

**COCONINO COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**WORK SESSION**

**SEPTEMBER 28, 2016**



**COCONINO COMMUNITY COLLEGE  
MINUTES OF A WORK SESSION  
OF THE  
DISTRICT GOVERNING BOARD  
SEPTEMBER 28, 2016**

A Work Session of the Coconino Community College District Governing Board was held in the Room C3 at the Fourth Street Campus at 3000 N. Fourth Street, Flagstaff, Arizona 86004. Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:01 pm.

**PRESENT:** Patricia Garcia  
Lloyd Hammonds  
Patrick Hurley  
Nat White

**ABSENT:** Marie Peoples

Also Present: Dr. Colleen Smith, CCC President, Ms. Colleen Carscallen, Ms. Amy Faull, Dr. Dudley Gardner, Mr. Brian Harris, Mr. Larry Hendricks, Mr. Jeff Jones, Dr. Andrew Lawlor, Dr. Michael Merica, Ms. April Sandoval, Mr. Scott Talboom, and Mr. Bob Voytek.

Reports, summaries, background material and other documents referred to in these minutes can be found in the September 28, 2016 documents file.

**Follow Up**

- The President's Evaluation instrument will be an action item at the October Board meeting.
- The Board would like to hold one round table discussion in the Fall and two in the Spring.
- The Board would like to further discuss the GISS event at the October work session. Please send any suggestions for this discussion to Ms. April Sandoval.

**Important Dates**

October 26, 2016

DGB Meeting – Page Instructional Site

**FOLLOW UP ITEMS**

Ms. Patricia Garcia reviewed the follow up items with the Board.

**DISCUSSION/INFORMATION ITEMS**

**A. President's Evaluation Process – Ms. Patricia Garcia and Mr. Lloyd Hammonds**

The Board reviewed the President's Evaluation instrument and Mr. Lloyd Hammonds discussed some of the changes made to the instrument since the last time the Board reviewed it. Dr. Colleen Smith has also had a chance to give her input into the document. The President's Evaluation instrument will be an action item at the October Board meeting.

**B. Community Outreach Update – Dr. Nat White**

Dr. Nat White updated the Board on efforts being made for the community outreach. Mr. Scott Talboom and Dr. Colleen Smith talked about presentations and advertising.

**C. Arizona Strategic Vision – Dr. Michael Merica**

Dr. Michael Merica reviewed the Coconino Community College: Student Progress and Outcomes Report for 2016. He also discussed how the report was developed and how the College can utilize the report. For details on this report, please see the September 28, 2016 documents file.

Dr. Merica suggested a series of roundtable discussions focused on this report. Those discussions would be a series of three events with one session focusing on access, one on retention and one on completion. The Board discussed different ways to utilize this data and would like to hold one round table in the Fall and two in the Spring.

**D. GISS Debrief – Ms. Patricia Garcia**

The Board discussed the recent Governance Institute for Student Success. The Board gave several suggestions for ways to improve that event and how to give that feedback to the Association of Community College Trustees. The Board would like to further discuss feedback on GISS at next month’s work session. Please send any suggestions for this discussion to Ms. April Sandoval.

ADJOURNMENT: The Work Session Adjourned at 4:39 pm.

**MINUTES PREPARED BY:**

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Ms. April Sandoval  
Board Recorder

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Mr. Lloyd Hammonds  
Vice Chair/Secretary of the Board

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Ms. Patricia Garcia  
Board Chair