

**COCONINO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**WORK SESSION**

**FEBRUARY 24, 2016**



**COCONINO COMMUNITY COLLEGE  
MINUTES OF A WORK SESSION  
OF THE  
DISTRICT GOVERNING BOARD  
FEBRUARY 24, 2016**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:05 pm.

**PRESENT:** Patricia Garcia  
Lloyd Hammonds  
Patrick Hurley  
Marie Peoples  
Nat White

**ABSENT:** None

Also Present: Dr. Colleen A. Smith, CCC President, Dr. Monica Baker, Mr. Daniel Begay, Ms. Gayle Benton, Ms. Colleen Carscallen, Mr. Daniel Cradic, Dr. Dudley Gardner, Ms. Kimmi Grulke, Mr. Brian Harris, Mr. Larry Hendricks, Ms. Veronica Hipolito, Ms. Denise Folke, Ms. April Gabaldon, Mr. Jeff Jones, Mr. Tim McGee, Ms. Rosa Mendoza-Logan, Mr. Kevin Mullins, Ms. Suzzanna Rodriguez, Ms. April Sandoval, Ms. Sarah Southwick, Mr. Scott Talboom, Mr. Richard Travis, Ms. Jami Van Ess, Mr. Daniel Vigil, Mr. Bob Voytek

Reports, summaries, background material and other documents referred to in these minutes can be found in the February 24, 2016 documents file.

**Follow Up**

- Dr. Nat White and Mr. Patrick Hurley requested that students see a breakdown of the various parts of tuition are if we roll other items (i.e. technology fee and parking fee) into tuition. Ms. Jami Van Ess will work with the Registrar's Office to publish a breakdown of tuition.
- Ms. Jami Van Ess will follow up with other community colleges to see who charges security fees.
- The board requested the following information related to employee turnover. Ms. Jami Van Ess will bring this information back to the next meeting.
  - How the College turnover rates compare with other community colleges.
  - Whatever data we have on where employees go after they leave the College.
  - A comparison on the cost of living in Coconino County versus the median household income.
  - General costs related to employee turnover.

Important Dates	
March 8, 2016	Foundation Board Meeting/Retreat
March 23, 2016	District Governing Board Meeting
April 5, 2016	Arizona Gives Day
April 29, 2016	Palate to Palette
May 11, 2016	Student Awards Ceremony
May 12, 2016	Nursing Pinning Ceremony
May 13, 2016	Commencement
September 9, 2016	GISS Follow Up Event

### **FOLLOW UP ITEMS**

Ms. Patricia Garcia reviewed the follow up items with the Board. All follow up items will be discussed in today's presentations.

### **DISCUSSION/INFORMATION ITEMS**

#### **A. Legislative Update – Mr. Richard Travis, Triadvocates**

Mr. Richard Travis, the College lobbyist, gave a brief update to the Board on the most recent legislative session and answered the Board's questions about legislative issues. Some of the topics discussed included the following:

- The Governor's recommended budget.
- The lack of additional cuts to community college budgets in the Governor's budget.
- The Expenditure Limitation bill proposed by the Arizona Community College Coordinating Council.
- Dr. Colleen Smith's visit to the legislature to meet some of our legislators and the Governor's Education Advisor.
- The introduction of the College's bill to allow voters to approve a reset of our tax levy limits. This bill has been pulled back and will be reintroduced in the next legislative session.
- The legislative climate and culture that community colleges work within.

#### **B. Tuition and Fees – Ms. Jami Van Ess**

Ms. Jami Van Ess gave a presentation on proposed tuition and fees for the next academic year. The Board will be taking action in the regular meeting to approve tuition and fees. For additional details on the presentation, please see the February 24, 2016 documents file.

Dr. Nat White and Mr. Patrick Hurley requested that students see a breakdown of the various parts of tuition are if we roll other items (i.e. technology fee and parking fee) into tuition. Ms. Jami Van Ess will work with the Registrar's Office to publish a breakdown of tuition.

The Board discussed the proposed parking and security fee. Some of the board members felt that this fee was not fair to the 25% of students who do not parking on campus. There is also not a request for additional security funding at this time because the College is still researching security improvements and determining the best way to move forward with increased security.

Ms. Jami Van Ess will follow up with other community colleges to see who charges security fees.

Ms. Van Ess asked the Board to give direction to staff for an action item in the regular meeting related to tuition and fees. The consensus for that direction was as follows:

- Three board members preferred to roll the technology fee into tuition.
- Four board members preferred to keep the security/parking fee separate.
- All board members were supportive of the changes to differential tuition, non-class fees and parking fines.
- The Board would like to further discuss the proposed \$2 and \$3 tuition increase options at the regular meeting.

**C. Salary and Benefits – Ms. Jami Van Ess**

Dr. Colleen A. Smith has asked Ms. Jami Van Ess, as the College’s Chief Financial Officer, to present the salary and benefits agenda item to help the Board better understand how this item fits into The College’s overall budget picture.

Ms. Jami Van Ess gave a presentation on salary and benefits. For additional details on this presentation, please see the February 24, 2016 documents file.

Mr. Patrick Hurley asked to see how College turnover rates compare with other community colleges. Dr. Marie Peoples asked to see whatever data we have on where employees go after they leave the College. Mr. Patrick Hurley also asked to see a comparison of the cost of living in the County versus the average median income. Ms. Van Ess will bring all of this information back to the next meeting.

Ms. Van Ess asked the Board for direction on what items to bring forward for the work session at the March meeting. The board would like more information on the following:

- Dr. Nat White and Mr. Lloyd Hammonds support option 3 which includes a higher dollar amount for cafeteria money paid to employees.
- The remaining board members support option 1 because of concerns about the long term financial impact of additional personnel costs.

Dr. Marie Peoples is concerned with employee turnover and would like to see general costs related to employee turnover.

ADJOURNMENT: The Work Session Adjourned at 5:53 pm.

**MINUTES PREPARED BY:**

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Ms. April Sandoval  
Board Recorder

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Mr. Lloyd Hammonds  
Vice Chair/Secretary of the Board

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Ms. Patricia Garcia  
Board Chair