

**COCONINO COUNTY COMMUNITY COLLEGE  
DISTRICT GOVERNING BOARD**

**REGULAR MEETING**

**FEBRUARY 24, 2015**



**COCONINO COUNTY COMMUNITY COLLEGE  
MINUTES OF A REGULAR MEETING  
OF THE  
DISTRICT GOVERNING BOARD  
FEBRUARY 24, 2015**

A Regular Meeting of the Coconino County Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree, Flagstaff, Arizona 86005. Board Chair, Ms. Patricia Garcia, called the meeting to order at 5:47 pm.

PRESENT: Patricia Garcia  
Gioia Goodrum  
Lloyd Hammonds  
Patrick Hurley  
Nat White

ABSENT: None

Also present: Dr. Leah Bornstein, CCC President; Ms. Jami Van Ess, Dr. Russ Rothamer, Dr. Monica Baker, Mr. Daniel Begay, Ms. Gayle Benton, Ms. Veronica Hipolito, Dr. Ingrid Lee, Ms. Siri Mullaney, Ms. Suzanna Rodriguez, Ms. Mary Anne Schrade, Mr. Robert Sedillo, Mr. Scott Talboom, Mr. Joe Traino, Mr. Bob Voytek.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the February 24, 2015 Documents File.

**Follow Up**

- Ms. April Sandoval will contact anyone who has not completed the board self-assessment for GISS later this week.
- Dr. Nat White will check his schedule and let Ms. Sandoval know if he will be able to attend a retreat on June 29-30, 2015. If Dr. White is able to commit to those dates, the retreat will be changed to June 29-30, 2015.

**Important Dates**

March 24 <sup>th</sup>	DGB Meeting
April 7 <sup>th</sup>	Arizona Gives Day
April 14 <sup>th</sup>	Foundation Board Meeting
April 24 <sup>th</sup>	Palette to Palate
May 7 <sup>th</sup>	Nursing Pinning Ceremony
May 8 <sup>th</sup>	Commencement

**ADOPTION OF AGENDA**

Mr. Lloyd Hammonds moved to approve the agenda and Ms. Gioia Goodrum seconded the motion. The agenda was approved as presented.

**ADOPTION OF CONSENT AGENDA**

Minutes of the Work Session and Regular Board Meeting, January 27, 2015  
Employment Separations/New Hires

Mr. Lloyd Hammonds moved to approve the Consent Agenda, the motion was seconded by Mr. Patrick Hurley and unanimously approved.

**FOLLOW UP ITEMS**

All follow up items will be addressed in the meeting.

**INTRODUCTION OF GUESTS**

Three guests from Northern Arizona University's master's program in Educational Leadership were present at the meeting. They were: Erin Murphy, Jessica Velazquez, and Brianna Gomez.

**CALL TO THE PUBLIC**

There was no public comment.

**ACTION ITEMS****Tuition and Fees** – Ms. Jami Van Ess

Ms. Van Ess presented three options for tuition increases for Fall 2015. Those options were:

- Raising tuition by \$2.00
- Raising tuition by \$2.50 and increasing scholarships by \$.50
- Raising tuition by \$3.00

Mr. Lloyd Hammonds moved to accept the recommendation for a total \$3.00 tuition increase, which would allocate \$2.50 to tuition and \$.50 to scholarships. Mr. Patrick Hurley seconded the motion.

Some board members would be more comfortable with the \$2 increase and would prefer to look for additional funds to increase scholarships from other areas.

The motion was unanimously approved.

**Approval of Expenditure over \$100,000 for Class Schedule Printing** – Ms. Jami Van Ess

Invited Mr. Robert Sedillo presented a request to approve a contract for class schedule printing. The contract begins in Summer 2015 and includes printing for the Summer, Fall and Spring class schedules at a cost of \$23,145 per year. The contract is a one year term with four additional options to renew and totals \$115,725.

The class schedule has been redesigned to make it less expensive to print so this contract will result in a significant cost savings to the College.

Dr. Nat White moved to approve the contract, the motion was seconded by Ms. Gioia Goodrum and unanimously approved.

**Intergovernmental Agreement: City of Flagstaff and Flagstaff Fire Department** – Dr. Russ Rothamer

The City of Flagstaff has hired a new fire chief and the College has purchased an air trailer. These changes required a new intergovernmental agreement between the College, City of Flagstaff and the Flagstaff Fire Department. The new IGA will allow for flexible staffing for the trailer which could result in a cost savings to the College.

Mr. Patrick Hurley raised a concern about the termination clause in the agreement and how the terms of that clause would affect students if the contract were to be terminated mid semester. He would prefer a clause that allows any current fire science classes finish before the agreement terminates.

Mr. Lloyd Hammond moved to approve the intergovernmental agreement and Ms. Gioia Goodrum seconded the motion.

Discussion on the agreement focused on the termination clause. The agreement allows use of a specific fire training site and the Fire Science program always has alternate training sites that could be utilized if the agreement was terminated early so that students could complete the necessary training.

The motion passed with four yes votes and one nay vote (Mr. Patrick Hurley).

**INFORMATION REPORTS**

**District Governing Board**

Board Chair Recognition

We would like to recognize Mr. Patrick Hurley for service to the College and his tenure as chair of the District Governing Board. He has served on the Board since 2003 and been chair since 2009. The Board presented a plaque to Mr. Hurley commemorating his service.

AADGB Update – Mr. Lloyd Hammonds

AADGB met on January 30<sup>th</sup> and welcomed three new representatives. The meeting included discussion on the GISS conference and developing goals in areas such as: professional development, collaboration between the districts, and advocacy.

Alliance – Mr. Patrick Hurley

Alliance will not meet until June 19, 2015.

CCC Foundation – Mr. Nat White

Mr. Lloyd Hammonds was able to attend the Foundation Retreat on February 12, 2015. The retreat was facilitated by Ms. Alice Ferris and focused on professional development for the Foundation Board.

GISS – Ms. April Sandoval

Ms. April Sandoval discussed carpool and other logistics related to the GISS event with the board. GISS has asked all board members to submit a self-assessment and we may be missing

one of those assessments. Ms. Sandoval will contact the person who has not submitted their assessment later this week.

Ms. Sandoval also asked the Board to commit to June 29-30, 2015 as dates for the board retreat. Mr. Nat White will check his schedule and let us know as soon as possible if he can commit to those dates. All other board members will be able to attend.

**Business Administrative Services** – Ms. Jami Van Ess

**Budget Status Report**

Ms. Van Ess reviewed the Budget Status Report. For additional details on this report, please see the February 27, 2015 documents file.

**Academic Affairs**– Dr. Russ Rothamer

**Education and Early Childhood Education Programs Follow Up**

At the last board meeting, the Board requested to revisit the data presented last year during the financial austerity plan conversations.

There was concern about revisiting this decision separately from all of the other decisions made that included significant cuts to many programs in the financial austerity plan that was adopted last year. The Board does not wish to revisit these decisions. The board considered all options very carefully prior to implementing the final financial austerity plan and recognized at the time that all cuts would be to viable programs and services important to various parts of our community. The Board relies on the college to make future recommendations for these and any other academic programs.

The Board reaffirmed that it has a responsibility to make sound business decisions for the college and that continuing to be a full comprehensive community college may not be feasible in the future.

**President's Information Report** – Dr. Leah Bornstein

Dr. Bornstein asked the board for questions on her report rather than highlighting specific items.

**Degree attainments** – Ms. Gayle Benton

Ms. Benton reviewed the list of CCC staff members who have will be completing their degrees this year. These individuals are receiving degrees that are above and beyond the requirements for their jobs. Congratulations to these employees.

**ANNOUNCEMENTS AND FUTURE AGENDA ITEMS**

The next DGB meeting will be March 24, 2015.

The next Foundation Board meeting will be April 14, 2015.

ADJOURNMENT: A motion to adjourn the meeting at 7:01 pm was made by Mr. Lloyd Hammonds and seconded by Dr. Nat White.

**MINUTES PREPARED BY:**

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April Sandoval  
Board Recorder

**ATTEST:**

**APPROVED:**

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Gioia Goodrum  
Vice Chair/Secretary of the Board

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Patricia Garcia  
Board Chair