

**COCONINO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**REGULAR MEETING**

**JUNE 18, 2018**



**COCONINO COMMUNITY COLLEGE  
MINUTES OF A REGULAR MEETING  
OF THE  
DISTRICT GOVERNING BOARD  
JUNE 18, 2018**

A Regular Meeting of the Coconino Community College District Governing Board was held in Room C4 at the Fourth Street Innovation Center, 3000 N. Fourth St., Flagstaff, Arizona 86004. Board Chair, Ms. Patricia Garcia, called the meeting to order at 6:30 p.m.

**PRESENT:** Patricia Garcia  
Lloyd Hammonds  
Patrick Hurley  
Nat White

**ABSENT:** Marie Peoples

Also Present: Dr. Colleen Smith, CCC President; Ms. Ali Applin, Ms. Lori Edwards, Mr. Brian Harris, Ms. Veronica Hipolito, Mr. Ron Hurlle, Mr. Jeff Jones, Mr. Steven Krum, Ms. Kay Leum, Dr. Michael Merica, Mr. Luke Owens, Dr. Gonzalo Perez, Ms. April Sandoval, Mr. Dietrich Sauer, Mr. Bobby Sedillo, Dr. Nate Southerland, Mr. Kurt Stull, Mr. Scott Talboom, and Ms. Jami Van Ess.

Reports, summaries, background material and other documents referred to in these minutes can be found in the June 18, 2018 documents file.

**Follow Up**

- None.

**ADOPTION OF AGENDA**

Mr. Patrick Hurley moved to approve the agenda and Mr. Lloyd Hammonds seconded the motion. The agenda was approved as presented.

**ADOPTION OF CONSENT AGENDA**

Minutes of a Work Session – May 21, 2018  
Minutes of a Public Hearing, Truth in Taxation – May 21, 2018  
Minutes of a Public Hearing, Budget – May 21, 2018  
Minutes of a Special Meeting, Budget – May 21, 2018  
Minutes of a Regular Meeting – May 21, 2018

Mr. Lloyd Hammonds moved to approve the Consent Agenda and Mr. Patrick Hurley seconded the motion. The motion was unanimously approved.

**FOLLOW UP ITEMS**

Ms. Patricia Garcia reviewed the follow up items with the Board. There were no follow up items.

## **INTRODUCTION OF GUESTS**

There were no guests present.

## **CCC EXCELLENCE – REACH Committee – Ms. Veronica Hipolito and Mr. Dietrich Sauer**

Ms. Veronica Hipolito and Mr. Dietrich Sauer gave a presentation on the work of the REACH Committee. For additional details on the presentation, please see the June 18, 2018 documents file. The intent of this program was to identify and assist with student mental health issues, needs for community resources, or social needs.

Mr. Lloyd Hammonds is very interested in learning more about the outcomes of the program and how this intervention impacts student retention, persistence, and graduation. Mr. Hammonds would like to receive updates on this data periodically.

## **CALL TO THE PUBLIC**

There was no response to the call to the public.

## **ACTION ITEMS**

### **Continuation of the Learning Management System Contract, Canvas by Infrastructure -**

Mr. Ron Hurle presented this action item which was a continuation of the Learning Management System Contract for Canvas by Instructure. The three-year contract totals \$241,267.17. Mr. Hurle requested that the Board approve the contract and authorize the President to sign it.

Mr. Lloyd Hammonds made a motion that the Board approve the award for the Learning Management System contract to Canvas by Instructure and authorize the President to sign a (3) three-year agreement with (2) two additional (1) year options to renew. Dr. Nat White seconded the motion and it was unanimously approved (Ms. Garcia, Mr. Hurley, Mr. Hammonds, Dr. Peoples, and Dr. White voting in favor).

### **Acceptance of Foundation Donation, Heart Monitors** – Mr. Scott Talboom

The Coconino Community College Foundation received a grant totaling \$96,000 from the Del E. Webb Foundation to purchase three Zoll X-series heart monitor/defibrillators. Mr. Scott Talboom asked the Board to accept a donation of the heart monitors from the Foundation.

Dr. Nat White made a motion that the the Board accept the Coconino Community College Foundation’s donation of three heart monitor/defibrillators. The motion was seconded by Mr. Patrick Hurley and unanimously approved (Ms. Garcia, Mr. Hurley, Mr. Hammonds, Dr. Peoples, and Dr. White voting in favor).

### **Revisions to Policy 23-00 Conflict of Interest** – Ms. Patricia Garcia

The Board suggested a change to the sentence related to a conflict of interest memoranda and the words “the attached” and “memoranda” will be removed. The form related to disclosure of conflict of interest will also be removed.

Mr. Patrick Hurley moved to approve Policy 23-00 Conflict of Interest with the suggested changes. Mr. Lloyd Hammonds seconded the motion and it was unanimously approved (Ms. Garcia, Mr. Hurley, Mr. Hammonds, Dr. Peoples, and Dr. White voting in favor).

**ANNOUNCEMENTS AND FUTURE AGENDA ITEMS**

The next District Governing Board meeting will be July 18, 2018.

The next Foundation Board meeting will be July 10, 2018.

ADJOURNMENT: Mr. Lloyd Hammonds made a motion to adjourn the meeting at 7:23 p.m. The motion was seconded by Mr. Patrick Hurley and unanimously approved.

**MINUTES PREPARED BY:**

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Ms. April Sandoval  
Board Recorder

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Mr. Lloyd Hammonds  
Vice Chair/Secretary of the Board

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Ms. Patricia Garcia  
Board Chair