

122-01 ENVIRONMENTAL HEALTH AND SAFETY—PROCEDURE

1. PURPOSE

The purpose of this communication program is to ensure employees are adequately informed of the risks of chemicals in the workplace, are able to identify hazards of chemicals, and are trained in proper practices and emergency procedures.

2. PROCEDURE

1. Coconino Community College shall, in compliance with the Occupational Safety and Health Act of 1987, state, local and federal regulations, establish and maintain a comprehensive hazardous materials communication program which shall cover container labeling, material, safety data sheets and employee training.
2. The Executive Director of Facilities or designated representative will develop Procedural Guidelines to assure that material source illnesses and injuries are held to a minimum by providing employees with safety and hazard information to encourage safe and healthful work habits.
3. Copies will be available as needed with portions, such as material safety data sheets and a list of hazardous materials, available at all locations where hazardous materials are stored.

3. BACKGROUND

1. References: Occupational Safety and Health Act of 1987, Procedural Guidelines
2. Revision history: 05/12/2010 (new)
3. Legal review: none
4. Sponsor: Facilities

Adopted by College Council: 05/12/2010

COCONINO COMMUNITY COLLEGE