

**COCONINO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

REGULAR MEETING

JUNE 29-30, 2015



**COCONINO COUNTY COMMUNITY COLLEGE
MINUTES OF A REGULAR MEETING
OF THE
DISTRICT GOVERNING BOARD
JUNE 29-30, 2015**

A Regular Meeting of the Coconino County Community College District Governing Board was held in the Trustees House at Lowell Observatory, 1400 W Mars Hill Rd., Flagstaff, Arizona 86001. Board Chair, Ms. Patricia Garcia, called the meeting to order at 8:22 am.

PRESENT: Patricia Garcia
Lloyd Hammonds
Patrick Hurley
Nat White

ABSENT: Marie Peoples

Also present: Dr. Leah Bornstein, CCC President; Ms. Jami Van Ess, Dr. Russ Rothamer, Ms. April Sandoval, and Ms. Pamila Fisher, ACCT consultant.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the June 29-30, 2015 Documents File.

Follow Up

- Ms. April Sandoval will set up a special DGB meeting for Tuesday, July 28, 2015.

Important Dates	
July 28, 2015	DGB Special Meeting
August 11, 2015	DGB Review of Applications for President
August 24-27, 2015	Campus Visits and Interviews of Candidates for President

Mr. Patrick Hurley made a motion to move item 5 (Discussion of Interim President) to the first item on the agenda. The motion was seconded by Dr. Nat White and unanimously approved.

DISCUSSION OF APPOINTMENT OF INTERIM PRESIDENT

EXECUTIVE SESSION At 8:26 am a motion was made by Mr, Patrick Hurley and seconded by Mr. Lloyd Hammonds to enter into Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for discussion of personnel matters.

RECONVENED IN OPEN SESSION at 9:25 am.

Mr. Patrick Hurley motioned to reconvene in open session and Dr. Nat White seconded the motion. The meeting resumed in open session at 9:36 am after a brief break.

Mr. Patrick Hurley made a motion to move item three (Financial Assumptions and Projections for CCC's future) to the next item on the agenda. The motion was seconded by Dr. Nat White and unanimously approved.

FINANCIAL ASSUMPTIONS AND PROJECTIONS FOR CCC'S FUTURE

Ms. Jami Van Ess presented information on the financial assumptions and projections. For additional details, please see the June 29-30, 2015 documents file. Ms. Van Ess also presented the updated sustainable financial plan.

Override/Bond Continuance

The Board discussed various issues related to going out for a possible third override election. Dr. Nat White is willing to take the lead for the next override campaign and will organize an exploratory committee. The Board is supportive of Dr. White leading this effort.

Mr. Patrick Hurley made a motion to move item seven (Presidential Search) to the next item on the agenda and to move item two (2014-2015 DGB Goals/Accomplishments/Evaluation and Self-Assessment to June 30, 2015. This item will be before item three (Establish DGB Priorities for 2015-2016. Dr. Nat White seconded the motion and it was unanimously approved.

PRESIDENTIAL SEARCH

The Board discussed various aspects of the Presidential Search including:

- Reviewing themes from the input submitted by faculty and staff.
- Drafting the Presidential Profile/Job Announcement.

As a part of this discussion, Dr. Pamila Fisher recommended that the Presidential Evaluation process be substantially complete by the time the new President begins their tenure.

POSSIBLE ACTION PERTAINING TO INTERIM PRESIDENT

The Board discussed possible action pertaining to the interim president. The Board appreciated the individuals from the public who came to speak and show that they were interested in the appointment process. The Board has considered the feedback received.

Mr. Patrick Hurley felt that it was in the best interest of the College to take into consideration some of the things that were shared during the last public comment session and make sure the Board is not being precipitous in making a decision. One of the responsibilities the board has is to establish the process for hiring an interim and permanent president. Mr. Hurley considered the short time frame for an interim president would be in place and the need for someone who is well versed in our strategic plan process as well as other initiatives that are underway. Based on those considerations, he is in favor of moving forward with appointment of Ms. Veronica Hipolito. Mr. Hurley believes that she will be an excellent interim president.

Dr. Nat White believes that the board should move ahead with the appointment of Ms. Hipolito as Interim President. Dr. White supports Ms. Hipolito because Dr. Leah Bornstein has full confidence in her ability to serve. Second, Dr. White has confidence in Ms. Hipolito as a person and in her intellect. Third, Dr. White has heard independent opinions on her ability to take on the position. The interim president appointment is for a short period of time and the College needs to focus its energies on finding a great permanent president.

Ms. Patricia Garcia stated that despite the fact that Veronica has not held the title of Vice President, she has been functioning as a member of the President's Cabinet and is well informed in terms of how the college functions and the opportunities and challenges it faces.

While Mr. Lloyd Hammonds would have preferred a more inclusive approach, he will support a motion to approve Ms. Veronica Hipolito as interim President based upon the fact that she is well qualified for the short term position. The important issue for Mr. Hammonds is that we move forward in the search for our next leader. The Board has articulated an inclusive and thorough process for that search.

Ms. Patricia Garcia mentioned that the Board has not made this decision lightly and has considered multiple options for this appointment. They also thoughtfully considered the feedback was received. The Board as a whole feels this is the best decision for the College at this time.

Mr. Patrick Hurley made a motion that we accept the contract to install Ms. Veronica Hipolito as Interim President. The motion was seconded by Dr. Nat White.

Ms. Hipolito has an anticipated start date of July 20, 2015 and will serve up to six months, depending on the start date of the new president.

The motion was unanimously approved.

Mr. Patrick Hurley made a motion to adjourn the meeting at 4:54 pm. Mr. Lloyd Hammonds seconded the motion and it was unanimously approved.

Tuesday, June 30, 2015

Ms. Patricia Garcia, Board Chair, called the meeting was called to order on Tuesday, June 30, 2015 at 9:35 am.

The first order of business was to clarify the agenda for the day. Based on motions made on Monday, June 29, 2015, the order of today's agenda will be:

1. Presidential Search
2. 2014-2015 DGB Goals/Accomplishments/Evaluation and Self-Assessment
3. Establish DGB Priorities for 2015-2016

PRESIDENTIAL SEARCH

The Board continued work on drafting the Presidential Profile and crafted an announcement for the campus and community announcing the new interim president.

2014-2015 DGB GOALS/ACCOMPLISHMENTS/EVALUATION AND SELF-ASSESSMENT

The Board reviewed their 2014-2015 goals and 2014-2015 DGB accomplishments. For details please see the June 29-30, 2015 documents file. The Board also discussed their progress towards these goals and completed a self-evaluation.

As part of this discussion, the Board requested that Ms. April Sandoval set up a DGB meeting for Tuesday, July 28, 2015. That meeting will publicly present the DGB priorities and include an executive session for discussion of the evaluation process and goal setting for the interim president.

ESTABLISH DGB PRIORITIES FOR 2015-2016

The Board set priorities for next year. Those priorities were:

1. Lead the Presidential Search and Transition
2. Champion and Ensure Student Success
3. Achieve Fiscal Stability
4. Promote Diversity
5. Assess Campus Climate
6. Review Employee Evaluation Processes

ADJOURNMENT: A motion to adjourn the meeting at 3:47 pm was made by Mr. Lloyd Hammonds and seconded by Mr. Patrick Hurley.

MINUTES PREPARED BY:

April Sandoval
Board Recorder

ATTEST:

APPROVED:

Lloyd Hammonds
Vice Chair/Secretary of the Board

Patricia Garcia
Board Chair