

**COCONINO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**WORK SESSION**

**MARCH 22, 2017**



**COCONINO COMMUNITY COLLEGE  
MINUTES OF A WORK SESSION  
OF THE  
DISTRICT GOVERNING BOARD  
MARCH 22, 2017**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Vice Chair, Mr. Lloyd Hammonds, called the meeting to order at 4:00 pm.

**PRESENT:** Lloyd Hammonds  
Patrick Hurley  
Marie Peoples  
Nat White

**ABSENT:** Patricia Garcia

Also Present: Dr. Colleen Smith, CCC President; Dr. Monica Baker, Mr. Dan Begay, Ms. Colleen Carscallen, Dr. Dudley Gardner, Mr. Brian Harris, Ms. Veronica Hipolito, Mr. Jeff Jones, Ms. Siri Mullaney, Ms. Suzzanna Rodriguez, Ms. April Sandoval, Mr. Dietrich Sauer, Mr. Scott Talboom, Ms. Mary Talentinow, Ms. Jami Van Ess, and Mr. Bob Voytek.

Reports, summaries, background material and other documents referred to in these minutes can be found in the March 22, 2017 documents file.

**Follow Up**

- Mr. Lloyd Hammonds will review the discussion on the round table meetings with Chair Patricia Garcia as she was unable to attend the March 22, 2017 work session.

**Important Dates**

April 26, 2017	DGB Meeting
April 28, 2017	Palette to Palate

**FOLLOW UP ITEMS**

Mr. Lloyd Hammonds reviewed the follow up items with the Board.

**DISCUSSION/INFORMATION ITEMS**

**A. Salary and Benefits – Ms. Jami Van Ess**

Ms. Jami Van Ess reviewed a presentation on salaries and benefits. For additional details on the presentation, please see the March 22, 2017 documents file.

Discussion on the presentation focused on questions about the presentation and the following topics:

- Mr. Lloyd Hammonds would like to see the compression amount increased to somewhere in the area of \$50-\$60,000. Mr. Hammonds would like to make an effort to have salaries be close to market amounts if the College can afford this expense.

- The Board discussed the College’s progress in the budget building process and capacity to start new programs. New programs could assist with the long term sustainability of the College and better serve our community.
- The Board expressed a concern that the College’s spending is currently below budget, is asking for additional tuition dollars, and going to the community for an override.
- There were many factors that contributed to the College spending below the budget. Some of these factors were protecting the College against the anticipated loss of state funding, the anticipation of a new President in the last fiscal year, and the amount of time it takes to develop new programs and hire faculty.
- Even with the current surplus, the College’s expenses will exceed revenues at some point in the long term budget trajectory.
- Dr. Nat White stated that the discussion on salaries should aim for parity with other community colleges and then focus on other issues with the budget. Dr. White would suggest that spending priorities focus on helping the students, faculty, and staff.
- Dr. Marie Peoples and Mr. Patrick Hurley would like additional information when making tuition increase decisions in the future.
- Mr. Patrick Hurley would like to see a plan from the College that outlines ways to use the funds created by the fiscal austerity plan.

The Board directed Ms. Jami Van Ess to develop Option C for salaries and benefits that would increase the amount available for market salary adjustments and include the larger of the two proposed amounts for cafeteria monies.

**B. April Round Table Discussion – Ms. Patricia Garcia**

Mr. Lloyd Hammonds reviewed the past conversations on the topics for the next round table. The Board would like to invite all faculty and staff to attend the next round table and participate as time and space allows. The round table discussions are open meetings so anyone can attend. However, the Board can limit the people who participate in the discussion.

Some of the ideas suggested were funding, asking for a topic from the College employees, how to help students succeed, new programs, ways to fund new programs, and the Small Business Development Center.

Mr. Lloyd Hammonds will review this discussion with Chair Patricia Garcia as she was unable to attend tonight’s meeting.

Due to scheduling issues, the next Round Table discussion will be held in May.

ADJOURNMENT: The Work Session Adjourned at 5:01 pm.

**MINUTES PREPARED BY:**

---

Ms. April Sandoval  
Board Recorder

---

Mr. Lloyd Hammonds  
Vice Chair/Secretary of the Board

---

Ms. Patricia Garcia  
Board Chair