COCONINO COMMUNITY COLLEGE
COURSE OUTLINE

Prepared by: Marian Combs   December 12, 2002
Revised: Kristine Ketel, MA   January 31, 2017
Status: Permanent
Effective Term: Fall 2017

A. Identification:
   1. Subject Area: Leadership (LDR)
   2. Course Number: 201
   3. Course Title: Leadership Basics
   4. Credit Hours: 3
   5. Course Description: Introduction to leadership in which students will develop a personal leadership philosophy, learn to articulate a vision, examine, evaluate and solve ethical dilemmas in the workplace, and practice leading by serving. Three lecture. Fall, Spring.

B. Course Goals: To provide students with a fundamental understanding of leadership, including developing a personal leadership style, examining ethical dilemmas, ad applying theory to real-world scenarios.

C. Course Outcomes
   Upon successful completion of this course, student will:
   1. discuss classic cases, leadership profiles, and contemporary articles on leadership;
   2. identify effective leaders and the characteristics they exhibit;
   3. define leadership in terms of the skills necessary to practice it effectively;
   4. identify personal leadership assumptions and philosophy, and enhance self-awareness;
   5. identify ethical issues commonly encountered in the workplace;
   6. identify personal ethics assumptions and philosophy, and enhance self-awareness;
   7. analyze and generate solutions to ethical scenarios;
   8. demonstrate effective techniques and strategies for articulating a vision;
   9. expand awareness to include the concept of servant leadership;
   10. demonstrate leadership skills by participating in shared analysis, ethical evaluation, experiential exercises, and observation and service in the community;
   11. evaluate effectiveness of personal communication techniques;
   12. identify elements of successful inter-group communication;
   13. consider strategies to enhance communication effectiveness;
   14. apply techniques used in effective communication in discussion and experiential exercises;
   15. recognize the significance of team building as a leadership skill;
   16. and recognize the benefits of volunteering or serving others.

D. Course Outcomes Assessment will include:
   1. a "working text" portfolio, comprehensive exam, or other course assessment tool;
   2. and practical exercises and or subject quizzes and exams.

E. Course Content will include:
   1. philosophy of leadership;
   2. personality profiling;
   3. creating options and clarifying problems;
   4. organizational structure and communication patterns;
   5. articulation of vision and meaning;
   6. inspiration of followers;
   7. team building;

8. servant leadership;
9. practical applications in experiential exercises and film studies;
10. classic cases and leadership profiles;
11. ethical dilemmas and workplace laws;
12. ethical dilemmas of common workplace scenarios;
13. conflict of interest;
14. and solution-focused leadership.