

**COCONINO COUNTY COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**WORK SESSION**

**NOVEMBER 17, 2015**



**COCONINO COUNTY COMMUNITY COLLEGE  
MINUTES OF A WORK SESSION  
OF THE  
DISTRICT GOVERNING BOARD  
NOVEMBER 17, 2015**

A Work Session of the Coconino County Community College District Governing Board was held at the Lone Tree campus in the Board Room at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:00 pm.

PRESENT: Patricia Garcia  
Lloyd Hammonds  
Patrick Hurley  
Marie Peoples  
Nat White

ABSENT: None

Also Present: Ms. Veronica Hipolito, CCC Interim President; Dr. Monica Baker, Mr. Dan Begay, Ms. Gayle Benton, Ms. Colleen Carscallen, Ms. Kimmi Grulke, Mr. Brian Harris, Mr. Larry Hendricks, Mr. Jeff Jones, Mr. Tim McGee, Ms. Siri Mullaney, Ms. Suzzanna Rodriguez, Ms. April Sandoval, Dr. Colleen A. Smith, Mr. Scott Talboom, Ms. Jami Van Ess and Mr. Daniel Vigil.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the November 17, 2015 Documents File.

**Follow Up**

- Mr. Patrick Hurley requested a total of what monies have been added to the general fund since the implementation of the financial austerity plan.
- Mr. Lloyd Hammonds requested more information on an 8.4% change in tuition and fees in fiscal year 2019.

**Important Dates**

December 8, 2015	Foundation Board Meeting (Retreat)
January 27, 2015	DGB Meeting

Ms. Patricia Garcia introduced Dr. Colleen A. Smith, the incoming college President.

**FOLLOW UP ITEMS**

Ms. Veronica Hipolito addressed the item related to costs for an outside person to compile the president's evaluation. The quote from an outside consultant was \$1,000 to \$1,500 depending on the number of hours it would take to complete the project.

Ms. Patricia Garcia handed out her notes from the sessions she attended at the ACCT congress. Mr. Patrick Hurley is still working on compiling his notes.

All other items will be discussed at a future time.

### **DISCUSSION/INFORMATION ITEMS**

#### **A. Strategic Plan – Ms. Veronica Hipolito**

The 2016-2020 strategic plan is an action item during the regular board meeting. The work session packet includes the tactical plan but the action item in the regular meeting will focus on the strategic plan which includes the goals, objectives and measures.

Ms. Hipolito took the opportunity to summarize the plan, connected the board priorities to related tactics in the plan, and reviewed the goals for the measures in the strategic plan. Ms. Hipolito also answered questions from the Board.

The Board expressed some concern about the lack of measures for Goal 4. Ms. Hipolito will address these concerns before the document is disseminated to the public.

#### **B. Preliminary Revenue and Expense Assumptions – Ms. Jami Van Ess**

Ms. Van Ess reviewed the preliminary revenue and expense assumptions for the FY 17 budget process. For additional details on this presentation, please see the November 17, 2015 documents file.

This presentation is the first step in developing a budget and helps in beginning to build the budget. As additional information becomes available, it will be added to the budget development process.

Mr. Patrick Hurley requested a total of what monies have been added to the general fund since the implementation of the financial austerity plan.

Mr. Lloyd Hammonds requested more information on an 8.4% change in tuition and fees in fiscal year 2019.

Some of the changes made in the fiscal austerity plan have stabilized the general fund long-term planning.

Ms. Van Ess reviewed the schedule for the budget process. The next step will be to bring the Board several options for tuition and fees increases in January.

The Board also discussed the possibility of hosting a December work session in the future to review tuition and fees to facilitate the budget process.

The Work Session Adjourned at 5:02 pm.

### **MINUTES PREPARED BY:**

---

April Sandoval  
Board Recorder

**ATTEST:**

---

Lloyd Hammonds  
Vice Chair/Secretary of the Board

**APPROVED:**

---

Patricia Garcia  
Board Chair