

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

REGULAR MEETING

APRIL 30, 2020



**COCONINO COMMUNITY COLLEGE
MINUTES OF A REGULAR MEETING
OF THE
DISTRICT GOVERNING BOARD
APRIL 30, 2020**

A Regular Meeting of the Coconino Community College District Governing Board was held through interactive videoconferencing. Board Chair, Ms. Patricia Garcia, called the meeting to order at 5:23 pm.

PRESENT: Patricia Garcia
Patrick Hurley
Marie Peoples
Joseph R. Smith
Nat White

ABSENT: Marie Peoples

Due to the coronavirus/COVID-19 pandemic, the District Governing Board held this meeting through interactive videoconferencing.

Also Present: Dr. Colleen Smith, CCC President; Ms. Randi Axler, Dr. Kimberly Batty-Herbert, Mr. Keith Becker, Ms. Sarah Benton, Ms. Colleen Carscallen, Ms. Sandra Dihlmann Lunday, Ms. Lisa Foley, Mr. Brian Harris, Ms. Charlie Hausam, Ms. Maxie Inigo, Ms. Jennifer Jameson, Ms. Kate Kozak, Ms. Maya Lanzetta, Ms. Kay Leum, Ms. Gio Macry, Ms. Cheryl Meilbeck, Mr. Steve Peru, Ms. Suzzanna Rodriguez, Ms. April Sandoval, Mr. Dietrich Sauer, Mr. Bobby Sedillo, Ms. Kim Sonier, Dr. Nate Southerland, Mr. Kurt Stull, Ms. Jami Van Ess, Mr. Bob Voytek, Mr. Anthony Williams, Mr. Brian Wilson, and Ms. Isabella Zagare.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the April 30, 2020 documents file.

Follow Up
<ul style="list-style-type: none">• None

ADOPTION OF AGENDA

Mr. Patrick Hurley moved to approve the agenda, and Dr. Nat White seconded the motion. The agenda was approved as presented (Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

ADOPTION OF CONSENT AGENDA

Minutes of a Regular Meeting – March 23, 2020
Separations/New Hires

Mr. Joseph Smith moved to approve the Consent Agenda, and Dr. Nat White seconded the motion. The motion was unanimously approved (Ms. Garcia, Mr. Hammonds, Mr. Hurley, and Dr. White voting in favor).

FOLLOW UP ITEMS

Ms. Patricia Garcia reviewed the follow up items with the Board. The follow up item related to ESI will be considered at tonight's meeting.

INTRODUCTION OF GUESTS

There were no guests present.

CALL TO THE PUBLIC

To accommodate the interactive videoconferencing format of tonight's meeting, individuals were asked to submit items for the call to the public through email or phone two hours before the meeting. There was no response to the call to the public.

CORONAVIRUS/COVID 19 UPDATE – Dr. Colleen Smith

Dr. Colleen Smith gave an extensive presentation on the many ways the College has responded to the COVID19 pandemic. The presentation focused on a timeline of early action, developing a rhythm of productivity, and how the College will be moving forward. For additional details on the presentation, please see the April 30, 2020 documents file.

The Board expressed their appreciation for all the work being done to respond to the pandemic and the level of creativity and innovation in adapting to this situation.

ACTION ITEMS

Emeritus Status Kim Sonier and David Rudakewich – Dr. Nate Southerland

Dr. Nat Southerland presented nominations for Emeritus Status for retiring faculty members Ms. Kim Sonier and Mr. David Rudakewich. Dr. Southerland reviewed the nomination process for Emeritus Faculty and talked about the outstanding service these faculty members have given to the College over the years.

Dr. Nat White made a motion to grant emeritus status to Mr. David Rudakewich. Mr. Joseph Smith seconded the motion, and it was unanimously approved (Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

Dr. Nat White moved to grant emeritus status to Ms. Kim Sonier. Mr. Patrick Hurley seconded the motion, and it was unanimously approved (Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

The Board expressed their thanks for the dedicated service of these faculty and their work for the College. Faculty and staff in attendance at the meeting talked about their support of these nominations and gratitude for working with these faculty members.

Donation Acceptance – SRP Equipment – Mr. Steve Peru and Ms. Kay Leum

Mr. Steve Peru presented a request for acceptance of equipment donated to the Page Center from Salt River Project (SRP). These donations included supplies used for first aid, CPR, and AED training; emergency medical technician training equipment; and assorted office items and furniture. The total value of the donation was \$33,867. Mr. Peru recommended that the Board accept the SRP's donation of training equipment and other items.

Mr. Smith thanked SRP for the donation and talked about some of the ways it is already making a difference in the community. The Board also expressed their thanks for the outstanding donation.

Mr. Joseph Smith moved to accept SRP's donation of training equipment and other items. Mr. Patrick Hurley seconded the motion, and it was unanimously approved (Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

Phased Retirement Agreement with ESI – Mr. Dietrich Sauer and Mr. Bobby Sedillo

Mr. Dietrich Sauer presented a proposed phased retirement agreement with ESI (formerly SmartSchools). Mr. Sauer explained phased retirement and how it can help employers retain top employees who might otherwise retire. He also discussed the College's history in using the program and the ways it could be used to provide cost savings for the College.

Discussion on the item included questions on companies in the State of Arizona provide this service. Mr. Sauer recommended that the District Governing Board adopt a motion authorizing the College to approve the agreement with ESI and allow the President to sign the agreement.

Dr. Nat White made a motion to accept the recommendation. Mr. Patrick Hurley seconded the motion, and it was unanimously approved (Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

Fourth Street Roof Replacement – Ms. Jami Van Ess and Mr. Kurt Stull

Ms. Jami Van Ess presented an action item related to a proposed replacement of the final section of the roof at the Fourth Street Campus. CentriMark was suggested for this contract as they are a part of the Mohave Educational Cooperative Contract and because they have replaced the other sections of the roof over the past five years. Allowing CentriMark to replace the final section of the roof provides the College with a 20-year warranty.

Ms. Van Ess recommended that the District Governing Board adopt a motion authorizing the College President to approve and sign a Purchase Order, based on the Mohave Educational Cooperative Contract, in the amount of \$145,255. The purchase order will be issued to CentriMark for the final section of roof replacement at the Fourth Street Campus.

Mr. Patrick Hurley made a motion to accept the recommendation. Mr. Joseph Smith seconded the motion, and it was unanimously approved (Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

INFORMATION REPORTS

District Governing Board

Ms. Patricia Garcia talked about the recent announcement from the Association of Community College Trustees about their Fall conference. The early bird deadline for the conference is in July, and Ms. April Sandoval will be in touch with Board members to confirm whether or not they would like to attend.

Academic Affairs and Student Engagement – Dr. Nate Southerland

Dr. Nate Southerland updated the Board on staffing in Academic and Student Affairs for the next academic year. Dr. Southerland and Mr. Tony Williams gave an enrollment update that focused on the College's most recent FTSE (full-time student equivalent) report. For additional details on the reports, please see the April 30, 2020 documents file.

Business and Administrative Services – Ms. Jami Van Ess

Ms. Jami Van Ess reviewed the budget status report with the Board. Please see the April 30, 2020 documents file for additional details on the report.

Foundation and Legislative Affairs Update – Mr. Steve Peru

Mr. Steve Peru talked about the impact of COVID19 on the state budget and the legislative session. Mr. Peru spoke about the cancellation of the College’s Palette to Palate event, efforts to reinvigorate the College’s alumni program, and national community college month plans for next year.

FUTURE AGENDA ITEMS

Board members had no requests for future agenda items.

ANNOUNCEMENTS

The next District Governing Board meeting will be May 21, 2020.

The next Foundation Board meeting date is still to be determined.

MEETING EVALUATION

The Board appreciated the participation of faculty and staff in today’s meeting.

ADJOURNMENT: Dr. Nat White made a motion to adjourn the meeting at 7:27 pm. The motion was seconded by Mr. Joey Smith and unanimously approved (Ms. Garcia, Mr. Hurley, Mr. Smith, and Dr. White voting in favor).

MINUTES PREPARED BY:

Ms. April Sandoval
Board Recorder

Dr. Nat White
Vice Chair/Secretary of the Board

Ms. Patricia Garcia
Board Chair