

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

MAY 21, 2020



COCONINO COMMUNITY COLLEGE

**MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
MAY 21, 2020**

A Work Session of the Coconino Community College District Governing Board was held through interactive videoconferencing. Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:07 pm.

PRESENT: Patricia Garcia
Patrick Hurley
Joseph R. Smith
Nat White

ABSENT: Marie Peoples

Also Present: Dr. Colleen Smith, CCC President; Ms. Randi Axler, Mr. Keith Becker, Ms. Colleen Carscallen, Mr. Larry Hendricks, Mr. Jeff Jones, Ms. Kay Leum, Mr. Steve Peru, Ms. Suzzanna Rodriguez, Ms. April Sandoval, Mr. Dietrich Sauer, Mr. Bobby Sedillo, Dr. Nate Southerland, Mr. Kurt Stull, Ms. Jami Van Ess, Mr. Bob Voytek, and Ms. Isabella Zagare.

Reports, summaries, background material and other documents referred to in these minutes can be found in the May 21, 2020 documents file.

Follow Up

- Dr. Smith will work with Chair Garcia to finalize her self-evaluation and send it to the remaining Board Members.
- Ms. April Sandoval will conduct research on the board attendance policy and bring it back to the Board at a future meeting.
- The Board asked that Policy 34-00 Public Comment be brought back for approval at a future meeting, excluding the language on the two-minute limit.

FOLLOW UP ITEMS

There were no follow up items.

DISCUSSION/INFORMATION ITEMS

A. Budget Follow-Up– Ms. Jami Van Ess

Ms. Jami Van Ess gave the Board the opportunity to ask any follow up questions on the previous budget presentations. The Board had no questions so moved on to the next agenda item.

B. Evaluation of the President – Ms. Patricia Garcia

Ms. Patricia Garcia suggested that the Board review the policy and procedure related to the President’s Evaluation and consider any updates that need to be made to the process or schedule. The Board has conducted this process with several variations over the past few years and will be completing the President’s Evaluation at the Board Retreat this year.

Dr. Narcisa Polonio worked with Chair Garcia and Vice Chair White to develop an abbreviated version of the President’s Evaluation to use in this year’s process. Dr. Polonio has suggested that the Board use the full evaluation form once every two to three years and to use the abbreviated version in between. The Board expressed support for using the abbreviated evaluation instrument this year. Chair Garcia asked Board Members to share any concerns about the evaluation process and to share and agenda items then would like to see covered at the Retreat.

Board Members asked when Dr. Smith might be sending her self-evaluation. Dr. Smith will work with Chair Garcia to finalize her self-evaluation and send it to the remaining Board Members.

C. Policy and Procedure Review – Ms. Patricia Garcia

Policy 32-00 Attendance

The Board discussed whether this procedure should include a requirement to attend meetings and that the Board does not have a legal recourse to enforce attendance requirements since Board Members are elected officials. To assist with that discussion, the Board would like to see how other Boards in Arizona address attendance requirements. Ms. April Sandoval will conduct that research and bring it back to the Board at a future meeting.

Policy 33-00 Quorum

The Board reviewed the policy and had no suggestions for additions or changes. The policy will be marked as reviewed on May 21, 2020.

Policy 34-00 Public Comment

The Board reviewed the policy and discussed if the two-minute limit should be included and whether the policy should say the Board Chair “may” offer the public time to speak. The “may” language is included in A.R.S. § 34-431.01. The Board asked that this policy be brought back for approval at a future meeting, excluding the two-minute limit.

ADJOURNMENT: The Work Session Adjourned at 4:40 pm.

MINUTES PREPARED BY:

Dr. Marie Peoples
Vice Chair/Secretary of the Board

Ms. April Sandoval
Board Recorder

Ms. Patricia Garcia
Board Chair