

**COCONINO COUNTY COMMUNITY COLLEGE
DISTRICT GOVERNING BOARD**

REGULAR MEETING

OCTOBER 28, 2014



**COCONINO COUNTY COMMUNITY COLLEGE
MINUTES OF A REGULAR MEETING
OF THE
DISTRICT GOVERNING BOARD
OCTOBER 28, 2014**

A Regular Meeting of the Coconino County Community College District Governing Board was held in the Board Room at the Lone Tree Campus at 2800 S. Lone Tree, Flagstaff, Arizona 86005. Board Chair, Mr. Patrick Hurley, called the meeting to order at 6:00 pm.

PRESENT: Patricia Garcia
Gioia Goodrum
Lloyd Hammonds
Patrick Hurley
Nat White

ABSENT: None

Also Present: Dr. Leah Bornstein, CCC President; Ms. Jami Van Ess, Dr. Russ Rothamer, Mr. Daniel Begay, Ms. Gayle Benton, Mr. Mark Easton, Mr. Greg Giangobbe, Dr. Ingrid Lee, Mr. Tim McGee, Dr. Michael Merica, Ms. Siri Mullaney, Ms. Kellie Peterson, Legal Counsel; Ms. Suzanna Rodriguez, Ms. April Sandoval, Board Recorder; Ms. Mary Anne Schrade, Mr. Scott Talboom, Mr. Joe Traino, and Mr. Van Walker.

Reports, summaries, background material, and other documents referred to in these minutes can be found in the October 28, 2014 Documents File.

Follow Up

- ACCT Follow Up will be added to the November work session agenda to allow board members to give a short narrative on the conference sessions they attended and update each other on items of interest.

Important Dates

October 31 st November 3 rd	President's Advisory Council Meetings
November 18 th	District Governing Board Meeting
December 9 th	Foundation Board Meeting
December 24 th to January 2 nd	Winter Campus Closure

ADOPTION OF AGENDA

Ms. Patricia Garcia moved to approve the agenda and Ms. Gioia Goodrum seconded the motion. The agenda was approved as presented.

ADOPTION OF CONSENT AGENDA

Minutes of the Work Session and Regular Board Meeting, September 30, 2014
Employment Separations/New Hires

Ms. Patricia Garcia moved to approve the Consent Agenda and Ms. Gioia Goodrum seconded. The motion was unanimously approved.

FOLLOW UP ITEMS

Mr. Scott Talboom presented the board with a set of foundation talking points.

INTRODUCTION OF GUESTS

There were no guests present.

CALL TO THE PUBLIC

There was no public comment.

CCC Excellence – Mr. Jeff Jones

Mr. Jeff Jones gave a presentation on his Innovation Fund grant proposal. This proposal allowed the CIS department to purchase a 3D printer and several Raspberry Pi computers. The printer has generated a lot of inter departmental collaboration and is being used for making things like mathematical and anatomical models. The Raspberry Pi computers cost about \$35 each and are available for students to check out and use for projects.

One of the really exciting projects these tools are being used for is creating 3D models of the American Sign Language alphabet. This project uses special software and parts of an Xbox to 3D scan an object. The software was donated to the school in return for participating in a blog about the project.

INFORMATION REPORTS

District Governing Board

AADGB Update – Mr. Lloyd Hammonds

The next AADGB meeting will be held on December 5, 2014. In between now and that meeting, AADGB will be looking for alternative dates for the GISS event.

Alliance – Ms. Patricia Garcia

Alliance has not met since the last report so there is no update.

CCC Foundation – Ms. Gioia Goodrum

Several foundation staff members have attended conferences or classes on planned giving and alumni relations. The Page Golf Tournament went well and has over \$4,000 in pledges for donations. Board Development continues and the Foundation has recruited six new members leaving only one vacant position to make them a full board. The Employee Giving Luncheon will be held tomorrow from 11:30 am to 1:00 pm and DGB members are encouraged to attend. The Foundation received a clean audit report from its most recent audit.

ACCT Follow Up – Mr. Patrick Hurley

Mr. Patrick Hurley suggested that this be added as an agenda item for the November work session so that Board members can provide a quick narrative on the sessions they attended and update each other on items of interest.

Business Administrative Services – Ms. Jami Van Ess**Budget Status Report**

Ms. Jami Van Ess provided the board with an updated budget status report and reviewed that report.

Annual Security Report - Mr. Mark Easton

Mr. Greg Giangobbe was introduced to the Board. Mr. Giangobbe will be replacing the retired Paul Wilkins as Security Supervisor. Mr. Giangobbe spent twenty-five years with the Phoenix Police Department and was a lead instructor at the Police Academy.

Mr. Mark Easton presented the Annual Security Report. This report is published each year to satisfy the Clery Act. This year's report includes additional categories related to the Violence Against Women Act which amends the Clery Act. In addition to the provisions to report on violence against women, the amended act also requires the college to respond in specific ways to these incidents. Mr. Easton and Mr. Giangobbe will be working on updating our policies and creating a training plan to address the new requirements.

Academic Affairs– Dr. Russ Rothamer**Enrollment Update**

Dr. Russ Rothamer reviewed the enrollment update report provided in the President's Report. The 45 day enrollment count is significant because it determines our state appropriations. Our enrollment numbers have not changed significantly since the 21 day count. We are still seeing slightly fewer students but they are taking more credits. We are waiting for benchmark data from other institutions in the state to compare enrollments.

As a continuing effort for outreach in the Page community, we are sponsoring a balloon in this weekend's Page Balloon Regatta. The marketing team created a couple of flyers highlighting course and degree offerings in Page and will be handing these out at the event.

Nursing Update

Dr. Monica Baker and Mr. Don Johnson have been working with the Arizona Board of Nursing (ABN) to resolve the issues that placed the Nursing Program on probation earlier this summer. The ABN visited campus on October 9th to meet with nursing students. They were pleased with the visit and students had good things to say about the program. Based on this visit and the submission two reports in October and January, the Nursing Program's probationary status may be lifted.

President's Information Report – Dr. Leah Bornstein

Dr. Leah Bornstein drew the Board's attention to two items in her report. First, the Arizona Community College Coordinating Council has hired Jack Lunsford as their new Executive Director. He will be starting his position in the next couple of weeks and will be visiting all of the community college campuses in the state. The second item highlighted was an update on the strategic plan initiatives. We are on track for bringing the Board themes in November and recommending Goals in January. Access, Retention, Completion and Financial Sustainability are emerging as possible themes.

Dr. Bornstein also presented the new CCC Success marketing piece that includes our talking points for the next couple of years. This brag piece points out why CCC is valuable and some of the wonderful things we do.

ANNOUNCEMENTS AND FUTURE AGENDA ITEMS

The next DGB meeting will be November 18 2014.

The next Foundation Board meeting will be December 9, 2014.

The next AADGB meeting is December 5, 2014.

ADJOURNMENT: A motion to adjourn the meeting at 6:47 pm was made by Ms. Gioia Goodrum and seconded by Dr. Patty Garcia.

MINUTES PREPARED BY:

April Sandoval
Board Recorder

ATTEST:

APPROVED:

Patricia Garcia
Vice Chair/Secretary of the Board

Patrick Hurley
Board Chair