

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

FEBRUARY 24, 2020



**COCONINO COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
FEBRUARY 24, 2020**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:10 pm.

PRESENT: Patricia Garcia
Marie Peoples
Joseph R. Smith
Nat White

ABSENT: Patrick Hurley

Also Present: Dr. Colleen Smith, CCC President; Ms. Randi Axler, Mr. Keith Becker, Ms. Sarah Benton, Ms. Kimmi Grulke, Mr. Jeff Jones, Ms. Kate Kozack, Mr. Tom Lehman, Ms. Kay Leum, Ms. Cheryl Meilbeck, Mr. Steve Peru, Mr. Anthony Rivera, Ms. Suzzanna Rodriguez, Mr. Dave Rudackewich, Ms. April Sandoval, Mr. Dietrich Sauer, Mr. Bobby Sedillo, Dr. Nate Southerland, Mr. Kurt Stull, Ms. Jami Van Ess, Mr. Bob Voytek, Mr. Anthony Williams, Mr. Brian Wilson, and Ms. Isabella Zagare.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the February 24, 2020 documents file.

Follow Up

- Policy 28-00 Legal Advice will be brought back for approval at the next Board meeting.

FOLLOW UP ITEMS

All follow up items were included in the agenda for this meeting.

DISCUSSION/INFORMATION ITEMS

A. Budget Retreat Follow-Up – Ms. Jami Van Ess

Ms. Jami Van Ess started her presentation with a reminder that the Board has many choices they can make among the options presented. Ms. Van Ess reviewed the presentation in the February 24, 2020 documents file and presented the Board with updated information on the budget process, including updated revenue projections.

Ms. Van Ess discussed the decision to include an option for a 3.4% increase (rather than 3.0%) for classified staff based because there is one less workday in the next year for these staff members. Ms. Van Ess also discussed the 5.79% proportional increase proposal for benefits costs. The proportional option would mean that the employee and the College would bear the 5.79% increase on their portion of benefits costs. The Arizona State Retirement increase was lower than expected.

The revenue projections in the presentation included removing the in-lieu tax payment the College received from Salt River Project for the Navajo Generating Station. In response to the question at the last meeting about emergency loans, Ms. Van Ess brought back more information on financial aid and

emergency loans. Mr. Steve Peru and Mr. Bob Voytek talked about Foundation scholarships and institutional scholarships, including emergency loans.

Questions and discussion on the presentation included:

- How Mr. Peru will be working with different industry sectors to bring in scholarship monies.
- What the Supplemental Educational Opportunity Grant (SEOG) match is and how it affected the CCC grant in fiscal year 2020.
- Whether or not the College has to provide funds for tuition waivers that are state-mandated.
- Whether the senior tuition waiver is used at the level projected when it was approved.
- How the distribution of institutional awards is determined and how amounts are allocated for each category.
- Which institutional scholarship items are state-mandated.
- What conclusions the group that sponsored the tuition survey drew from the survey responses.
- Whether the one-time rural funding from the legislature would be ongoing and if it could be used over multiple years.
- How the proposed Compensation Committee recommendations for faculty would create compression issues, how those issues could be addressed in future years, and how faculty input was solicited in making a recommendation to the Board.
- Why Ms. Van Ess created the 2.5% option for compensation.
- How the tiers for part-time faculty work and comparison of pay for part-time faculty with other community colleges and NAU.
- Who receives cafeteria money.

The regular meeting includes a draft agenda item based on direction from the previous meeting. The Board may change that agenda item at any time based on Board direction.

B. Policy and Procedure Review

College Legal Counsel, Ms. Patrice Horstman, reviewed Policy 28-00 Legal Advice. A letter from legal counsel and a proposed revised policy was included in the materials for this meeting. The Board reviewed those items. The Board felt the revised policy was more restrictive and more transparent. The consensus of the Board was to support the policy as written, and the Board directed staff to bring that item back for approval at the next meeting.

ADJOURNMENT: The Work Session Adjourned at 5:12 pm.

MINUTES PREPARED BY:

Dr. Marie Peoples
Vice Chair/Secretary of the Board

Ms. April Sandoval
Board Recorder

Ms. Patricia Garcia
Board Chair