNMENT: The Work Session Adjourned at 5:09 pm.

MINUTES PREPARED BY:

Dr. Nat White
Vice Chair/Secretary of the Board

Ms. April Sandoval
Board Recorder

Ms. Patricia Garcia
Board Chair