

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

DECEMBER 12, 2017



**COCONINO COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
DECEMBER 12, 2017**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:01 pm.

PRESENT: Patricia Garcia
Lloyd Hammonds
Patrick Hurley
Marie Peoples
Nat White

ABSENT: None

Also Present: Dr. Colleen Smith, CCC President; Dr. Kimberly Batty-Herbert, Mr. Dan Begay, Ms. Colleen Carscallen, Ms. Lori Edwards, Dr. Dudley Gardner, Ms. Kimmi Grulke, Mr. Brian Harris, Mr. Larry Hendricks, Ms. Veronica Hipolito, Mr. Ron Hurle, Ms. Kay Leum, Dr. Michael Merica, Dr. Gonzalo Perez, Mr. Anthony Rivera, Ms. Suzzanna Rodriguez, Ms. April Sandoval, Mr. Dietrich Sauer, Mr. Kurt Stull, Mr. Scott Talboom, Mr. Richard Travis, Ms. Jami Van Ess, and Mr. Bob Voytek.

Reports, summaries, background material and other documents referred to in these minutes can be found in the December 12, 2017 documents file.

Follow Up

- Mr. Patrick Hurley will review his list of suggestions for policy and procedures and see if he can eliminate those reviewed in 2016.
- Ms. Patricia Garcia encouraged the Board to continue reviewing the policies and procedures and to submit any additional suggestions for review.

Important Dates

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| January 17, 2018 | DGB Meeting |
| January 22, 2018 | DGB Budget Retreat |

FOLLOW UP ITEMS

There were no follow up items.

DISCUSSION/INFORMATION ITEMS

A. Performance Measures – Dr. Michael Merica

Dr. Michael Merica gave a presentation to the Board on performance measures used by the community colleges across the state as part of the Arizona Community College Long Term Strategic Vision. These measures (and the data collection methods behind them) were developed

by Arizona community colleges. This data helps the College identify trends and compare CCC with the other community colleges in the state. Dr. Mercia began the presentation by discussing various statewide and federal reporting the College participates in and how different the information in those reports can be because of the types of data or specific groups of students being measured. For additional detail on the presentation, please see the December 13, 2017 documents file.

Dr. Nat White suggested adding a glossary at the end of the materials provided to the Board that define terms like SKG.

B. Legislative Update – Mr. Richard Travis

Mr. Richard Travis, the College’s lobbyist, updated the Board on the College’s strategy for working with the legislature during the next legislative session. The strategy focused on introducing a bill requesting capital funding for workforce programs and including a provision similar to the levy limit bill that was passed by the legislature in 2013. The bill will be brought to the District Governing Board for input and direction at a later date.

C. Policy and Procedure Review – Ms. Patricia Garcia

The Board reviewed the suggestions for policy and procedure review. Mr. Patrick Hurley will review his list of suggestions and see if he can eliminate those reviewed in 2016. The Board was supportive of reviewing all items on the list and for placing a notation at the bottom of all Board policies and procedures at the end of this process to note that they had been reviewed. Ms. Patricia Garcia encouraged the Board to continue reviewing the policies and procedures and to submit any additional suggestions for review.

The Board would like to review a few policies and procedures at each work session this year and asked to have this as a recurring agenda item starting with the review of the mission, vision, and purpose policies in March or April of 2018.

Mr. Lloyd Hammonds would like the Board to review all Board policies and procedures and either reaffirm or update them. Mr. Hammonds would also like to College to identify an inclusive process for review of the mission, vision, and purpose that would include faculty, staff, students, and community members.

ADJOURNMENT: The Work Session Adjourned at 4:53 pm.

MINUTES PREPARED BY:

Ms. April Sandoval
Board Recorder

Mr. Lloyd Hammonds
Vice Chair/Secretary of the Board

Ms. Patricia Garcia
Board Chair