

**COCONINO COUNTY COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**WORK SESSION**

**AUGUST 26, 2014**



**COCONINO COUNTY COMMUNITY COLLEGE  
MINUTES OF A WORK SESSION  
OF THE  
DISTRICT GOVERNING BOARD  
AUGUST 26, 2014**

A Work Session of the Coconino County Community College District Governing Board was held at the Lone Tree campus in the Board Room at 2800 S. Lone Tree Road, Flagstaff, Arizona. Board Vice Chair/Secretary, Ms. Patricia Garcia, called the meeting to order at 4:00 pm.

PRESENT: Patricia Garcia  
Nat White  
Gioia Goodrum

ABSENT: Patrick Hurley  
Lloyd Hammonds

Also present: Dr. Leah Bornstein, CCC President; Ms. Jami Van Ess, Dr. Russ Rothamer, Ms. Gayle Benton, Dr. Monica Baker, Mr. Joe Traino, Dr. Ingrid Lee, Mr. Van Walker and Ms. April Sandoval, staff.

All lists, reports, summaries, background material, and other documents referred to in these minutes can be found in the August 26, 2014 Documents File.

**Follow Up**

- Gioia Goodrum and Lloyd Hammonds will continue reviewing changes to the President's Evaluation process.
- The Board will review the policy on the board chair roles and responsibilities and suggest updates.
- The Board will review all board policies. This review should be conducted prior to the ACCT conference.
- Review of the board policies will be added to the September work session agenda.
- Ms. April Sandoval will send the board a document that includes all of the board polices.
- The Board will review the safety presentation materials for the ACCT conference and discuss further at the September work session.

**Important Dates**

September 9 <sup>th</sup>	CCC Day
September 12 <sup>th</sup>	Foundation Annual Meeting and Breakfast
September 30 <sup>th</sup>	DGB Meeting
October 11 <sup>th</sup>	Page Golf Tournament
October 14 <sup>th</sup>	Foundation Board Meeting
October 31 <sup>st</sup> to November 1 <sup>st</sup>	Page Balloon Regatta

**A. Retreat Debrief**

The Board reviewed some of the main points that were discussed at the retreat including follow up items.

The Board would like to review all Board policies prior to the ACCT (Association of Community College Trustees) Conference so that they can discuss any policy questions with their colleagues. This item will be added to the September work session for further discussion. Ms. April Sandoval will send the Board a document that includes all board policies.

The Board felt that the retreat was very successful. If there are enough funds in the budget, the Board would like to have a facilitator from ACCT at all retreats.

**EXECUTIVE SESSION** At 4:15 pm a motion was made by Ms. Gioia Goodrum and seconded by Ms. Patty Garcia to enter into Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for discussion of the President's annual performance evaluation.

**RECONVENED IN OPEN SESSION** at 4:54 pm.

### **B. ACCT Presentation**

Dr. Leah Bornstein and Ms. Patty Garcia were asked to give a presentation financial sustainability at the ACCT pre-congress. Dr. Bornstein and Ms. Garcia will be looking for Board input prior to the congress.

The Board also discussed the security presentation that they will be part of the ACCT conference. ACCT received several proposals for presentations related to security. These presentations have been combined into a panel discussion session. Dr. Bornstein gave the Board a handout on ways we have been asked to participate in this panel discussion. The Board should review the questions on the handout and be prepared to address them. This item will be tabled to the September work session.

Motion was made by Ms. Goodrum and seconded by Dr. White to adjourn the Work Session. The motion was approved.

The Work Session adjourned at 5:01 p.m.

### **MINUTES PREPARED BY:**

---

April Sandoval  
Board Recorder

### **ATTEST:**

### **APPROVED:**

---

Patricia Garcia  
Vice Chair/Secretary of the Board

---

Patrick Hurley  
Board Chair