

**COCONINO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**WORK SESSION**

**JANUARY 3, 2017**



**COCONINO COMMUNITY COLLEGE  
MINUTES OF A WORK SESSION  
OF THE  
DISTRICT GOVERNING BOARD  
JANUARY 3, 2017**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:36 pm.

PRESENT: Patricia Garcia  
Lloyd Hammonds  
Patrick Hurley  
Marie Peoples  
Nat White

ABSENT: None

Also Present: Dr. Colleen Smith, CCC President; Mr. Dan Begay, Ms. Colleen Carscallen, Mr. Jeff Dollins, Legal Counsel, Ms. Summer Dennis, Mr. Mark Easton, Mr. Brian Francis, Dr. Dudley Gardner, Ms. Kimmi Grulke, Mr. Larry Hendricks, Ms. Veronica Hipolito, Mr. Jeff Jones, Dr. Andrew Lawlor, Ms. Robin Long, Dr. Michael Merica, Ms. April Sandoval, Mr. Kurt Stull, Mr. Scott Talboom, Mr. Richard Travis, Ms. Sonia Tris, Ms. Jami Van Ess, and Mr. Bob Voytek.

Reports, summaries, background material and other documents referred to in these minutes can be found in the January 3, 2017 documents file.

<b>Follow Up</b>
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| <ul style="list-style-type: none"><li>• None</li></ul> |
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<b>Important Dates</b>	
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January 25, 2017	DGB Meeting
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**DISCUSSION/INFORMATION ITEMS**

**A. Election Debrief – Dr. Colleen Smith (presentation by Dr. Michael Merica)**

Dr. Colleen Smith and Dr. Michael Merica updated the Board on the results of the November election and Proposition 410. Dr. Smith talked about the community support we received after the election and some of the local, state, and national issues surrounding higher education. Dr. Merica gave a presentation on the election results. For additional details on the presentation, please see the January 3, 2017 documents file.

Dr. Nat White reviewed a handout he presented to the Board. His discussion focused on vote numbers, the unique and linked challenges the College faces, and some new ideas to meet these challenges. Dr. White feels that the College needs to make itself more relevant to the general

community. For additional details on the handout, please see the January 3, 2017 documents file.

**B. Legislative Update – Mr. Richard Travis**

Dr. Colleen Smith updated the Board on the Governor’s Achieve60 initiative and some possible support it may provide community colleges.

Mr. Richard Travis updated the Board on his efforts on behalf of the College, the anticipated state budget, what issues might come before the legislature in the next legislative session, and possible opportunities community colleges might have with the legislature.

**C. Contract Transition– Dr. Colleen Smith**

**EXECUTIVE SESSION** At 5:32 pm a motion was made by Dr. Marie Peoples and seconded by Dr. Nat White to enter into Executive Session pursuant to A.R.S. § 38-431.03(A)(3) for consultation with legal counsel.

The Work Session reconvened in open session at 6:54 pm.

**D. Future Direction and Innovative Solutions – Dr. Colleen Smith**

Dr. Colleen Smith reviewed the results of a survey sent to college employees to gather input on how to use the College’s Innovation Funds to move the College forward.

**E. Policies and Procedures – Dr. Colleen Smith**

Dr. Colleen Smith would like to encourage the College to review all policies and procedures. Dr. Smith would also like to consider a different structure for our policies, procedures, and procedural guidelines. Dr. Smith would like to move towards using only policies and procedures and moving any necessary information from the procedural guidelines to administrative regulations or some other format. The Board was supportive of this suggestion.

The Board would like to have a regular review schedule for all policies and would like to include a review date any time a policy or procedure is reviewed.

The Board discussed areas where the College may need direction from the Board in the near future. Dr. Smith asked for the Board to give direction on taking the levy limit bill back to the legislature. The Board is supportive of moving in this direction.

ADJOURNMENT: The Work Session Adjourned at 7:11 pm.

**MINUTES PREPARED BY:**

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Ms. April Sandoval  
Board Recorder

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Mr. Lloyd Hammonds  
Vice Chair/Secretary of the Board

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Ms. Patricia Garcia  
Board Chair