

**COCONINO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**WORK SESSION**

**APRIL 26, 2017**



**COCONINO COMMUNITY COLLEGE  
MINUTES OF A WORK SESSION  
OF THE  
DISTRICT GOVERNING BOARD  
APRIL 26, 2017**

A Work Session of the Coconino Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:05 pm.

PRESENT: Patricia Garcia  
Lloyd Hammonds  
Patrick Hurley  
Nat White

ABSENT: Marie Peoples

Also Present: Dr. Colleen Smith, CCC President; Dr. Monica Baker, Mr. Dan Begay, Mr. Brian Francis, Dr. Dudley Gardner, Ms. Kimmi Grulke, Mr. Larry Hendricks, Ms. Veronica Hipolito, Mr. Jeff Jones, Mr. Doug King, Dr. Andrew Lawlor, Ms. Breanna Mevoli, Ms. Siri Mullaney, Mr. Brent Neilson, Ms. Suzzanna Rodriguez, Ms. April Sandoval, Mr. Dietrich Sauer, Ms. Hope Spreadbury, Mr. Kurt Stull, Mr. Scott Talboom, Ms. Sonia Tris, Ms. Jami Van Ess, and Mr. Bob Voytek.

Reports, summaries, background material and other documents referred to in these minutes can be found in the April 26, 2017 documents file.

Follow Up
<ul style="list-style-type: none"> <li>Mr. Patrick Hurley asked to see additional detail on the items that are included in the plant fund maintenance account.</li> <li>Dr. Colleen Smith and Dr. Dudley Gardner will work with the groups on campus who have been exploring mental health issues to create a framework for a dialogue for the May Round Table Discussion.</li> </ul>

Important Dates	
May 9, 2017	DGB Round Table
May 10, 2017	Student Awards Ceremony
May 11, 2017	Nursing Pinning
May 12, 2017	Commencement

**FOLLOW UP ITEMS**

Ms. Patricia Garcia reviewed the follow up items with the Board.

**DISCUSSION/INFORMATION ITEMS**

**A. Coconino Association for Vocation, Industry and Technology (CAVIAT) Information Presentation – Mr. Brent Neilson, CAVIAT Superintendent**

Mr. Brent Neilson, CAVIAT Superintendent, gave an information presentation to the Board on CAVIAT programs. For additional details on the presentation, please see the April 26, 2017 documents file. Mr. Neilson also highlighted the many ways that the College and CAVIAT partner in serving students in Coconino County.

**B. Tentative Budget and Property Tax Information – Ms. Jami Van Ess**

Ms. Jami Van Ess reviewed a presentation with the tentative budget and property tax information. For additional details on this presentation, please see the April 26, 2017 documents file.

Mr. Patrick Hurley asked to see additional detail on the items that are included in the plant fund maintenance account. Mr. Hurley also requested additional details when planned maintenance items are presented to the Board to include the life cycles of the items being replaced or when we exceed the life cycle of maintenance items.

Mr. Lloyd Hammonds asked how the hiring of additional full-time faculty members affects the total number of full-time faculty and the percentage of credit hours taught by full-time faculty. The new hires will bring the College to 40 full-time faculty and to approximately 50% of credit hours in most subjects being taught by full-time faculty.

Mr. Hammonds asked if it was possible to do comparisons with other institutions in the state and national comparisons for costs related to academic support and instruction.

Chair Patricia Garcia asked the Board to consider bringing back the Small Business Development Center (SBDC) and how that program compares to other items that were cut during the fiscal austerity plan.

Mr. Lloyd Hammonds stated that the Board made specific cuts almost four years ago and are responsible to the public for these cuts. Mr. Hammonds felt that if the College would be bringing back programs, the Board would need to weigh in and see if priorities have changed to justify reinstating one program over another or to see if there was a compelling opportunity to bring a program back.

Mr. Patrick Hurley stated that if the College does recommend bringing back programs or creating new programs, he would like to see where the funding for these programs is coming from and the pros and cons of the programs.

**C. Evaluation of the President – Ms. Patricia Garcia**

Mr. Lloyd Hammonds spoke about this agenda item. The Board will be sending out the evaluation instrument and procedures to the Board and the President to begin the evaluation process.

**D. May Round Table Topics – Ms. Patricia Garcia**

The next Round Table will be coming up on Tuesday, May 9, 2017. Ms. Patricia Garcia suggested that the Board consider the following topics for the next round table: Higher Learning

Commission (HLC) requirements, community engagement, and counseling and mental health issues.

The topic concerning HLC requirements may not be a topic of interest for the larger campus community. This topic might be more appropriate for a work session for professional development of the Board.

The Board was supportive of focusing the next Round Table on the topic of counseling and mental health issues. The Board would like the faculty and staff members who have been working on this issue present it to the Board.

Dr. Colleen Smith and Dr. Dudley Gardner will work with the groups on campus who have been exploring this issue to create a framework for a dialogue for this issue.

ADJOURNMENT: The Work Session Adjourned at 5:30 pm.

**MINUTES PREPARED BY:**

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Ms. April Sandoval  
Board Recorder

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Mr. Lloyd Hammonds  
Vice Chair/Secretary of the Board

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Ms. Patricia Garcia  
Board Chair