

**COCONINO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

WORK SESSION

APRIL 28, 2015



**COCONINO COUNTY COMMUNITY COLLEGE
MINUTES OF A WORK SESSION
OF THE
DISTRICT GOVERNING BOARD
APRIL 28, 2015**

A Work Session of the Coconino County Community College District Governing Board was held at the Lone Tree campus in the Room D9 at the Page Campus, 475 S. Lake Powell Blvd., Page, Arizona 86040. Board Chair, Ms. Patricia Garcia, called the meeting to order at 1:15 pm.

PRESENT: Patricia Garcia
Gioia Goodrum
Lloyd Hammonds
Patrick Hurley
Nat White

ABSENT: None

Also present: Dr. Leah Bornstein, CCC President; Mr. Daniel Begay, Ms. Gayle Benton, Ms. Kimmi Grulke, Mr. Jim Hunter, Ms. Siri Mullaney, Ms. Suzzanna Rodriguez, Dr. Russ Rothamer, Ms. April Sandoval, Ms. Scott Talboom, Mr. Joe Traino, and Ms. Jami Van Ess.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the April 28, 2015 Documents File.

Follow Up

- Ms. Jami Van Ess will add a glossary of terms to the budget presentation.
- Ms. Jami Van Ess will follow up with legal counsel to get an opinion on whether or not we need to have board approval each year to renew the Campus Works Contract.
- Mr. Lloyd Hammonds requested that we maintain credential files for any faculty in the Smart Schools program at the College as well as with Smart Schools to prevent issues with accreditation in the future.
- Mr. Lloyd Hammonds will develop a short narrative on the seven areas of board responsibility suggested in the handout on the President's Evaluation Process. He will bring that handout back to the Board for further input and discussion.
- The Board would also like to see a timeline for the President's Evaluation Process.

Important Dates

May 6, 2015	Student Awards Ceremony
May 7, 2015	Nursing Pinning Ceremony
May 8, 2015	Commencement

FOLLOW UP ITEMS

All follow up items will be discussed at today's meeting.

DISCUSSION/INFORMATION ITEMS**A. Budget and Property Tax Information – Ms. Jami Van Ess**

Ms. Jami Van Ess gave a preliminary presentation on Budget and Property Tax Information. For additional details on this presentation, please see the April 28, 2015 documents file.

Ms. Van Ess will add a glossary of terms to the budget presentation prior to the next meeting.

The board will review and approve the budget at the May 26, 2015 board meeting. The state required notices for the budget hearing will be posted on May 3 and May 17, 2015.

B. Campus Works Contract – Ms. Jami Van Ess

As discussed at previous meetings, staff will be asking the Board for approval to extend the CampusWorks Contract starting on July 1, 2015 and running through June 30, 2017. For additional details on the contract extension and CampusWorks accomplishments, please see the April 28, 2015 documents file. Ms. Van Ess will bring this contract to the Board next month for approval.

Ms. Jami Van Ess will follow up with legal counsel to get an opinion on whether or not we need to have board approval each year to renew this contract.

C. Retiree Return to Work – Ms. Gayle Benton

Ms. Gayle Benton gave a presentation on the proposed retiree return to work program. For additional details on the presentation, please see the April 28, 2015 documents file.

This program allows CCC to contract with Smart Schools to hire a retiree from the Arizona State Retirement System on a full time basis immediately after they retire. This program allows CCC to contract with a retiree to meet College goals, retain institutional knowledge, employ individuals in hard to fill positions and provides a cost saving for the College.

Mr. Lloyd Hammonds requested that we maintain credential files for any faculty in the program at the College as well as with Smart Schools to prevent issues with accreditation in the future.

D. President's Evaluation – Ms. Gioia Goodrum and Mr. Lloyd Hammonds

Ms. Gioia Goodrum and Mr. Lloyd Hammonds presented a handout on their recommendations for changes to the president's evaluation process. For additional details on the recommendations, please see the April 28, 2014 documents file.

Mr. Lloyd Hammonds will develop a short narrative on the seven areas of board responsibility suggested in the handout that will consist of two to three sentences to better describe the seven areas. He will bring that handout back to the Board for further input and discussion.

The Board would also like to see a timeline for the evaluation process. The Board will use the existing process for this year and will continue to discuss changes to the process further.

EXECUTIVE SESSION At 2:46 pm a motion was made by Mr. Patrick Hurley and seconded by Mr. Lloyd Hammonds to enter into Executive Session pursuant to A.R.S. § 38-431.03(A)(1) for discussion of personnel issues.

RECONVENED IN OPEN SESSION at 3:39 pm.

Ms. Gioia Goodrum motioned to reconvene in open session and Mr. Patrick Hurley seconded the motion. The meeting resumed in open session at 3:39 pm.

The Work Session Adjourned at 3:40 pm.

MINUTES PREPARED BY:

April Sandoval
Board Recorder

ATTEST:

APPROVED:

Gioia Goodrum
Vice Chair/Secretary of the Board

Patricia Garcia
Board Chair