

303-14 AWARDING A SECOND DEGREE—PROCEDURE

1. PURPOSE

Define requirements to pursue a second degree or certificate from Coconino Community College.

2. PROCEDURE

Definitions

AGEC: Arizona General Education Curriculum

Residency: Minimum required credit hours taken at Coconino Community College (CCC) prior to award of degree or certificate.

1. Degree: Upon completion of an Associate of Arts, Associate of Science, Associate of Applied Science, or an Associate of General Studies degree from CCC, a student who wishes to pursue an additional degree must meet the following criteria:
 - a. Students must meet the requirements of that degree as outlined in the current College Catalog at the time the second degree is declared.
 1. The student must establish residency by completing a minimum of fifteen (15) credit hours beyond those earned in the previously-awarded degree.
 2. All other graduation requirements must be met as outlined in the Graduation Procedure (303-13).
 - b. Students cannot pursue additional credit hours towards earning an Associate of General Studies degree as a second degree.
 - c. Students who have earned a degree that includes an AGECE A, B or S will receive an AGECE stamp posted to their transcripts.
2. Certificate: Upon completion of a degree and/or certificate from CCC, a student who wishes to pursue an additional certificate must meet the following criteria:

Students must meet the requirement of that certificate as outlined in the current College Catalog at the time the second certificate is declared.

 - a. Students must complete at least one-third of the required credit hours in CCC coursework applicable to the certificate.
 - b. All other graduation requirements must be met as outlined in the Graduation Procedure (303-13).

3. BACKGROUND

1. References: none
2. Revision history: 08/08/05, 12/14/2011
3. Legal review: none
4. Sponsor: Registration and Enrollment Services

Adopted by College Council: 12/14/2011