

**COCONINO COUNTY COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**WORK SESSION**

**JULY 28, 2015**



**COCONINO COUNTY COMMUNITY COLLEGE  
MINUTES OF A WORK SESSION  
OF THE  
DISTRICT GOVERNING BOARD  
JULY 28, 2015**

A Work Session of the Coconino County Community College District Governing Board was held at the Lone Tree campus in the Board Room at 2800 S. Lone Tree Road, Flagstaff, Arizona 86005. Board Chair, Ms. Patricia Garcia, called the meeting to order at 4:05 pm.

**PRESENT:** Patricia Garcia  
Lloyd Hammonds  
Patrick Hurley  
Marie Peoples  
Nat White

**ABSENT:** None

Also Present: Ms. Veronica Hipolito, CCC Interim President; Ms. Jami Van Ess, Dr. Russ Rothamer, Ms. Linda Barker, Mr. Daniel Begay, Ms. Gayle Benton, Ms. Summer Dennis, Ms. Jennifer Dufresne, Ms. Kimmi Grulke, Mr. Brian Harris, Mr. Larry Hendricks, Ms. Jennifer Jameson, Dr. Ingrid Lee, Ms. Emily Lizotte, Mr. Tim McGee, Dr. Michael Merica, Ms. Siri Mullaney, Ms. Alexandra Purchase, Ms. Suzanna Rodriguez, Ms. April Sandoval, Ms. Mary Anne Schrade, Ms. Jennifer Strones, Mr. Scott Talboom, Mr. George West, and Mr. Bob Voytek.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the July 28, 2015 Documents File.

**Follow Up**

- At least two board members will attend the ACCT pre-conference session on Policy Governance.
- The Board would like to know more about the work for faculty and staff if the Policy Governance model was implemented and any associated costs.
- Mr. Lloyd Hammonds will look for a tool to help the Board analyze where the Board is in the framework for policy governance. Board members will bring the results of this analysis to the next work session.
- The Board would like to host a quarterly round table discussion on the topic of student success and completion that will allow for a more in depth analysis.

**Important Dates**

August 18, 2015	DGB Meeting
August 24-27, 2015	On Campus Meetings for Presidential Candidates
September 11, 2015	Foundation Annual Meeting and Scholarship Breakfast
September 22, 2015	Joint DGB/Foundation Board Meeting

**FOLLOW UP ITEMS**

Ms. Patricia Garcia reviewed the Follow Up items from previous meetings. Mr. Lloyd Hammonds will bring a timeline and recommendations for the President's Evaluation Process to the next work session. Dr. Russ Rothamer will bring the timeline for the Prioritization Process to the next work session as well.

Ms. Patricia Garcia introduced and welcomed Dr. Marie Peoples, the newest member of the Board.

**A. Policy Governance – Mr. Lloyd Hammonds**

Mr. Lloyd Hammonds presented a handout on The Policy Governance Model. This presentation resulted from a session Mr. Hammonds attended at last year's Association of Community College Trustees conference on the topic of policy governance. The goal of this presentation was to acquaint the Board with the concept of policy governance and see if the board is interested in pursuing additional opportunities in this area. Please see the July 28, 2015 documents file for additional details on the presentation.

The Board was supportive of learning more about this concept and at least two Board members will attend the pre-conference session on this topic at the October Association of Community College Trustee's conference.

The Board would also like to know more about the work for faculty and staff if this model was implemented and any associated costs.

As a final follow up item, Mr. Lloyd Hammonds will look for a tool to help the Board analyze where the Board is in the framework for policy governance. Board members will bring the results of this analysis to a work session.

**B. Completion Data – Dr. Michael Merica**

Dr. Michael Merica presented a brief video on first time student success and gave a presentation on student success including a focus on access, completion and retention. Please see the July 28, 2015 documents file for additional details on Dr. Merica's presentation.

The Board would like to host a quarterly round table discussion on student success, retention and completion that will allow for a more in depth analysis of this topic.

The Work Session Adjourned at 5:25 pm.

**MINUTES PREPARED BY:**

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April Sandoval  
Board Recorder

**ATTEST:**

**APPROVED:**

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Lloyd Hammonds  
Vice Chair/Secretary of the Board

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Patricia Garcia  
Board Chair