140-07 TECHNOLOGY TUITION ALLOCATION—PROCEDURE

1. PURPOSE
The Technology Tuition Allocation is an annual allocation of the general fund earmarked to enhance and support educational technologies. Educational technologies are defined as applications and solutions that result in a student's ability to access information for learning and to meet the College's strategic initiatives.

The Technology Tuition Allocation was established to enhance and improve the quality of instruction and availability of technology to students. This allocation allows the College to directly support students through the purchases of new equipment and updates to outdated equipment such as lab, classroom, registration printers and computers, projectors, library laptops, online services, and wireless access. The Technology Tuition Allocation also indirectly supports students through academic support and student services activities such as the purchase of technology utilized by our faculty and instructional support staff.

2. PROCEDURE
1. The Technology Tuition Allocation funds technology to support the academic mission.

2. The Technology Tuition Allocation addresses four main areas:
   a.   Enhanced student access to computer systems
   b.   Increased student computing support
   c.   Educational technology replacement cycles
   d.   Improved classroom instruction

3. All students support the Allocation through the payment of tuition. The highest priority will be given to the development of projects which will directly benefit the entire student body including individuals with disabilities. In general, the Technology Tuition Allocation must support initiatives that benefit the students of the College. The Technology Committee has the option to recommend funding smaller projects deemed important or beneficial.

4. The Chief Technology Officer (CTO) is responsible for preparing the Technology Tuition Allocation priority list based on the allocation provided through the budget process, and preparing an annual expenditure report. Early in each spring semester the CTO, in conjunction with the Technology Committee, determines what technology will be purchased, updated or replaced for the upcoming fiscal year. The CTO is responsible for making sure that the expenditures are made in keeping with the approved allocation.

5. Technology Tuition Allocation funds are not used to purchase or replenish consumables such as paper and/or toner.

Note: The Technology Tuition Allocation may be adjusted based on enrollment.

3. BACKGROUND
1.   References: none
2.   Revision history: 03/28/2012 (new); 08/03/2016 (replaces 501-11)
3.   Legal review: none
4.   Sponsor: Information Technology Services

Approved by College Council: 08/03/2016

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