

**COCONINO COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

REGULAR MEETING

AUGUST 3-4, 2017



**COCONINO COMMUNITY COLLEGE
MINUTES OF A REGULAR MEETING
OF THE
DISTRICT GOVERNING BOARD
AUGUST 3-4, 2017**

A Regular Meeting of the Coconino Community College District Governing Board was held in at Thornager’s on Kiltie Lane, 2640 W Kiltie Lane, Flagstaff, Arizona 86005. Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:11 pm.

PRESENT: Patricia Garcia
Lloyd Hammonds
Patrick Hurley
Marie Peoples (August 4, 2017)
Nat White

ABSENT: Marie Peoples (August 3, 2017)

Also Present: Dr. Colleen Smith, CCC President, Dr. Pamila Fisher, ACCT Leadership Consultant, and Ms. April Sandoval.

Reports, summaries, background material and other documents referred to in these minutes can be found in the August 3-4, 2017 documents file.

Follow Up
<ul style="list-style-type: none"> The Board gave direction that they would like to review the College’s mission and vision statement in a process led by the President. Ms. Patricia Garcia and Dr. Colleen Smith will finalize the language for the Board Priorities and President’s Goals. Mr. Lloyd Hammonds will finalize the language for the Board Goals. The final language will be presented for approval at the August 20, 2017 District Governing Board meeting.

Important Dates	
August 21, 2017	DGB Meeting
September 7, 2017	Foundation Annual Meeting

BOARD RETREAT
Overview and Purpose

The Board reviewed the items for discussion, the agenda for the retreat, discussed some of the work the Board completed over the last year, and the outcomes they hoped to achieve at this meeting.

The discussion for the first day of the retreat focused on:

- How the Board would like to participate in planning, establishing goals and assessing outcomes.

- The relationship between college goals, board direction, board priorities, and the President's goals.
- Community outreach.
- Review of the District Governing Board Priorities from 2016-2017 and efforts towards achieving them.
- The mission, vision, strategic goals, purpose and core values of the College.

The Board gave direction that they would like to review the College's mission and vision statement in a process led by the President. Their direction also suggested that these statements be very brief and that the Board would like to be included in the review process as early as possible.

District Governing Board Self-Assessment

The Board reviewed the compiled results of their self-assessment and discussed topics they were considering focusing on for the next year.

Mr. Lloyd Hammonds made a motion to adjourn the meeting at 8:04 pm. The motion was seconded by Dr. Nat White and unanimously approved.

Board Chair, Ms. Patricia Garcia, called the meeting to order on August 4, 2017 at 8:42 am.

Dr. Marie Peoples joined the meeting.

Topics discussed on the second day of the retreat included the following:

- A review of the discussion from the previous day.
- The types of information and reporting the Board would like to receive from College staff.
- The Board would like to have as much information as possible on the fiscal position of the College before making decisions.
- The Board would like to be involved in decisions as early as possible.
- The Board would like the opportunity to give more strategic direction for budget decisions and would like to come to agreement on long-term fiscal goals.

President's Evaluation

EXECUTIVE SESSION At 10:18 am a motion was made by Mr. Lloyd Hammonds and seconded by Dr. Marie Peoples to enter into Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for discussion of the personnel issues related to the President's evaluation.

RECONVENED IN OPEN SESSION at 1:50 pm

Mr. Patrick Hurley motioned to reconvene in open session and Mr. Lloyd Hammonds seconded the motion. The meeting resumed in open session at 1:50 pm.

Dr. Marie Peoples left the meeting but a quorum was maintained so the meeting continued.

The Board worked to develop the 2017-2018 Board Goals and Priorities. The first step in this process was to identify the areas each of the Board members would like to focus on. The topics mentioned included:

Goals	Priorities
1. Advocacy	1. Review and update mission, vision, and strategic goals
2. Board Policy 0-99	2. Focus on students (climate/customer service)
3. Define the Board's role and meaningful involvement in planning	3. Diversity
4. Develop long range fiscal plan that reflects the Board's priorities	4. Ensure quality learning
5. Explore and expand Board opportunities for meaningful discussions	5. Assess the communities' needs and improve the communities' opinion of CCC
	6. Continue to work towards fiscal stability

President Smith presented her proposed goals for 2017-2018. The Board reviewed the goals and suggested additions and changes to these goals.

The President's suggested goals were:

1. Ensure CCC provides quality learning opportunities for students.
2. Create and implement a Diversity Plan.
3. Improve services to students and the community.
4. Ensure CCC is meeting HLC compliance standards.
5. Take specific action to increase funding for CCC.
6. Improve the planning process.
7. Engage with the community and enhance the image and understanding of CCC.

As part of this discussion, Dr. Smith asked for Board direction in pursuing a proposal to elected officials and members of AC4 to seek funding for workforce continuing education program. Dr. Smith also asked for Board Direction for exploring opportunities for housing for our students. The Board supported moving forward with legislative options but to hold off on pursuing housing options unless an outside organization presents us with an opportunity.

The Board would like to set the following priorities for 2017-2018

1. Ensure quality learning
2. Focus on students' experience with College services
3. Increase diversity and inclusive climate
4. Improve planning process (mission and vision)
5. Assess community needs, engage, and improve opinion
6. Fiscal stability
7. Higher Learning Commission

The Board would like to align the Board Priorities and the President's Goals for the year. Ms. Patricia Garcia and Dr. Colleen Smith will finalize the language for the Board Priorities and President's Goals. Mr. Lloyd Hammonds will finalize the language for the Board Goals. The final language will be presented for approval at the August 20, 2017 District Governing Board meeting.

To support the agenda items proposed at the retreat for the August Board meeting, the Board gave staff direction to move the meeting to Flagstaff instead of Page. The Board will discuss meeting in Page at a later date.

Creating our Future: Critical Issues

The Board discussed funding options including the Board’s commitment to pursuing an override election in November 2018. Some of the Board members were supportive of moving forward with the steps necessary to participate in an override election, but some had reservations. The Board was supportive of pursuing additional information about a possible override election. The Board was not obligating itself to vote to pursue an override election.

ADJOURNMENT: Mr. Patrick Hurley made a motion to adjourn the meeting at 4:22 pm. The motion was seconded by Mr. Lloyd Hammonds and unanimously approved.

MINUTES PREPARED BY:

Ms. April Sandoval
Board Recorder

Mr. Lloyd Hammonds
Vice Chair/Secretary of the Board

Ms. Patricia Garcia
Board Chair